

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 3, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Auditor Rick Dollahan stated a P.O. had been issued to cover a change order for the sink at the Civic Center. Commissioner Belt made a motion approving the routine administrative items as presented. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

2. Meet with Elicia Sanchez of Waste Control Specialists of Andrews County to receive a report on their activities in and plans for Andrews County, take action as appropriate

Tabled

3. Consider approving appointment of election judges; take action as appropriate

Elections Administrator Patricia Roberson requested the reappointment of Susan Hunt as Alternate Judge in Loop. Susan had been unable to serve due to medical issues. Commissioner Rosson made a motion approving the appointment, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)

4. Consider approving medical services contract for the Sherriff's Office; take action as appropriate

Judge Keyes presented a renewal for medical services contract with Dr. Watson, for inmates in the jail. Commissioner Murphree made a motion to renew the contract as presented, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

5. Meet with JP #1 Tammy Clark to discuss a need for temporary help through the end of the year; take action as appropriate

Judge Clark requested temporary help due to the absence of Brenda Shaw, whose husband is undergoing cancer treatments. Commissioner Belt made a motion to approve temporary help as seasonal, at \$12.00 per hour for 40 hours per week, up to 520 hours total, without benefits. This position to become full time in January under incoming JP Jeff James. Commissioner Houston seconded the motion. Carried unanimously.

6. Meet with Jane Bering to consider accepting gifts, declaring books surplus and transferring surplus books to the Friends of the Gaines County Library for the Fall book sale; take action as appropriate

Librarian Jane Bering requested to declare a list of items as surplus, transferring them to the Friends of the Library. Bering also presented donations through October 3, 2018. Commissioner Rosson made a motion approving these requests. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

7. Consider approving increase in part-time salary for County Clerk; take action as appropriate
County Clerk Vicki Phillips requested a pay increase to \$11.00 per hour for part time position held by Amanda Neufeld. Commissioner Belt made a motion approving the increase, followed by a second from Commissioner Houston. Motion carried unanimously.
8. Discuss, and develop, negotiating expectations for an inter-local agreement with the City of Seminole, for Gaines County to provide chip seal on certain city streets; take action as appropriate
City Administrator Tommy Phillips was in attendance to discuss an inter-local agreement between Gaines County and City of Seminole. After discussion, it was agreed for Phillips, Commissioners Rosson and Murphree to meet and see what they can work out. No action taken.
9. Consider renewing the radio license for the AWOS through Business Radio Licensing; take action as appropriate
Commissioner Murphree made a motion approving the license renewal, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)
10. Reconsider the policy on the age to drive golf carts on the GCGC and the increased rate for Senior Citizens; take action as appropriate
 - a. The court discussed the policy, followed by public comment from Cindy Schrader, Artie Giesbrecht and others. Commissioner Rosson made a motion to go back to the old policy authorizing children to drive carts with adult supervision, taking other changes under advisement. Commissioner Murphree seconded the motion. Carried unanimously.
 - b. The court discussed discounted senior rates and took no action, leaving senior rates as they are.
11. Consider declaring Units 3096 and 1063 as surplus for Precinct 3 for placement and sale on GovDeals; take action as appropriate
Commissioner Murphree made a motion to declare Units 3096 and 1063 as surplus to be placed on GovDeals. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)
12. Consider authorizing a transfer of Unit 3085 from Precinct 3 to the Golf Course Maintenance Department; take action as appropriate
Commissioner Murphree made a motion to transfer Unit 3085 from Pct 3 to Golf Course maintenance. Commissioner Belt seconded the motion. Carried unanimously. (See attached)
13. Consider declaring surplus/salvage for maintenance and Prect #1; take action as appropriate
Commissioner Rosson presented a list of farm equipment, a flatbed truck, 1997 Chevy and Jacobsen Turfcut to be declared surplus and placed on GovDeals. Also a 14yd Dump Bed to declare as surplus for a future trade-in. Commissioner Rosson made a motion approving, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)
14. Consider accepting a proposal for sprinkler system at the South Cemetery; take action as appropriate
Commissioner Houston made a motion to accept the sprinkler system proposal and authorize use of capital project funds, in the amount of \$197,259.58. Commissioner Belt seconded the motion. Carried unanimously. (See attached)
15. Consider approving Tx Dept of Agriculture Texans Feeding Texans: Home Delivered Meal Grant Program; take action as appropriate
Judge Keyes presented the Resolution Authorizing Home Delivered Meal Program. Commissioner Rosson made a motion approving the resolution and authorizing the Judge to sign. Commissioner Belt seconded the motion. Carried unanimously. (See attached)
16. Consider approving contract(s) for juvenile services; take action as appropriate
Judge Keyes presented a juvenile services contract from Central Plains Center. Commissioner Belt made a motion approving and authorizing the Judge to sign, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

17. Consider approving subdivision application(s); take action as appropriate

None

18. Consider approving road crossing request(s); take action as appropriate

None

19. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

a. Judge Keyes stated the Sentinel is printing a visitors/newcomers guide. He plans to use the advertising budget line to place an advertisement.

b. Judge Keyes stated he will be gone next week, in order to attend the County Judges & Commissioners Annual Conference at The Woodlands.

c. Auditor Rick Dollahan will be out next Tuesday and Wednesday in order to serve on a steering committee for the Texas Comptrollers.

d. Commissioner Belt would like to discuss placing the EOC at the old jail on hold. Will place on the next agenda for discussion.

e. Commissioner Belt would like updates on the Civic Center be placed on each upcoming agenda.

f. Commissioner Houston asked who authorized the paint color at the Civic Center. It was done without approval, and will be discussed and checked into.

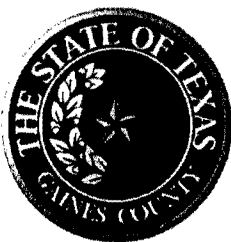
20. Adjourn;

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Rosson. Motion carried unanimously.

Meeting was adjourned at 10:48 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 3, 2018.



Vicki Phillips

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 17, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items; take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion approving the routine administrative items as presented. Commissioner Houston seconded the motion. Carried unanimously.

2. Meet with Elicia Sanchez of Waste Control Specialists of Andrews County to receive a report on their activities in and plans for Andrews County, take action as appropriate

Elicia Sanchez gave a presentation to the court with handouts explaining their activities and plans, extending an invitation to tour the facility. No action taken. (See attached)

3. Consider the list of proposed capital projects; amend, delete or reprioritize, or take other action as appropriate

Judge Keyes presented a list of the current capital projects which the court prioritized as follows:

1. Water Treatment at the Park
2. Water System at South Cemetery
Ramp Grant and Fencing at Airport
3. Seagraves Library
4. Old Jail put on hold for further consideration

(See attached)

4. Consider approving the Gaines County Tax Rolls for 2018; take action appropriate

Commissioner Belt made a motion authorizing Judge Keyes to prepare and sign a resolution approving the Tax Rolls for 2018. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

5. Consider approving a contract with Industrial Scientific for H2s monitors; take action as appropriate

Tabled, as contract is not ready for approval.

6. Consider approving purchase of a pickup for Prec. 1; take action as appropriate

Commissioner Rosson made a motion approving the purchase of a 2019 Chevy Silverado 4WD Double Cab Work Truck in the amount of \$30,423.75. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

7. Consider approving purchase of a side dump trailer for Prec. 1; take action as appropriate

Commissioner Rosson made a motion to purchase Side Dump Trailer in the amount of \$42,956.00, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)

8. Consider approving surplus for Prec. 1; take action as appropriate

Commissioner Rosson made a motion to declare a Carolina 40 ton Hydraulic Press as surplus, to sell on GovDeals. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

9. Consider approving inter-local agreement with the City of Seagraves; take action as appropriate

Commissioner Rosson made a motion approving an Interlocal Agreement with Seagraves regarding municipal street improvement, maintenance and repair. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

10. Consider approving inter-local agreement with Seminole ISD; take action appropriate

Tabled

11. Consider approving purchasing unmarked licenses plates for the S.O.; take action as appropriate

Sheriff Pipkin requested the purchase of unmarked license plates for S.O. Unit 109. Commissioner Belt made a motion approving the purchase, followed by a second from Commissioner Murphree. Motion carried unanimously.

12. Consider approving a confirmation letter for Davis, Ray & Co. to perform annual audit for the Seagraves Senior Citizen Center; take action as appropriate

Commissioner Rosson made a motion approving Davis, Ray & Co. to perform annual Audit for Seagraves Senior Citizen Center, followed by a second from Commissioner Belt. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

13. Consider approving a confirmation letter for Davis, Ray & Co. to perform the annual audit for Gaines County; take action as appropriate

Commissioner Belt made a motion approving Davis, Ray & Co. to perform the annual audit for Gaines County. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

14. Discuss update on Civic Bldg; take action as appropriate

Joe Grimes presented Change Orders for approval.

a. Commissioner Rosson made a motion approving Change Orders #22 and #25 followed by a second from Commissioner Belt. Motion carried 4 in favor (Keyes, Rosson, Belt and Houston), 1 against, Murphree. (See attached)

b. Commissioner Belt made a motion approving Change Order # 23, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)

c. Joe Grimes recommended denying change Order # 24.

d. Commissioner Belt made a motion authorizing Judge Keyes to apply for Xcel Rebates Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

e. Commissioner Belt made a motion to approve 2 contracts for fencing around a/c units at the Civic Center. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

15. Consider approving contract(s) for juvenile services; take action as appropriate

None

16. Open fleet fuel proposals; take action as appropriate

For a future agenda

17. Consider current subdivision application(s); take action as appropriate.

None

18. Consider current road crossing request(s); take action as appropriate.

None

19. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

a. Judge Keyes stated Librarian Jane Bering would like to apply to have televised meetings from Texas Tribune – Future of Rural Symposium available for anyone interested.

b. Benette McDonald stated she will be gone next week.

c. Benette McDonald requested checking into accepting credit cards.

d. Commissioner Belt stated there is a drug and alcohol testing class on November 1st.

e. Benette McDonald asked who is planning to attend the PBRPC meeting and luncheon on Wednesday the 24th.

f. Commissioner Belt stated we need to get started planning the Christmas party.

