

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 6, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items; take action needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's report
 - g. Surplus equipment (non-capitol)N

Commissioner Belt made a motion to approve administrative items as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

2. Consider approving tournament requests; take action as appropriate

Commissioner Belt made a motion to approve the Golf Course tournament schedule as presented by Kyle Monk, Golf Pro. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

3. Consider authorizing payment for installation of emergency lights in the Civic Center / Show Barn; take action as appropriate

Judge Keyes stated that the emergency lighting expense for the interior was \$6,375.00 and an additional \$4,000.00 had been added to the invoice for exterior lights. Rick Dollohan, Auditor requested approval for a demand check to be issued. Commissioner Belt made a motion to approve payment for installation of emergency lights to Five Star Electric and to approve a demand check for payment. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

4. Consider authorizing purchase of scanners and other technology for JP 1 from the JP Technology Fund; take action as appropriate

Judge James, Justice of the Peace, Precinct 1 requested approval to purchase the items listed on his Itemized Request List and the funds would be taken out of the JP Technology Fund. Commissioner Houston made a motion to approve the purchase of the items requested. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

5. Consider approving an updated TAC CIRA services agreement; take action as appropriate

Judge Keyes stated that CIRA is our web provider and they recently starting using another middle company because their current company has raised prices, therefore CIRA is requesting a new service agreement. Rick Dollahan, Auditor and Joe Nagy, County Attorney both reviewed the service agreement and Joe Nagy stated that we could not indemnify and he preferred the venue be in Gaines County. Judge Keyes stated he talked with CIRA and they would contact their legal department at TAC regarding the indemnification and venue and would contact him by the end of the week. Judge Keyes

stated that we could sign the agreement and work with CIRA on the wording. Commissioner Belt made a motion to approve the CIRA updated service agreement. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

6. Consider a resolution concerning the 2019 Indigent Defense Grant; take action as appropriate

Judge Keyes stated that this is an annual resolution that has to be done in order to participate in the Indigent Program . Rick Dollohan, Auditor stated that approximately \$20,000 is available in this grant to Gaines County. Commissioner Houston made a motion to approve the resolution as presented. Commissioner Murphree seconded he motion. Motion carried unanimously. (see attached)

7. Consider Buy Board purchase for Pct. 1; take action as appropriate

Commissioner Rosson made a motion to approve a buy board purchase of a 2019 Side Dump and 2019 Mack Truck Model #GR64FT from Bruckner Truck Sales Inc for Precinct 1. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

8. Consider authorizing Maintenance to purchase digital inspection system; take action as appropriate

Rick Dollohan, Auditor stated the funds would come out of Capitol purchase and there would have to be an amendment, which could be presented at the next Commissioners Court. Commissioner Rosson made a motion to approve the purchase of the fiber optic camera and locater in the amount of \$8,728.97. Commissioner Murphree seconded the motion. Motion carried unanimously.

9. Consider current subdivision application(s); take action as appropriate.

Commissioner Belt made a motion to approve the 2nd reading of Indian Hills Lots 53-58 Subdivision. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

10. Consider current road crossing request(s); take action as appropriate.

None

11. Discuss and consider potential action regarding to the following matters pertaining to the Gaines County Airport ("Airport") premises, to which reference is made for all purposes: (1) factual and legal matters regarding the Airport lease, lease negotiations, FBO operations, unauthorized use/trespass, and other operational issues pertaining to the Airport premises, including but not limited to notice to cease/desist operations, notice to vacate premises, and other county remedies including litigation; and (2) all related matters.

Judge Keyes made a motion to go into Executive Session regarding action to all current occupants of the Gaines County Airport property previously leased to Aero Clinic Inc. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

12. EXECUTIVE/CLOSED SESSION -- A closed meeting may be held pursuant to Sections 551.071 and 551.129 of the Texas Government Code (consultation with attorney) for the Commissioners Court to consult with and seek advice from its attorneys, as necessary, regarding any matter described in the agenda posted for this meeting.

Executive Session Began: 10:00a.m.

Session Ended: 11:02a.m.

13. Announcements / Discussion: for information purposes only, while there may be discussion for clarification purposes, no action may be taken on these items except to schedule them for a future agenda.

a. Report - Counties at the Capital Legislative Day, February 5th – Judge Keyes

Judge Keyes presented an overview of his meeting with 2 Chief of Staff and a Local District Representative regarding lowering revenue caps and the impact they would have on Gaines County.

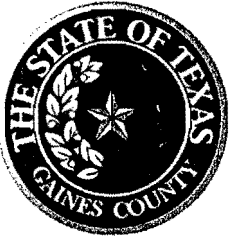
14. Adjourn:

Commissioner Belt made a motion to adjourn. Commissioner Rosson seconded the motion, Motion carried unanimously.

Meeting Adjourned at 11:53a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 6, 2019.



A handwritten signature in cursive script that reads "Terri Berry".

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 11, 2019 AT 4:00 P.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>TERRI BERRY</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 4:00 p.m.

1. Consider authorizing another entity to provide aviation fueling services at the Gaines County Airport; take action as appropriate

Judge Keyes reviewed the Resolution/Contract with Flytex Aviation (John Siemens) to provide fuel for the Airport. The Court discussed items on the contract for clarification. Commissioner Murphree made a motion to approve the resolution and contract with language being changed requiring repairing of the pump. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

2. Consider authorizing Pct. 1 to declare items surplus to sale to Taylor County; take action as appropriate

Commissioner Rosson made a motion to approve a tire surplus (roller) in Precinct 1 to be sold to Taylor County. Commissioner Murphree seconded the motion. Motion carried unanimously.

3. Consider authorizing Pct 1 to purchase a load of soil stabilizer out of the Ball Park fund; take action as appropriate

Commissioner Rosson made a motion to approve the purchase of soil stabilizer for the ball park infield from Parker Sports out of the Ball Park Department Fund. Commissioner Murphree seconded the motion. Motion carried unanimously.

4. Adjourn:

Commissioner Rosson made a motion to adjourn. Commissioner Houston seconded the motion. Motion carried unanimously.

Meeting Adjourned at 4:28p.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 11, 2019.



Terri Berry
Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 20, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items; take action needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's report
 - g. Surplus equipment (non-capitol)

Commissioner Houston made a motion to approve administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

2. Consider approving tournament requests; take action as appropriate

Kyle monk, Golf Pro stated the Seminole Education Foundation requested being added to the 2019 Tournament Schedule. Commissioner Belt made a motion to approve the request from Seminole Education Foundation. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

3. Meet with Unifirst to discuss contract and other issues; take action as appropriate

Christopher Wooten, District Manager and Jesse Rodriguez, Service Manager presented the contract from Unifirst Corporation. After much discussion the Commissioners suggested additional items be added to the contract. Christopher Wooten stated that he would take the contract presented and add additional items and present the revised contract at a later court date. Commissioner Rosson made a motion to approve this contract pending approval from Auditor, Rick Dollahan and County Attorney, Joe Nagy. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

4. Consider authorizing the County Librarian to apply for a Walmart Community Giving Grant in support of Summer Reading; take action as appropriate"

Commissioner Belt made a motion to authorize the County Librarian to apply for a Walmart Community Giving Grant. Commissioner Murphree seconded the motion. Motion carried unanimously.

5. Consider authorizing the District Clerk to use record management funds to purchase an index book and filing cabinets; take action as appropriate

Judge Keyes stated this item would be tabled until further paperwork regarding budget amendment was completed.

6. Meet with Robert Barrett concerning the purchase of a camera for LEPC; take action as appropriate

Emergency Management Coordinator, Robert Barrett requested the purchase of a camera with a GPS device included from Armadillo Camera Sales and Service Inc. Auditor,

Rick Dollahan stated the funds for this purchase would come out of the Reserve Fund. Commissioner Houston made a motion to approve the purchase of a camera from Armadillo Camera Sales and Service Inc. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

7. Consider authorizing the County Auditor to create revenue lines in the budget for fuel income from the Airport into the Airport Fund and from Cart Path fee income into the Capital Project/Golf Course Fund; take action as appropriate

Auditor, Rick Dollahan stated this was a new source of revenue and was not in the budget. Commissioner Belt made a motion to authorize the County Auditor to create revenue lines in the budget for fuel income from the Airport into the Airport Fund and from Cart Path fee income into the Capitol Project/Golf Course Fund. Commissioner Rosson seconded the motion. Motion carried unanimously.

8. Consider approving change order for South Cemetery; take action as appropriate

Commissioner Houston, Precinct 4, requested a change order to purchase and have installed an extra sprinkler line at the South Cemetery. Auditor Rick Dollahan stated this purchase would be paid for out of the Capital Project Fund. Commissioner Houston made a motion to approve the change order as presented for the South Cemetery. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

9. Consider authorizing purchase of scanners and other technology for JP 1 from the JP Technology Fund; take action as appropriate

Judge Keyes stated this was on last weeks Agenda and should not have included.

10. Consider authorizing Pct. 2 to declare certain equipment surplus; take action as appropriate

Commissioner Belt made a motion to approve declaring a 2005 140 H Caterpillar Maintainer unit #2168 as surplus for Precinct 2. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

11. Consider authorizing Pct. 2 to use a Hydrovac Truck to bore under a high power gas line to move the water line at the park; take action as appropriate

Commissioner Belt stated that Danco, in Hobbs New Mexico would be doing the excavation for Precinct 2 with all permits completed. Commissioner Belt made a motion to approve Precinct 2 to use a Hydrovac Truck to bore under a gas line to move the water line at the park. Commissioner Murphree seconded the motion. Motion carried unanimously.

12. Consider going out for bids for haul truck for Prect. 4; take action as appropriate

Commissioner Houston made a motion to approve Precinct 4 to go out for bids on a 2019 PR 2020 Haul Truck. Rick Dollahan stated that bids could be turned in no later than March 19th and reviewed March 20th. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

13. Consider the analysis for the RFQ for architectural services; take action as appropriate

Judge Keyes stated to table the discussion on the analysis of the RFQ for architectural services until he prepares a packet and sends it to Denise Cheney with Bickerstaff LLC for review and recommendations. RFQ's presented were as follows:

- a. DRG Architects
- b. JSA Architects
- c. Southwest Architects Inc,
- d. Komatsu Architecture
- e. Halo Architects
- f. Chapman Harvey Architects, Inc.
- g. Level 5 Design Group
- h. Rhodes Architecture Inc.
- i. Randall Scott Architects

14. Consider current subdivision application(s); take action as appropriate.

None

15. Consider current road crossing request(s); take action as appropriate.

None

Announcements / Discussion: for information purposes only, while there may be discussion for clarification purposes, no action may be taken on these items except to schedule them for a future agenda.

Commissioner Murphree stated each employee should be held accountable for their own uniforms received from Unifirst. Commissioner Murphree stated this could be included in the Employee Handbook or a contract signed upon receiving their uniforms. After discussion Commissioners agreed this would be added to an Agenda for approval after discussing this with the County Treasurer and County Attorney.

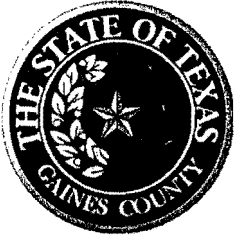
16. Adjourn:

Commissioner Belt made a motion to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously

Meeting adjourned at 10:00 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 20,2019.



A handwritten signature in cursive script that reads "Terri Berry".

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 22, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON (ABSENT)	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE (ABSENT)	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.
9:00 A.M. Work Session

1. Consider any bids that have been received for County property in Pct. 2 that is up for sale; take action as appropriate

Judge Keyes stated one bid was received for Precinct 2 on lots 1-9 & lots 10A Matthews Addition & SW/4 Section 188 Blk G for \$15,000. Commissioner Belt made a motion to reject the bid and put up for bid at another date. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

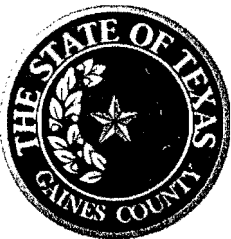
2. Adjourn;

Commissioner Belt made a motion to adjourn. Commissioner Houston seconded the motion. Motion carried unanimously.

Meet Adjourned at 9:05 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 22, 2019.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

