

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON JUNE 3, 2019 AT 8:30 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE (ABSENT)	COMMISSIONER PRECINCT #3
BIZ HOUSTON (ABSENT)	COMMISSIONER PRECINCT #4

TERRI BERRY COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 8:30 a.m.

8:30 a.m. Work Session

1. Open bids for Gaines County Golf Course Irrigation system contract, discuss and consider accepting the best overall bid for good of the county; take action as appropriate

Judge Keyes stated the following 3 bids were received for the Golf Course Irrigation system:

- a. GreenWorks Enterprises in the amount of \$63,585.54
- b. Professional Turf Products LP in the amount of \$58,839.35
- c. Horizon in the amount of \$64,671.33

Following discussion with Golf Course Superintendent, Scott Nichols, Commissioner Belt made a motion approving GreenWorks Enterprises bid in the amount of \$63,585.54 for the Gaines County Golf Course Irrigation system. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

2. Adjourn;

Commissioner Rosson made a motion to adjourn. Commissioner Belt seconded the motion. Motion carried unanimously.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 3, 2019.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 12, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>TERRI BERRY</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

9:00 A.M. Work Session

1. Discuss routine administrative items: take action as appropriate;
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's report
 - f. Surplus equipment (non-capitol)

Commissioner Houston made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

2. Meet with Stacey Burington with TAC concerning county wellness presentation; take action as appropriate

Stacey Burington with TAC presented a Strategy Overview after tracking the medical issues of Gaines County Employees for 3 years. Stacey suggested different ways the County could reduce the cost for chronic conditions, prescriptions and condition management. (see attached)

3. Meet with Rachel Hernandez concerning community events on county properties; take action as appropriate

Judge Keyes requested this item be moved to the next agenda. No action taken.

4. Consider approving tournament requests for the Golf Course; take action as appropriate

Commissioner Belt made a motion to approve the Golf Course tournament requests as presented by Kyle Monk, Golf Pro. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

5. Consider declaring surplus for Precinct 2; take action as appropriate

Commissioner Belt, Precinct 2, presented the following for surplus:

- a. For sale-Unit #2171, 1973 1 ton Ford Post hole truck
Unit #2165, Pune roller Ingersal PT 240
Unit #2198, 2008 Mack CXU613 Truck
Unit #CM2142, JD Lawn Mower LT166
- b. Trade in-Unit #2141 CS563C Steel Vib Roller
Unit#2178, 2003 140 H Cat grader
Unit#2136,1998 Cat Grader

Commissioner Belt made a motion to approve surplus items as presented for Precinct 2. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

6. Consider going out for bids for a haul truck for Precinct 2; take action as appropriate

Commissioner Belt made a motion to go out for bids on a 2019 Haul Truck for Precinct 2 with sealed bids to be opened July 10, 2019. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

7. Consider declaring salvage for Precinct 4; take action as appropriate

Commissioner Houston made a motion to approve declaring Unit#CM130 John Deere 755 tractor & mower and Unit #4914 Grid Rooler Rock Crusher as salvage for Precinct #4. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

8. Consider purchase of a spray rig for Precinct 4; take action as appropriate

Commissioner Houston made a motion to approve the purchase of a spray rig for Precinct 4 to be used for the Parks & Rodeo grounds. Commissioner Belt seconded the motion. Motion carried unanimously.

9. Consider going out for bids for a dump truck for Precinct 4; take action as appropriate

Commissioner Houston made a motion to go out for bids for a 2019 Mack Dump Truck for Precinct 4 with sealed bids to be opened July 10, 2019. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

10. Consider accepting a gift of fencing for the South Cemetery; take action as appropriate

Commissioner Houston stated that he had not been contacted and requested this item be tabled. No action taken.