20. Adjourn:


Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Murphree. Motion carried unanimously.

Meeting adjourned at 11:06 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 17, 2018.




Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 31, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT - ABSENT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:

 - Payroll
 - Budget amendments and fund transfers
 - Accounts payable
 - Auditor's report
 - Officer's report
 - Surplus

Commissioner Houston made a motion approving routine administrative items. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)
2. Consider authorizing the Sheriff to accept a check from the Permian Basin Regional Planning Commission for salary reimbursement for 911 service; take action as appropriate

Sheriff Pipkin requested authorization to accept a check from PBRPC in the amount of \$1,949.36, Commissioner Rosson made a motion approving, followed by a second from Commissioner Murphree. Motion carried unanimously.
3. Consider authorizing the County Clerk to use Record Preservation Funds to purchase a special printer for the new State Birth Records system; take action as appropriate

County Clerk Vicki Phillips requested approval to use RP funds to purchase printer. Commissioner Houston made a motion approving the purchase, followed by a second from Commissioner Murphree. Motion carried unanimously. (See attached)
4. Consider authorizing Scott Nichols the GC Golf Course Superintendent to utilize his part-time/summer help line(s) over the winter to cover for staff surgical leaves; take action as appropriate

Scott Nichols requested, through Judge Keyes, to use part time help line. Commissioner Houston made a motion authorizing Nichols to use part time help as seasonal help, followed by a second from Commissioner Rosson. Motion carried unanimously.
5. Consider authorizing the County Auditor to conduct the annual audits of both the Sheriff and County Attorney forfeiture funds, as required by article 59.06 of the Code of Criminal Procedure; take action as appropriate

Commissioner Rosson made a motion authorizing Auditor Dollahan to conduct audits, followed by a second from Commissioner Murphree. Motion carried unanimously.
6. Consider nominating a minimum of two to a maximum of four Board Members for the Gaines County Appraisal District; take action as appropriate

Commissioner Rosson made a motion authorizing the court to contact individuals willing to serve and submit names to Judge Keyes by close of business today. Commissioner Houston seconded the motion. Carried unanimously.

7. Consider renewal of maintenance contracts for computer and telephone equipment; take action as appropriate
Commissioner Murphree made a motion authorizing Judge Keyes to sign the contract renewal, followed by a second by Commissioner Rosson. Motion carried unanimously. (See attached)
8. Discuss updates on Civic Bldg. project; consider and take action as appropriate
Judge Keyes and Commissioner Murphree gave updates and the court discussed issues found. No action taken.
9. Consider updating deposits, fees and rules for the civic Center/Show Barn in preparation for the Grand Reopening; take action as appropriate
Tabled for further consideration
10. Consider authorizing the Auditors office to update the current list of equipment by removing Unit #713 Trailer from the Unit List, as it has a duplicate on the current list (Unit #CW9); take action as appropriate
Commissioner Rosson made a motion authorizing Auditor Dollahan to clean up the equipment unit list, followed by a second from Commissioner Murphree. Carried unanimously. (See attached)
11. Consider authorizing Precinct 1 to declare as surplus Unit 1199 a Pneumatic Roller for trade-in; take action as appropriate
Commissioner Rosson made a motion declaring Unit 1199 as surplus for trade-in in the amount of \$48,000. Commissioner Murphree seconded the motion. Carried unanimously.
12. Consider authorizing Precinct 1 to purchase a new CW34 Pneumatic Roller off the Buy Board; take action as appropriate
Commissioner Rosson made a motion to purchase CW34 Pneumatic Roller off Buy Board, in the amount of \$134,825.00. Commissioner Murphree seconded the motion. Carried unanimously.
13. Consider approving subdivision application(s):
None
14. Consider approving road crossing requests(s):
None
15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.
 - a. Judge Keyes apologized to Commissioner Murphree for failing to get an airport item on the agenda.
 - b. Commissioner Murphree stated his concern over Lex Hinds getting his house moved off Airport property. Murphree stated the area the house sits on is needed for a helicopter pad. Judge Keyes stated Hinds has said the house will be picked up and moved Tuesday. They agreed to put airport issues on the next agenda.
 - c. District Attorney Philip Mack Furlow addressed the court, giving an update on activity in the District Attorney's Office.
16. Adjourn
Commissioner Rosson made a motion to adjourn, followed by a second from Commissioner Houston. Motion carried unanimously.

Meeting was adjourned at 10:09 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 31, 2018.



Vicki Phillips

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas