

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 14, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion approving administrative items as presented, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

2. Consider canvassing the votes from the November 6, 2018 election: take action as appropriate

Elections Administrator Patricia Roberson presented the official canvas of the November 6, 2018 General Election. Judge Keyes read the results to the court. Commissioner Belt made a motion approving the canvas, with a second by Commissioner Rosson. Motion carried unanimously. (See attached)

3. Consider approving contract with Industrial Scientific for H2s monitors: take action as appropriate

Emergency Management Coordinator Robert Barrett requested approval of a contract with Industrial Scientific for H2S monitors. Commissioner Belt made a motion approving the contract in the amount of \$45,172.15, to be paid out of Capital Funds. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

4. Consider a resolution for the Legislature, concerning unfunded mandates: take action as appropriate

Judge Keyes presented a Resolution in Opposition to Unfunded Mandates. Commissioner Belt made a motion approving the resolution, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)

5. Consider a resolution for County operations, concerning the Approval of Spending by Certain County and Precinct Officials, take action as appropriate

Judge Keyes presented a resolution adopting a rule to provide for spending by certain county officials. Commissioner Belt made a motion approving the resolution, with a second by Commissioner Houston. Motion carried unanimously. (See attached)

6. Consider voting for Board members for the Gaines County Appraisal District: take action as appropriate

Commissioner Rosson made a motion to split the counties 1197 votes three ways giving Rob Warren 399, Wesley Butchee 399, and Shelby Medlin 399. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

7. Consider authorizing the County Attorney to enter a lease for a Canon Color Copier with CMC Business Systems, Inc.: take action as appropriate

Auditor Dollahan stated it is time to renew lease on the County Attorney's copier at \$1,629.48 per month with service agreement of \$516.00. Commissioner Murphree made a motion approving the lease, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

8. Receive an update on progress at the Civic Center; take action as appropriate on any issues identified

Commissioner Belt gave an update on progress at the Civic Center stating they are installing windows and have the heat going. They will be installing more vents. Commissioner Belt made a motion to purchase wireless door contacts from Trane in the amount of \$6400.00, and authorizing County Judge to sign the agreement. Commissioner Murphree seconded the motion. Carried unanimously. (See attached) Commissioner Belt made a motion to approve Western Insulation to paint the bleachers and gas line pipes in the amount of \$7500.00, authorizing County Judge Keyes to sign the agreement. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

9. Consider approving purchase for security access control for doors at the Civic Bldg; take action as appropriate

Commissioner Belt made a motion approving security access control doors for Civic Building, from CSI Lubbock, in the amount of \$13,605.05. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

10. Consider going out for bids for MC30; take action as appropriate

11. Consider going out for bids for asphalt; take action as appropriate

12. Consider going out for bids for gravel; take action as appropriate

13. Consider going out for bids for hauling gravel; take action as appropriate

14. Consider going out for bids for sand; take action as appropriate

15. Consider going out for bids for hauling sand; take action as appropriate

16. Consider going out for bids for caliche; take action as appropriate

17. Consider going out for bids for price per yard for reclaimed caliche in county owned pits; take action as appropriate

Commissioner Belt made a motion to advertise for bids on items 10 – 17, bids to be opened and reviewed by Commissioners Houston and Murphree on December 11th at 10:00 a.m. and presented for approval December 12th at 9:00 a.m. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

18. Consider approving quarterly investment report; take action as appropriate

County Treasurer Michael Lord presented the quarterly report for approval. Commissioner Belt made a motion approving the report as presented, followed by a second from Commissioner Houston. Motion carried unanimously. (See attached)

19. Discuss the disposition of 9 lots in Precinct 2, if necessary move into Executive Session in accordance with Government Code 551.072 concerning Deliberation Regarding Real Property; after coming out of Executive Session take action as appropriate

Commissioner Belt made a motion to have the property in Precinct 2 and 4 surveyed and appraised. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

20. Consider the status of three issues at the Gaines County Airport; take action as appropriate

a. Removal of the Lex Hinds' house

Lex Hinds and the house mover were in attendance, stating the house should be completely gone by the week after Thanksgiving.

b. Approval of the sale of Hangar B1

Commissioner Murphree made a motion approving the purchase of Hanger B1 from Jimmy Woods to Dr. Kerry Williams. Commissioner Rosson seconded the motion. Carried unanimously.

c. Fixed Base Operator contract with English Field Aviation

Issues with FBO were discussed and are currently being addressed.

21. Consider current subdivision application(s); take action as appropriate.

Issues with RV and trailer parks were discussed, with plans to include regulations in the subdivision regulations.

22. Consider current road crossing request(s); take action as appropriate.

None

23. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Commissioner Houston discussed issues with uniform service through Unifirst. This item will be placed on agenda in two weeks for further discussion and action.
- b. Auditor Dollahan suggested a \$65,00 cell phone allowance for Robert Barrett, will be placed on next agenda for action.

24. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Rosson. Motion carried unanimously.

Meeting adjourned at 10:41 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 14, 2018.



Vicki Phillips
Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON NOVEMBER 28, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/Salvage

b. Auditor Rick Dollahan stated ramp grant invoices have been submitted resulting in the receipt of a check in the amount of \$46,369.72 to be placed in an airport capital projects budget line. Commissioner Belt made a motion approving, followed by a second from Commissioner Houston. Motion carried unanimously.

d. Auditor Rick Dollahan presented a letter withdrawing his retirement, and will be staying on as Gaines County Auditor as requested by District Judge Elect Reed Filley.

Commissioner Belt made a motion approving administrative items, with a second by Commissioner Rosson. Motion carried unanimously. (See attached)

2. Consider authorizing a cell phone allowance for SRGT Blaine Stanfield of the Sheriff's Department; take action as appropriate

Sheriff Pipkin requested a cell phone for SRGT Blaine Stanfield. Commissioner Rosson made a motion approving the cell phone at \$65 per month, adjusting the budget to reflect the addition. Commissioner Belt seconded the motion. Carried unanimously.

3. Consider a proposed food price increase by Trinity Service Group for meals at the Gaines County Jail; take action as appropriate

Judge Keyes presented a renewal agreement from Trinity Services Group, Inc. for Food Service Management for the Gaines County Jail. This agreement reflected a 2.8% increase. Sheriff Pipkin stated he is very satisfied with this service. Commissioner Belt made a motion approving the agreement, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

4. Consider a request from the Sheriff to send one jailer to the Police Academy for certification as a deputy in January; take action as appropriate

Sheriff Pipkin requested to send Deputy Chet Grissom to the Police Academy, stating the cost is \$500. Commissioner Houston made a motion approving the request, with Commissioner Murphree seconding the motion. Carried unanimously.

5. Consider authorizing a cell phone allowance for Emergency Management Coordinator, Robert Barrett; take action as appropriate

Judge Keyes stated there is a need for the Emergency Management Coordinator to have a cell phone. Commissioner Belt made a motion approving a cell phone for that position at \$65 per month, adjusting the budget to reflect the addition. Commissioner Murphree seconded the motion. Carried unanimously.

6. Consider a petition to keep the Gaines County Golf Court open seven days a week year round; take action as appropriate

Judge Keyes presented a petition submitted by Wayne Mixon with 77 signatures. After review and discussion the petition died for lack of a motion. No action taken.

7. Consider appropriate action(s) to take in regard to the contract with Unifirst; take action as appropriate

Auditor Rick Dollahan recommended this item be taken into Executive Session with County Attorney present. Tabled for Executive Session on next agenda.

8. Consider approving subdivision application(s):

- a. Commissioner Belt stated he has a subdivision in the works
- b. Judge Keyes updated progress on manufactured home regulations to be reviewed by council and included with subdivision regulations.

9. Consider approving road crossing request(s):

None

10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Commissioner Rosson suggested putting the old jail on hold and getting started on the restrooms at the golf course and also the Seagraves Library.
- b. Commissioner Belt stated he is still working with Culligan for water at the park, and will have a report due to TCEQ on the 18th.
- c. Commissioner Murphree stated the house at the airport is split and on a trailer. It should be gone by the end of the week. Murphree also stated water lines will need to be replaced.
- d. Commissioner Murphree has a subdivision with roads that have been maintained by the county for years which is actually a private road. This was actually grandfathered in from old regulations. He will bring this to court to add to the county road inventory.
- e. Commissioner Belt reminded everyone to bring toys or canned goods to the Christmas Party for the Optimist Club Give a Child a Smile Christmas Program.

11. Adjourn:

Commissioner Belt made a motion to adjourn followed by a second from Commissioner Houston. Motion carried unanimously.

Meeting adjourned at 9:54 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for November 28, 2018.



Vicki Phillips
Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas