

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MARCH 6, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT (ABSENT)	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>TERRI BERRY</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.  
9:00 A.M. Work Session

1. Discuss routine administrative items: take action needed;
  - a. Payroll
  - b. Budget amendments and fund transfers
  - c. Accounts payable
  - d. Auditor's report
  - e. Officer's report
  - f. Surplus equipment (non-capitol)

Commissioner Rosson made a motion approving the routine administrative items as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
2. Consider approving tournament requests; take action as appropriate

Commissioner Houston made a motion approving tournament requests as presented by Kyle Monk, Gaines County Golf Pro. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
3. Consider accepting a gift of signage for the Park/Golf Course; take action as appropriate

Golf Pro, Kyle Monk stated 2 members of the golf course want to donate materials and labor to design and make 2 signs for entry into the Park/Golf Course. Commissioner Murphree stated approval from the state may be required with the land being on the state side, therefore Kyle Monk will contact TxDot. Commissioner Murphree made a motion to approve accepting a gift of signage for the park/Golf Course pending approval from TxDot. Commissioner Rosson seconded the motion. Motion carried unanimously.
4. Consider approving the District Clerk's annual Records Management and Preservation budget and plan; take action as appropriate

District Clerk, Susan Murphree stated there is \$40,138.09 in the Records Management Fund and request \$5,000.00 for file cabinets, case binders, etc. Judge Keyes stated there will be a budget amendment as this was not addressed in the last Budget session. Commissioner Murphree abstained from voting. Commissioner Rosson made a motion to approve District Clerk's annual Records Management and Preservation budget and plan. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
5. Consider approving the annual report for the Library; take action as appropriate

Commissioner Murphree made a motion to approve the annual report for the Library as presented by County Librarian, Jane Bering. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
6. Consider approving surplus/gifts for the Library; take action as appropriate

Commissioner Rosson made a motion to approve the surplus/gifts for the Library as presented by County Librarian, Jane Bering. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

7. Meet with the Sheriff to discuss the replacement of a wrecked patrol unit; take action as appropriate

County Sheriff, Ronnie Pipkin asked for approval to replace a wrecked S -94 2013 Chevrolet Tahoe with a 2019 Chevrolet Tahoe from Defender Supply, with a cost of \$33,355.00. Commissioner Murphree made a motion to approve the replacement and purchase as presented by the County Sheriff. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

8. Consider authorizing the transfer of Don Sanders' (deceased) hangar at the Gaines County Airport; take action as appropriate

Commissioner Murphree stated that Wanda Sanders spouse of Don Sanders' (deceased) wanted to gift and transfer Hanger D space 4 and space 6 to their grandsons, Jason and Jared Sales. Commissioner Murphree made a motion to approve the transfer as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

9. Consider authorizing a temporary FBO agreement with FlyTex Aviation while negotiating a longer term contract; take action as appropriate

Judge Keyes reported that Chuck Kimbrough, with Bickerstaff Heath Delgado Acosta stated approved FBO will become a lease of land and is required be recorded in the Deed records. Commissioner Rosson made a motion to approve a temporary FBO agreement with FLYTEX AVIATION. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

10. Consider authorizing Commissioner Murphree to replace lights in the hangar at the GC Airport while it is unoccupied; take action as appropriate

Commissioner Murphree stated the cost to replace the lights would be approximately \$7,000.00 and 50% would be reimbursed to the county through the Back Ramp Grant. Commissioner Rosson made a motion to authorize replacing outdated lights in the hangar at the Gaines County Airport. Commissioner Murphree seconded the motion. Motion carried unanimously.

11. Consider going out for depository bids; take action as appropriate

County Treasurer, Michael Lord stated he would be sending out RFP's to local banks for depository bids for the next 4 years, renewal is up the end of May. Commissioner Rosson made a motion for the County Treasurer to start the bidding for depository bids. Commissioner Murphree seconded the motion. Motion carried unanimously.

12. Consider approving hours for temporary part time/full time custodial help; take action as appropriate

County Treasurer, Michael Lord requested approval to increase a part time employee to 40 hours a week, no benefits, for 3 months as a full time custodial employee will be absent on surgery leave. Commissioner Rosson made a motion to approve the hours as presented. Commissioner Houston seconded the motion. Motion carried unanimously.

13. Consider reappointing the Medical Director of the South Plains Public Health Department as the Local Health Authority for Gaines County; take action as appropriate

Commissioner Rosson made a motion to approve reappointing Dr. Morris S. Knox as the Medical Director of the South Plains Public Health Department as the Local Health Authority for Gaines County. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

14. Consider approving buy board purchase for Prec. 4; take action as appropriate

Commissioner Houston made a motion to approve a buy board purchase of a 2020 Side Dump Trailer from Bruckner's Truck Sales Inc. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

15. Consider approving contracts for Juvenile Probation with Brookhaven Youth Ranch, West, TX for Residential Services, Midland County Juvenile Probation Department, Barbara Culver Juvenile Justice Center, Midland, TX for Residential Services, and

Taylor County Juvenile Justice Center, Abilene, TX for Detention Services; take action as appropriate

Commissioner Rosson made a motion to approve the Juvenile renewal contracts or Brookhaven Youth Ranch, Midland County Juvenile Board and the new contract for Taylor County Juvenile Justice Center. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

16. Consider current subdivision application(s); take action as appropriate

Commissioner Murphree discussed issues with a subdivision regarding lease lines and septic tank issues, further investigation could possibly require legal action.

17. Consider current road crossing request(s); take action as appropriate

Commissioner Murphree made a motion to approve road crossings to carry Reverse Osmosis brine water by BW Primoris, LLC on CR 318M and CR 306. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

18. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

County Attorney, Joe Nagy stated that there are issues with appropriate staff to transport Juveniles. He stated that at some point the court may consider hiring additional staff to help address this issue.

19. Adjourn:

Commissioner Houston made a motion to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting Adjourned at 10:18 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 6, 2019.



*Terri Berry*  
Terri Berry, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MARCH 20, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON  
CRAIG BELT  
DAVID MURPHREE  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/salvage (non-capitol)

Commissioner Rosson made a motion approving the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

2. Discuss the results of the analysis of the RFQ submissions from Ms. Cheney, consider naming a winner, or else, narrowing the list for further study; take action as appropriate

Judge Keyes stated that Ms. Cheney had reviewed the list and consolidated references of all applicants. Judge Keyes was appointed by Commissioners to contact the references of the 4 applicants selected and make recommendations to the court for final approval for a winner at a later court date. Commissioner Belt made a motion to approve the results of the analysis of the RFQ submissions from Ms. Cheney. Commissioner Rosson seconded the motion. Motion carried unanimously.

3. Consider approving request from District Clerk for use of technology funds; take action as appropriate

District Clerk, Susan Murphree requested approval to update her office computers, District Court computer, public access computer and TV screen for Hallway to display docket, schedules etc., and to increase the technology fund \$3,800.00 for purchases. Commissioner Rosson made a motion to approve the request from District Clerk for the use of the technology fund and to increase it by \$3,800.00. Commissioner Houston seconded the motion. Motion carried unanimously. Commissioner Murphree abstained from voting.

4. Consider declaring old furniture, lights and other fixtures from the GC Airport as salvage; take action as appropriate

Commissioner Murphree made a motion to declare the old furniture, lights and other fixtures from the Gaines County Airport as salvage. Commissioner Belt seconded the motion. Motion carried unanimously.

5. Consider accepting a gift of a refurbished GC Airport Terminal to include, but not limited to, new furniture, toilets, and paint from FLYTEX AVIATION, L.L.C.; take action as appropriate

Commissioner Murphree made a motion to approve a gift of refurbishing the Gaines County Terminal with new furniture, toilets and paint from FLYTEX AVIATION L.L.C. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

6. Consider/discuss with the County Attorney, proposed changes/modifications in the GC Airport hangar lease; take action as appropriate

After much discussion regarding the Gaines County Airport hangar lease the Commissioners tabled this item pending a town hall meeting between Judge Keyes, Commissioner Murphree and the hangar owners.

