

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 5, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	ABSENT	COUNTY CLERK
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this Special Meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938-956-816.**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

Agenda Items:

1. Call to order, prayer, and pledges of allegiance.
Judges Keyes called the meeting to order with a prayer and the pledges of allegiance.
2. Public comment.
None
3. Discussion and potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:
 - a. consider amending and approving a declaration of a disaster, as authorized by law, due to a public health emergency;
 - b. consider amending and approving policies and operating procedures for controlling public access (including the limitation of public access) to the Gaines County Courthouse and all other buildings, structures, offices, or properties owned, leased, or operated by the County;
 - c. consider amending and approving policies and operating procedures (including public health protocols) for the protection of the public, County employees, and County officials;

- d. consider amending and approving policies and operating procedures for protecting County infrastructure (including public health measures and procedures designed to clean and make safer properties, buildings, structures, business offices and work spaces);
- e. consider amending and approving policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system, County museums, (iii) the County public road system and airport, and (iv) the County emergency management system, including fire, ambulance, and local law enforcement service and coordination; and
- f. consider amending and approving employment policies and procedures for the County's employees and officials.

Following much discussion no changes were made at this time and to continue following the Disaster Declaration. Commissioner Belt made a motion to approve Disaster Declaration #17 Order #20-1005-01 as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

- 4. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

None

- 5. Adjourn.

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting Adjourned at 9:35a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 5, 2020.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 14, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and pledges of allegiance.
2. Discuss routine administrative items: take action needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's report
 - g. Renewal of routine annual service and similar agreement(s)
 - h. Non-capital surplus or salvage

Commissioner Rosson made a motion to approve routine administrative items as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

3. Consider approving a resolution concerning TX Dept. of Agriculture - Texans Feeding Texans: Home Delivered Meal Grant Program; take action as appropriate
Commissioner Rosson made a motion to approve and authorize Judge Tom Keyes to sign a Resolution concerning TX Dept. of Agriculture-Texans Feeding Texans-Home Delivered Meal Grant Program in the amount of \$77,700.00. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
4. Consider authorizing Transformation Church to host their annual Hallelujah Night at the Gaines County Civic Building; take action as appropriate
Judge Keyes read aloud a letter from the Transformation Church regarding their plan during their Hallelujah Night, to social distance their booths, mark the lines 6 ft to booths, allowing only 75% capacity and food truck outside the building and only open from 6:00pm-9:pm. Commissioner Houston made motion to authorize Transformation Church to host their annual Hallelujah Night at the Gaines County Civic Building as presented. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)
5. Consider a request to close a few County Roads in Precinct 3 for a short period of time to allow for a neighborhood Hallelujah Night parade; take action as appropriate
Commissioner Murphree made a motion to close a road within Precinct 3 for approximately 30 minutes so that the neighborhood kids could decorate golf carts and dress up and use the street to display these. Commissioner Murphree made a motion to develop an application form for future events requiring closing of roads. Commissioner Belt seconded both motions. Motions carried unanimously.
6. Consider approving renewing the County Choice Silver Insurance for retirees; take action as appropriate
Commissioner Belt made a motion to approve the renewal contract for the County Choice Silver Insurance for retirees as presented by Michael Lord, Treasurer. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
7. Meet with Michael Lord concerning County flu shots; take action as appropriate
Michael Lord, Treasurer, stated that the Health Department could not guarantee that they could provide the appropriate number of flu shots for county employees. He stated CVS Pharmacy would give County Employee's flu shots free when they presented their insurance cards for billing. Michael stated Memorial Hospital would provide flu shots at a cost of \$20. Michael stated he would send out notice letters to each employee with pay checks. No action taken.
8. Consider approving the Gaines County Tax Rolls for 2020; take action appropriate
Commissioner Belt made a motion to approve and authorize Judge Tom Keyes to sign the Resolution for the Gaines County Tax Rolls for 2020 as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
9. Meet with the Fire Chief to discuss the use of the old jail for training purposes; take action as appropriate
Kyle Abbott, Fire Chief, requested to use the old jail office area rooms for training purposes and stated if any injuries incurred that it would be covered under the City Workers Compensation program. Commissioner Rosson made a motion to approve the Fire Department to use the old jail for training purposes. Commissioner Belt seconded the motion. Motion carried unanimously.
10. Consider approving surplus/salvage for Precinct. 2; take action as appropriate
Commissioner Belt made a motion to declare an Echo and Red Max blower as salvage and a Stihl weed eater as surplus for sale. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)
11. Consider adopting the FY2021 TIDC formula grant resolution; take action as appropriate
Commissioner Belt made a motion to adopt and approve the FY 2021 Indigent Defense Grant Program Resolution as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
12. Consider authorizing the County Judge to sign confirmation letters for Davis, Ray & Co. to perform annual audits for the Gaines County, Seagraves Senior Citizen Center and the Gaines County Juvenile Probation Department; take action as appropriate

Commissioner Houston made a motion to authorize Judge Tom Keyes to sign confirmation letters for Davis, Ray & Co. to perform annual audits for Gaines County, Seagraves Sr. Citizens Center and the Gaines County Juvenile Probation Dept. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

13. Consider current subdivision application(s); take action as appropriate,

None

14. Consider current road crossing request(s); take action as appropriate,

None

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Murphree stated the committee regarding the fence at the airport was finished and he would submit the paperwork to TxDot today to award the engineer contract

16. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting Adjourned at 9:55a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 14, 2020.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 27, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE ABSENT	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>TERRI BERRY</u>	<u>COUNTY CLERK</u>
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

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During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

8:30 A.M. Work Session: Commissioners Court members will review the paperwork related to Item 3 "Routine Administrative Items" on the agenda below. There may be clarifying questions directed toward the Auditor or others who have presented items for consideration, but otherwise there will be no discussion among the members of, or action taken on, these items until the regular agenda.

