

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 6, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this Special Meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938-956-816.**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

Agenda Items:

1. Call to order, prayer, and pledges of allegiance.

Judge Keyes called the meeting to order and said the prayer and pledges of allegiances.

2. Public comment.

None

3. Discussion and potential action will occur regarding approval of the County's:

- a. participation in the 2020 County Transportation Infrastructure Fund Grant Program of the Texas Department of Transportation ("TXDOT"), a program to provide grant funding to eligible counties for the repair or improvement of county roads, bridges, and culverts affected by energy sector activities;
- b. annual road condition reports; and
- c. submission of a grant application to TXDOT for said program and all related matters.

Commissioner Belt made a motion to approve the 2020 Annual Road Report as presented and Order #20-0506-01 2020 Annual Road Condition Report for Precincts 1-4 as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
Commissioner Belt made a motion to approve Order #20-0506-02 Initiation, Participation, Implementation and Submission of the Application for the 2020 County Transportation Infrastructure Fund Grant Program of the Texas Department of Transportation ("TXDOT"). Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

4. Discussion and potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:

- a. consider amending and approving a declaration of a disaster, as authorized by law, due to a public health emergency;
- b. consider amending and approving policies and operating procedures for controlling public access (including the limitation of public access) to the Gaines County Courthouse and all other buildings, structures, offices, or properties owned, leased, or operated by the County;
- c. consider amending and approving policies and operating procedures (including public health protocols) for the protection of the public, County employees, and County officials;
- d. consider amending and approving policies and operating procedures for protecting County infrastructure (including public health measures and procedures designed to clean and make safer properties, buildings, structures, business offices and work spaces);
- e. consider amending and approving policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system, County museums, (iii) the County public road system and airport, and (iv) the County emergency management system, including fire, ambulance, and local law enforcement service and coordination; and
- f. consider amending and approving employment policies and procedures for the County's employees and officials.

Judge Keyes discussed with the court the announcement from the Governor regarding the opening of hair salons, tanning salons, nail salons and gyms May 8th. Judge Keyes stated he would sign the form (Attestation for Rural Counties with 5 or fewer Laboratory Confirmed Cases COVID-19) required by DSHS to open up capacity to 50% for restaurants, retail in-store, theaters, museum, library and movie theaters. Benette McDonald asked if she was to cancel all reservations for all County rental buildings for the month of May. Following discussion commissioners stated that all County rental buildings will remain closed during the month of May.

Commissioner Belt made a motion to approve Order #20-0506-03 Disaster Declaration #7 as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

5. Adjourn.

Commissioner Belt made a motion for the meeting to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 9:33a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 6, 2020.



A handwritten signature in black ink that reads "Terri Berry". The signature is written in a cursive, flowing style.

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 13, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	ABSENT	COUNTY CLERK
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this Special Meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

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8:30 A.M. Work Session: Commissioners Court members will review the paperwork related to Item 3 "Routine Administrative Items" on the agenda below. There may be clarifying questions directed toward the Auditor or others who have presented items for consideration, but otherwise there will be no discussion among the members of, or action taken on, these items until the regular agenda.

9:00 A.M. Regular Meeting:

1. Call to order, prayer, and pledges of allegiance.
Judge Keyes called the meeting to order with a prayer and pledges of allegiance.
2. Public comment.
None
3. Discuss routine administrative items: take action as needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report

- f. Officer's report
- g. Surplus/Salvage equipment (non-capitol)

Commissioner Belt made a motion to approve non capital items for salvage as presented by Scott Shortes, IT Director. Commissioner Rosson seconded the motion.

Commissioner Belt made a motion to approve routine administrative items as presented. Commissioner Murphree seconded the motion. All motions carried unanimously. (see attached)

- 4. Meet with Golf Course Superintendent Scott Nichols to discuss the cart path project at the golf course and the tentatively accepted bid from Fehrs; take action as appropriate.

Judge Keyes stated Scott Nichols was absent and the item had previously been approved. No action taken.

- 5. Meet with Sheriff Ronnie Pipkin to consider accepting a vehicle purchased using Forfeiture Funds into the SO fleet for insurance and maintenance; take action as appropriate

Ronnie Pipkin, Sheriff, stated he was purchasing a 2020 Pickup and wanted to use the Forfeiture Fund for insurance and maintenance purposes. Commissioner Rosson made a motion to purchase the 2020 Pickup using the Forfeiture Fund for insurance and maintenance. Commissioner Murphree seconded the motion. Motion carried unanimously.

- 6. Consider approving accepting extra grant money for the library; take action as appropriate

Sabra Hall, Interim Librarian, stated she was contacted last week by Walmart asking why she only applied for \$800 in Grant Money when there was \$1,000 available. Commissioner Rosson made a motion to accept the additional \$200 in grant money. Commissioner Houston seconded the motion. Motion carried unanimously.

- 7. Consider approving equipment purchase for Prec. 4; take action as appropriate

Commissioner Houston made a motion to approve the purchase of a 2019 Chevrolet double cab truck from Mustang Country in the amount of \$36,400.00 and using a 2012 Chevrolet truck as trade in. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

- 8. Discuss subdivision regulations; take action as appropriate

Commissioner Rosson discussed the need to change the wording regarding 1 single detached swelling within 1 acre lot. Judge Keyes and Zack Holbrooks, Health Department stated there was no need to change the wording within the subdivision regulations. Zack Holbrooks stated he has sent the wording to the state for approval and as of court date has had no response. No action taken.

- 9. Consider current subdivision application(s); take action as appropriate,

None

- 10. Consider current road crossing request(s); take action as appropriate,

Commissioner Houston made a motion to approve road crossings on the following by CGS Operating LLC:

- 1. CR 416, 24 steel casing, 90ft in length x 6ft below surface
- 2. CR 422, 24 steel casing, 90ft in length x 6ft below surface
- 3. CR 439, 24 steel casing, 90ft in length x 6ft below surface

Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

- 11. Discussion and consider taking potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:

- a. approving or amending a declaration of a disaster #4, as authorized by law, due to a public health emergency;
- b. approving or amending policies and operating procedures for controlling public access (including the limitation of public access) to the Gaines County Courthouse and all other buildings, structures, offices, or properties owned, leased, or operated by the County;

- c. approving or amending policies and operating procedures (including public health protocols) for the protection of the public, County employees, and County officials;
- d. approving or amending policies and operating procedures for protecting County infrastructure (including public health measures and procedures designed to clean and make safer properties, buildings, structures, business offices and work spaces);
- e. approving or amending policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system, County museums, (iii) the County public road system and airport, and (iv) the County emergency management system, including fire, ambulance, and local law enforcement service and coordination; and
- f. approving or amending employment policies and procedures for the County's employees and officials.
 - a) Commissioner Belt made a motion to approve the Disaster Declaration #8, Order #20-0513-01 as presented. Commissioner Rosson seconded the motion.
 - b) Commissioner Rosson made a motion to approve opening the Library and Museum on Monday, May 18th to the public with limited access being monitored and a sign being displayed regarding guidelines. Commissioner Belt seconded the motion.
 - c) Commissioner Belt made a motion allowing non-resident individuals to play golf at the Golf Course allowing only 10 people in the shop and only groups of 4 playing golf. Commissioner Murphree seconded the motion.
 - d) Commissioner Rosson made a motion for the Golf Course to return to normal summer days and hours (9:00a.m.-sunset Mon, Wed, Thurs & Fri and closed on Tuesdays and 8:00a.m.-sunset on weekends) through October. Commissioner Houston seconded the motion.

All motions carried unanimously.

Following much discussion regarding opening the courthouse to the public, number of individuals in each office and hallways, DPS opening, Judge Keyes stating court would be held remotely and needed further information, and Esmeralda Felan stating the need for plexi glass in her office for protection, therefore, court did not approve opening the courthouse to the public at this time.

12. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Michael Lord, Treasurer, stated there was 0 % rate increase in medical and dental insurance.

Commissioner Murphree state he was contacted by TxDot regarding the 90/10 Grant on the airport fence stating the project would be paid at 100% and the county would not be responsible for the 10%.

13. Adjourn;

Commissioner Belt made a motion for the meeting to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:00a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 13, 2020.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON MAY 20, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>TERRI BERRY</u>	<u>COUNTY CLERK</u>
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During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

Agenda Items:

1. Call to order, prayer, and pledges of allegiance.
Judge Keyes called the meeting to order with a prayer and the pledges of allegiance.
2. Public comment.
None
3. Consider adopting a resolution authorizing the County Judge to request an immediate, and on-going, grant payments from the State of Texas for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (March 27, 2020) also known as the Coronavirus Relief Fund; take action as appropriate

Judge Keyes stated grant payments were available through the State of Texas from the Coronavirus Relief Fund and other Grant Programs in the amount of \$603,075 and Gaines County would receive 20%, in the amount of \$120,615 to allocate in any expenditures regarding the COVID 19 pandemic. Commissioner Belt made a motion to authorize Judge Keyes to apply for grant applications per above. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

4. Discussion and potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:

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- e. consider amending and approving policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system, County museums, (iii) the County public road system and airport, and (iv) the County emergency management system, including fire, ambulance, and local law enforcement service and coordination; and
- f. consider amending and approving employment policies and procedures for the County's employees and officials.

Following much discussion Judge Keyes and Chuck Kimbrough will prepare a plan involving all changes within the action plan. (see attached)

Commissioner Rosson made a motion to approve the Disaster Declaration #9 Order #20-0520-01. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

5. Adjourn.

Commissioner Belt made a motion for the meeting to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:04a.am

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 20, 2020.



Terri Berry
Terri Berry, County Clerk

Clerk of Commissioner's Court