11. Consider going out for bids for 2 Mack dump trucks and one side dump trailer for Precinct 3; take action as appropriate

Commissioner Murphree made a motion to go out for bids for 2-2019 Mack Dump Trucks and a 2019 Side Dump Trailer for Precinct 3 with sealed bids to be opened July 10, 2019. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

12. Consider authorizing a buy board purchase of a small John Deere tractor for Precinct 3; take action as appropriate

Commissioner Murphree made a motion to approve the purchase of a Kobota 3033R Compact Utility Tractor from John Deere for Precinct 3. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

13. Consider transferring Kubota tractor B-32 from Maintenance to South Cemetery; take action as appropriate

Commissioner Rosson made a motion to transfer Unit #B-32 Kubota tractor from Maintenance to South Cemetery. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

14. Consider the immediate implementation of the provisions of Senate Bill 354 regarding paying payroll and routine office expenses; take action as appropriate

Judge Keyes read a proposed Resolution regarding payroll and routine office expenses. Following discussion this item will be tabled for rewording until the next Agenda.

15. Consider the need for restrictions on personal fire works for the July 4th holiday; take action as appropriate

Judge Keyes stated the restrictions had to be turned in by June 15th. Judge Keyes stated that we are not currently in a drought and did not see a need for restrictions. Commissioner Rosson made a motion to approve having no restrictions for the July 4th holiday. Commissioner Belt seconded the motion. Motion carried unanimously.

16. Consider approving subdivision application(s); take action as appropriate.

Commissioner Belt made a motion to approve the first reading of Sunrise Estates Subdivision located on CR 215. Commissioner Murphree seconded the motion. Motion carried unanimously.

17. Consider approving road crossing request(s); take action as appropriate.

None

18. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda

Commissioner Belt requested each commissioner bring their cones and barricades to Precinct 2 by June 27th for the Sheriff department to use during the 4th of July activities.

19. Budget workshop – Presentations on specific budget requests

a. Honorable Susan Murphree, District Clerk – concerning request for additional personnel

Susan Murphree, District Clerk, stated that she would need a part time employee to scan the 19,000 files and cases that are not digitally scanned into the LGS software. Susan also stated that she would like this part time employee to be paid \$13 an hour in order to get more qualified applicants.

b. Ms. Patricia Roberson, Elections Administrator – concerning request for additional personnel

Patricia Roberson, Elections Administrator, stated she needed to replace her part time employee who is no longer employed. Patricia is requesting that an Election Judge she currently has be her part time employee and asked for her to be paid \$15 an hour.

c. Mr. Nick Castillo, Maintenance Supervisor – concerning request for additional personnel

Judge Keyes stated to table this item until Nick Castillo, Maintenance Supervisor can be present.

d. Honorable Michael Lord, County Treasurer – concerning added personnel benefit(s)

Michael Lord, Treasurer, stated the item to be addressed was with Air Medical on a cost savings for employees. However, after discussion with Air Medical the saving is not applicable.

Esmeralda Felan, Auditor Assistant, presented an updated budget stating she had made the appropriate changes for Precinct 2 regarding the ball parks and an equipment quote on a tractor.

20. Adjourn:

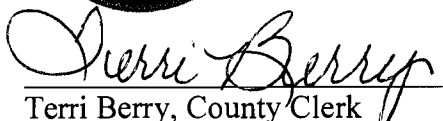
Commissioner Belt made a motion to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:15 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 12, 2019.




Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 26 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

9:00 A.M.

1. Discuss routine administrative items: take action as appropriate:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus equipment (non-capitol)
- g. Annual renewals of service and other contracts

Commissioner Houston made a motion to approve the routine administrative items as presented. Commissioner Rosson seconded the motion. Motion carried unanimously.

2. Meet with Michael Lord, County Treasurer, to discuss approving the renewal rate for health insurance through TAC; take action as appropriate

Michael Lord, Treasurer, stated the renewal rate would be an increase of 1.5% and the current fee for each employee is 822.26 and the new fee will be 834.58. This increase would be \$12.32 per employee. Commissioner Rosson made a motion to approve the renewal rate for health insurance through TAC. Commissioner Murphree seconded the motion. Motion carried unanimously.(see attached)

3. Consider accepting a gift of fencing for the South Cemetery; take action as appropriate

Commissioner Houston stated the M.S. Doss Foundation wanted to gift money for The South Cemetery to replace the north to south front fence and the fence in front of the Chappell. Commissioner Houston made a motion to accept the gift of fencing for the South Cemetery. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

4. Declare surplus for Prect 1; take action as appropriate

Commissioner Rosson made a motion to change and approve the old chairs from the Seagraves Community Building from surplus to salvage and be distributed within county facilities for use. Commissioner Houston seconded the motion. Motion carried unanimously.

5. Receive a report on the status of the water project at the Gaines County Park, consider appropriate actions; take action as appropriate

Judge Keyes stated TCEQ approved to proceed with the following improvements to the Gaines County Park:

- a. new water storage tank
- b. transfer pump (to move from the trailer to the storage tank)
- c. system-pressurization pumps

- d. chlorination injection station
 - e. building to house the equipment
 - f. various other associated upgrades
6. Consider approving residential juvenile contracts; take action as appropriate
- Judge Keyes presented the following residential juvenile contracts for renewal:
- a. TrueCore Behavioral Solutions LLC (\$162.30 daily)
 - b. Gulf Coast Trades Center (Moderate \$103.03, Specialized \$162.30 daily)
 - c. 110th Judicial District Juvenile Probation and Parent Adolescent Center (\$100.00 daily)
- Commissioner Houston made a motion to approve the annual renewal contracts on TrueCore Behavioral Solutions LLC, Gulf Coast Trades Center and 110th Judicial District Juvenile Probation and Parent Adolescent Center as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
7. Consider approving subdivision application(s); take action as appropriate.
- Commissioner Belt made a motion to approve the final reading of Sunrise Estates and to table Westridge Addition until further information is received. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
8. Consider approving road crossing request(s); take action as appropriate.
- None
9. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
- a. Judge Keyes stated an inspection for accessibility at the Civic Building had been completed and there were minimal issues found and these issues were being addressed.
 - b. Commissioner Houston stated the need to update the computer used to check the condition of the Mack Trucks. Commissioner Houston requested this item be included on the next agenda. Following a discussion all commissioners stated the need for a county wide training of the new updated computer once it is approved.
 - c. Commissioner Murphree stated that at this time the small tractor he had approval to purchase would be cancelled until her can purchase a larger one next year.
10. EXECUTIVE/CLOSED SESSION -- A closed meeting will be held pursuant to Section 551.071 of the Texas Government Code (consultation with attorney) for the Commissioners Court to consult with and seek advice from its attorneys regarding: (1) the county's active subdivision, manufactured home rental community, and other development regulations; (2) related enforcement issues; (3) options and procedure for enactment of revised county development regulations; and (4) any matter described in the agenda posted for this meeting.
- Executive Session Began: 10:30 a.m.
- Session ended: 11:00 a.m.
- Reconvene Open Session: 11:05 a.m.
11. Open Session: Consider and take any action that might be required to facilitate the revision or updating of the County Subdivision Regulations
- No action taken at this time until another draft is completed and presented at a later date.
12. Budget workshop -- the following items provide a framework for discussions, but should not be considered to limit discussions that may arise
- a. Discuss and take action as appropriate on the renewal of the Golf Pro contract with Kyle Monk
- Following a discussion Judge Keyes stated this item is be tabled until a meeting with the County Attorney, Commissioners, Kyle Monk, Golf Pro and his attorney can be scheduled to discuss changes in the contract.
- b. Discuss and take action as appropriate on the renewal of the UniFirst uniform contract

Following a discussion regarding the dissatisfaction of UniFirst regarding error in billing amounts to employees and lost uniforms Commissioner Murphree has contacted Dollar Western Wear in Hobbs, NM for quotes on uniform type clothing. Judge Keyes stated a letter would have to be submitted 60-90 days prior to ending the contract April 2020.

- c. Discuss and take action as appropriate on cost of living raises for employees, managers, and Elected Officials FY 20

Following a discussion the court approved a 3% cost of living raise for employees, managers and Elected Officials FY 20

- d. Discuss and take action as appropriate on departmental budget requests

After reviewing and discussing the following departmental budget requests see attached for approval or changes that were made.

- County Judge
- District Clerk
- County Clerk
- District Court
- County Court
- JP #1
- Sheriff
- JP #2
- DPS

13. Adjourn;

Commissioner Belt made a motion to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting Adjourned at 12:40 p.m.

STATE OF TEXAS §
 COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for June 26, 2019.



Terri Berry

Terri Berry, County Clerk
 Clerk of Commissioner's Court
 Gaines County, Texas