

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON MAY 3, 2010 AT 10:30 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
CHARLIE LOPEZ(ABSENT)

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

No. 1 Meet with Vernon Ennels, Jr. the Project Manager for NORESKO on the Gaines County Energy Conservation Project for a construction update, discussing project scope of work and project schedule.

Vernon Ennels, Jr. gave the Court a review of Phase 1, with an update on the project status and schedule. The lighting project is to begin the week of May 17th with subcontractor LEC. The subcontractor for Thermostats is Advance Heating to begin May 17th. The windows subcontractor is Complete Exterior. The abatement contractor is Terracon. Any fixtures, thermostats, windows etc. that are removed will be declared salvage. NORESKO will return in June or July for Phase 1 project close-out. (see attached)

No. 2 Adjourn.

Commissioner Tharp made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

The meeting adjourned at 11:30 a.m.

Minutes approved:

Tom N. Keyes
By: Gaines County Judge-Tom N. Keyes

14 June 2010
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON MAY 7, 2010 AT 3:00 P.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM(ABSENT)
CRAIG BELT
BLAIR THARP
CHARLIE LOPEZ

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

No. 1 Meet with Vicki Phillips and representatives from Hart Intercivic to see a demonstration of a potential supplemental system to the County's election hardware and software.

Representatives from Hart Intercivic presented an online demonstration of the ePollBook voter record system, with audio connection for questions. No action taken. (see attached)

No. 2 Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

None

No. 3 Adjourn.

Commissioner Lopez made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

The meeting adjourned at 3:45 p.m.

Minutes approved:

Tom N Keyes
By: Gaines County Judge-Tom N. Keyes

14 June 2010
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 10, 2010 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM
CRAIG BELT
BLAIR THARP
CHARLIE LOPEZ

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

No. 1 Discuss routine administrative items.

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Yocom made a motion to accept and approve the routine administrative items, as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously.

No. 2 Meet with the County Librarian, Jane Bering, to receive an annual report required by the Texas State Library to maintain accreditation.

Jane Bering presented and reviewed the Gaines County Library Fiscal Year 2009 Report. Commissioner Belt made a motion to accept the report. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
(see attached)

No. 3 Meet with the County Librarian, Jane Bering, to discuss receiving gifts to the Library.

Jane Bering requested approval of the receipt of 1,010 items gifted to the Library from January through April. Commissioner Belt made a motion approving receipt of donated gifts. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

No. 4 Discuss the issue of Open vs. Closed range status in Gaines County in relation to an issue in Precinct 4.

Judge Keyes stated an issue has come before the Court regarding fencing around fields where cattle are located. The Court was presented a copy of a April 1953 Commissioners' Court order recording Election results making Gaines County a closed range County. Also presented was an Open & Closed range law from Allison Bass & Associates. Jerry Burlison and J.E. O'Neal both addressed the Court regarding the present issue. Commissioner Lopez made a motion to table this issue for further discussion. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

No. 5 Consider accepting a donation of landscaping work.

Commissioner Tharp made a motion allowing Judge Keyes to sign a contract for landscaping at the Gaines County Mausoleum. The motion was seconded by Commissioner Lopez. The motion carried unanimously. (see attached)

No. 6 Consider declaring items surplus for Precinct 3.

Commissioner Tharp presented a list of items to be declared as surplus and placed on GovDeals for sale, with one item to be traded. Commissioner Tharp made a motion to approve the list of items to be declared as surplus, as presented. The motion was seconded by Commissioner Lopez. The motion carried unanimously. (see attached)

No. 7 Consider current subdivision application(s).

None

No. 8 Consider current road crossing request(s).

Commissioner Tharp, Precinct 3, made a motion to approve a road crossing from Energen Resources to cross County road 319 with 10" steel casing. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

No. 9 Discuss any other items pertaining to County business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Nikki Smith, First Southwest, Manager of the TexStar Pool presented brochures and gave a brief overview of the company. Action to be placed on next agenda. (see attached)
- b. Commissioner Yocom suggested the Alternate Duty reporting locations, as suggested by the IRS, be placed on the next agenda.
- c. Commissioner Belt requested an Interlocal agreement with the school for sharing equipment be placed on the next agenda.

No. 10 Adjourn.

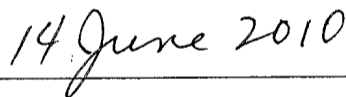
Commissioner Lopez made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

The meeting adjourned at 11:15 a.m.