7. Consider approving contract for Lexis Nexis; take action as appropriate

Commissioner Houston made a motion to approve the contract for Lexis Nexis. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

8. Consider approving contract for CMC Business Systems; take action as appropriate

Commissioner Rosson made a motion approving the renewal contract for the Seagraves Library and Adult Probation with CMC Business Systems. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

9. Consider approving Xcel Energy estimate for South Cemetery electrical work; take action as appropriate

Commissioner Houston stated 3 poles and transformer needed replaced due to outdated electrical equipment with a cost estimate of \$24,908.10. Commissioner Houston made a motion to approve the estimate from Excel Energy for the South Cemetery electrical work. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

10. Consider authorizing the purchase of a potable water trailer to provide water for the Gaines County Park; take action as appropriate

Judge Keyes stated TCEQ required another potable water trailer for the Gaines County Park. Commissioner Belt stated that the trailer would be bought from Bruckner Truck Sales. Commissioner Belt made a motion to authorize the purchase of a potable water trailer for the Gaines County Park from Bruckner Truck Sales. Commissioner Murphree seconded the motion. Motion carried unanimously.

11. Consider whether to purchase a truck to pull the potable water trailer for the GC Park or contract with a trucking company to provide necessary services; take action as appropriate

Judge Keyes stated concern that the precincts would not have staff available to pull the potable water trailer at times. Commissioner Rosson stated that between all Commissioners there would be adequate staff to cover this issue once or twice a month. Commissioner Rosson made a motion not approve the purchase of a truck and would be addressed at a later court if it became an issue. Commissioner Murphree seconded the motion. Motion carried unanimously.

12. Consider approving a proposal by Trane to add motion sensors and reprogram the motion/temperature sensors in both bathrooms in the Civic Center; take action as appropriate

Commissioner Belt made a motion approving the proposal by Trane to add motion sensors and reprogram the motion/temperature sensors in both bathrooms in the Civic Center pending review by County Auditor and County Attorney. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

13. Consider approving a proposal by Trane to add motion sensors and adjust programming at the Gaines County Community Center at the Park; take action as appropriate

Commissioner Belt made a motion approving the proposal by Trane to add motion sensors and adjust programming at the Gaines County Community Center. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

14. Consider approving bid for Precinct 4 haul truck; take action as appropriate

Commissioner Houston made a motion to approve the bid for a 2020 Mack Haul Truck for Precinct 4. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

15. Consider approving an Interlocal agreement with Seagraves ISD for the transfer of the old post office building and 2 lots to Gaines County; take action as appropriate

Commissioner Rosson stated that per agreement Precinct 1 would patch and seal the parking lot at the Seagraves ISD and the old post office building (311 11<sup>th</sup> St.) and Lots 9 & 10 Block 25 would be transferred to Gaines County. Commissioner Rosson stated that

County Attorney, Joe Nagy would prepare a deed for the property to be filed in the County Clerks office. Commissioner Rosson made a motion approving the Interlocal agreement with Seagraves ISD. Commissioner Belt seconded the motion. Motion carried unanimously. ( see attached)

16. Consider approving purchase of 600 tons of gravel in conjunction with the transfer of ownership of the old post office in Seagraves; take action as appropriate

County Auditor, Rick Dollahan stated that the gravel would be paid out of the Capital Project Fund. Commissioner Rosson made a motion approving the purchase of 600 tons of gravel per the Interlocal agreement from Seagraves ISD. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

17. Consider putting an ad in the Seminole Sentinel's Emergency/Safety/Weather Special Section; take action as appropriate

Commissioner Rosson made a motion approving placing an add in the Seminole Sentinel's Emergency/Safety/Weather Special Section. Commissioner Belt seconded the motion. Motion carried unanimously.

18. Consider approving subdivision application(s); take action as appropriate

None

19. Consider approving road crossing request(s); take action as appropriate

Commissioner Rosson made a motion approving a road crossing from Heinrich Peters to install an 8" water line with 10" casing at the intersection of CR116 & CR109 and 2,600 feet South crossing CR 102. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

20. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

Judge Keyes stated he was contacted by Tommy Phillips, City of Seminole, regarding the procedure for Gaines County for the use of Courthouse property being used that is not normally rented. Commissioner stated this would be discussed at the next agenda.

21. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting Adjourned at 10:12 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 20, 2019.



*Terri Berry*

Terri Berry, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