Minutes approved:



By: Gaines County Judge Tom N. Keyes



Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 24, 2010 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
CHARLIE LOPEZ	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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No. 1 Observe a moment of silence in memory of Chief Jack Colley, Director of the Governor's Office for Emergency Management.

No. 2 Discuss routine administrative items.

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Lopez made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

No. 3 Consider a resolution in support of the City of Seminole's pursuit of a grant for Downtown Revitalization.

Commissioner Yocom made a motion to adopt the resolution proclaiming the Commissioners' Court full support for the Downtown Revitalization project proposed by the City of Seminole, and urging the Texas Department of Agriculture to provide favorable consideration to the City's request for a grant for this project. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 4 Consider a proposed Memorandum of Agreement with the Seminole Chamber of Commerce concerning the Chamber's electronic marquis.

Commissioner Belt made a motion approving and allowing Judge Keyes to sign the memorandum allowing the Chamber to place their electronic marquis on County property, with the County providing maintenance assistance for the electronic marquis and support structures. In return for the placement of the electronic marquis on County property, and maintenance assistance, the Chamber agrees to allow the County free use of the electronic marquis for Emergency announcements as needed to support public safety and well-being. The motion was seconded by Commissioner Lopez. The motion carried unanimously. (see attached)

No. 5 Consider purchasing ads promoting Gaines County in the new Chamber of Commerce Directory.

Commissioner Lopez made a motion to purchase ads as they currently appear. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 6 Meet with the Golf Professional, Shaun McDonald, to consider entering a contract for advertising for the golf course on the Retail Tribe website.

Commissioner Yocom made a motion approving the contract and allowing Judge Keyes to sign the contract. The motion was seconded by Commissioner Belt. The

motion carried unanimously. (see attached)

No. 7 Meet with Emergency Management Coordinator, Chad Hallum, to get an update on the status of acquiring radio frequencies for the precincts.

Chad Hallum gave the Court an update on acquiring radio frequencies for each of the precincts, stating one frequency is in the works, just waiting on the paperwork with FCC, at that time it will be necessary to purchase a repeater at \$15,000 to \$20,000.00. The Court will then have to make decisions on towers for installation. Chad reviewed options for towers in Precincts 2, 3 & 4 requiring a lease at \$14,000.00 each. Precinct 1 is good and ready. There was no action taken on this issue.

No. 8 Meet with the Constable, Orlando Rodriguez, to receive the following reports:

a. Annual profiling report from the Constable's Office

Commissioner Belt made a motion to approve the annual Racial Profiling Report, for FY 2009, as presented by Orlando Rodriguez. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

b. Report on modifications to the Constable's vehicle.

Rodriguez stated that he had inserted a chip increasing maximum speed and changed tires to accommodate the speed. Commissioner Belt stated that the insertion of a chip voids the warranty. Following a discussion, Commissioner Tharp made a motion to pay the bill for the chip and table for further information. The motion was seconded by Commissioner Lopez. The motion carried unanimously.

No. 9 Meet with the County Librarian, Jane Bering, to consider the following items:

a. Accepting donations from various community businesses and organizations in support of the Summer Reading Program.

Commissioner Yocom made a motion to accept donations as presented by Jane Bering, County Librarian. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

b. Approval of a photo release form for use with Library patrons.

Commissioner Belt made a motion approving the use of a Photo Release Form for anyone whose picture is taken, to appear on the Library website. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 10 Meet with the County Clerk, Vicki Phillips, to consider the purchase and replacement of certain election equipment.

a. Commissioner Lopez made a motion approving the purchase of ePollbooks for voter registration verification during elections, from Hart Intercivic for a price of \$25,972.50, for implementation in the November Election. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

b. Commissioner Lopez made a motion approving replacement of an out of service election equipment scanner to allow for training, for implementation in the November Election. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

No. 11 Meet with a representative from the Juvenile Probation Department to consider a on-going contract with Reed Adolescent Center in Plainview, an in-patient treatment facility for substance abuse in juveniles.

Commissioner Tharp made a motion authorizing the County Judge to sign the contract between Gaines County Juvenile Probation Department and Reed Adolescent Center. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

No. 12 Consider adding the Texas Short Term Asset Reserve Program (TexSTAR) managed by 1st Southwest Company, as an authorized investment tool for county reserves.

Commissioner Lopez made a motion authorizing the Treasurer to open TexSTAR account, adding as an investment tool for the County, and closing both the CAT accounts, moving into TexSTAR. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 13 Consider renewing the contract with the Amarillo Senior Citizens Association, Inc., to participate in the Senior Community Service Employment Program.

Commissioner Yocom made a motion to renew the contract with Amarillo Senior Citizens, effective from July 1, 2010 to June 30, 2011. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

No. 14 Discuss the intent of the Commissioners' Court on the November 23, 2009 action to approve an accrual process for vacation and sick leave.

Commissioner Lopez made a motion to table this issue for further consideration. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 15 Consider a statement of policy concerning the release of certain personal information for County employees and elected officials on request to third parties.

Commissioner Belt made a motion to adopt policy to include the statement, If an employee fails to execute the form, Gaines County will assume confidentiality. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 16 Consider the IRS issues associated with, and how best to utilize, alternate duty reporting locations.

Rick Dollahan presented a letter from Dale Newberry with his suggestion for meeting IRS requirements for alternate duty location reporting. Commissioner Yocom made a motion to table this issue, to allow each Commissioner to bring their suggested satellite locations to next meeting. The motion was seconded by Commissioner Lopez. The motion carried unanimously. (see attached)

No. 17 Consider the IRS issues associated with, and how best to address, day meals for all County employees.

Rick Dollahan stated that the County already has a policy in place regarding day meals for County employees, stating all day meals must go through payroll. Rick Dollahan stated that this rule should also apply to law enforcement. Commissioner Lopez made a motion authorizing payment through payroll of day meals, for deputies when no prisoner is transported. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

No. 18 Consider issues concerning the external audit firm and consider potential actions.

Rick Dollahan stated the Newberry firm will be completing the 2009 outside audit, also stating that he had asked Newberry if they could complete the audit more in time with the April reporting deadline. Dale Newberry said they are losing a partner in the firm, so are dialing back on work, informing the Court that the 2009 audit will be the last they will be doing for Gaines County. Judge Keyes and Rick Dollahan visited with Dave Davis of Davis, Ray & Co. regarding picking up the outside County audit. Dave Davis addressed the Court stating that the audit will be completed by January 15th or the firm will voluntarily resign. Dave Davis stated that four CPA's will be assigned to this audit. Commissioner Belt made a motion to hire Davis, Ray & Co. PC for the 2010 outside audits. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 19 Consider a modification to the NORESKO contract for phase one of the Courthouse Project to include replacing entryway framing, glass, doors, and other hardware.

Judge Keyes stated that he had received an estimate of \$110,000.00 to convert

entries, doors and hardware for all entries, stating there could be a discount if the Court acts quickly while the team installing windows are working here. Commissioner Lopez made a motion authorizing the glass contractor to replace glass and hardware in entries, as per proposal. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

No. 20 Consider an interlocal agreement with the Seminole Independent School District for the sharing of equipment.

Commissioner Belt made a motion approving the interlocal agreement with the Seminole Independent School District regarding sharing of equipment, vehicles and devices. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)

No. 21 Consider a request by Precinct 3 to accept a road into the County Road inventory.

Commissioner Tharp made a motion to accept County Road 301 into the County Road inventory. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

No. 22 Consider a request by Precinct 1 to purchase land for County use.

Commissioner Yocom stated that two lots south of the ballpark in Seagraves are for sell at \$8700.00, stating this would make easier access to the walking trail being put in by the City. The funds would come from Precinct 1 land purchase budget line. Commissioner Yocom made a motion to purchase the land for County use. The motion was seconded by Commissioner Lopez. The motion carried unanimously. (see attached)

No. 23 Consider approving subdivision application(s).

None

No. 24 Consider approving road crossing request(s).

None

No. 25 Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

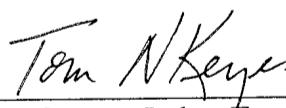
None

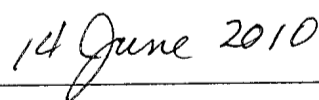
No. 26 Adjourn.

Commissioner Lopez made a motion to adjourn. The motion was seconded by Commissioner Belt. The motion carried unanimously.

The meeting adjourned at 11:40 a.m.

Minutes approved:


By: Gaines County Judge Tom N. Keyes


Date