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and pledges of allegiance.
2. Public Comment
None
3. Discuss routine administrative items: take action needed;
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers

- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Renewal of routine annual service and similar agreement(s)
- h. Non-capital surplus or salvage

Commissioner Rosson made a motion to approve routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously.

4. Consider approving tournament requests; take action as appropriate

Commissioner Belt made a motion to approve the tournament request for the Senior Golf Association as presented by Shaun McDonald, Golf Pro. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

5. Consider accepting donation in memory of Marcus Crow Sr.; take action as appropriate

Judge Keyes stated several residents wanted to donate a tree to be planted at the Golf Course in memory of Marcus Crow, Sr. Commissioner Belt made a motion to approve the donation of a tree to be planted at the Golf Course in memory of Marcus Crow. Commissioner Houston seconded the motion. Motion carried unanimously.

6. Consider authorizing Precinct 3 to purchase a new pickup; take action as appropriate

Commissioner Houston made a motion to approve the purchase of a new pickup for Precinct 3. Commissioner Rosson seconded the motion. Motion carried unanimously.

7. Consider authorizing the County Judge to move forward with the purchase of a metal detector which also takes the temperature of the individual while they pass through the machine, for placement at the entrance of the courthouse; take action as appropriate

Judge Keyes stated for security reasons and COVID there was a need for a metal detector that would detect all items as well as guns and knives and take temperatures. He stated the purchase price was \$17,300 with a service contract of \$2,836. He stated the Federal Government would fully reimburse this cost to the county. Commissioner Belt made a motion to approve Judge Keyes to purchase a metal detector for the front entry from Global Justice solutions LLC. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

8. Consider a project at the Seminole Museum/Library to increase security and prevent individuals from taking shelter in dark spaces around the entrances of those two spaces; take action as appropriate

Sally Davis stated homeless people and various other individuals at times are using outside areas at the Library and Museum as shelter and continuing to stay there like its their homestead. She stated Law Enforcement has been called at times. Judge Keyes stated he would get prices and contact Nick Castillo, Maintenance regarding this issue. Commissioner Rosson made a motion to approve installing LED lights and cameras in the areas discussed and if this continues to be an issue a metal fence will be installed. Commissioner Houston seconded the motion. Motion carried unanimously.

9. Consider nominating a minimum of 2 to a maximum of 4 Board Members for the Gaines County Appraisal District; take action as appropriate

No action taken

10. Open bids for road work in Prec. 4 as part of the TxDOT Grant program; take action as appropriate

The following bids were opened for road work in Precinct 4:

- Tex-Mex Construction Inc.
- DPR McHam LLC
- Danny's Asphalt Paving Inc.
- JD King
- Bedrock Oilfield Services LLC
- Global Justice Solutions LLC
- Danny's Service Company

Commissioner Houston made a motion to approve the Tex-Mex Construction bid for CR 418-\$68,360 per mile, CR 439-\$50,160 per mile & CR 428-\$50,160 per mile to complete road work in Precinct 4 as part of the TxDOT Grant program. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

11. Discussion and consider taking potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:

- a. approving or amending a declaration of a disaster #4, as authorized by law, due to a public health emergency;
- b. approving or amending policies and operating procedures for controlling public access (including the limitation of public access) to the Gaines County Courthouse and all other buildings, structures, offices, or properties owned, leased, or operated by the County;
- c. approving or amending policies and operating procedures (including public health protocols) for the protection of the public, County employees, and County officials;
- d. approving or amending policies and operating procedures for protecting County infrastructure (including public health measures and procedures designed to clean and make safer properties, buildings, structures, business offices and work spaces);
- e. approving or amending policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system, County museums, (iii) the County public road system and airport, and (iv) the County emergency management system, including fire, ambulance, and local law enforcement service and coordination; and
- f. approving or amending employment policies and procedures for the County's employees and officials.

Judge Keyes stated he had received a letter from John Hellerstedt, MD from Texas Health and Human Services regarding the number of COVID-19 hospitalized patients exceeding 15%, therefore businesses will be at 50% capacity and bars are to be closed. Judge Keyes stated at this time there were no major changes to Disaster Declaration #18 Order #20-1027-01 as the county is following the Governor's guidelines. Commissioner Belt made a motion to approve the Disaster Declaration #18 Order #20-1027-01 as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

12. Consider approving subdivision application(s), take note of known exceptions, consider any requests for variances; take action as appropriate

None

13. Consider approving road crossing request(s); take action as appropriate

None

14. **EXECUTIVE SESSION/CLOSED SESSION:** A closed meeting will be held pursuant to Sections 551.071, 551.129, and 551.072, Texas Government Code (consultation with

attorney and discussion of real property), for the Commissioners Court to consult with and seek advice from its attorneys regarding the purchase of real property.

Executive session started at 10:03a.m.

15. Come out of Executive Session and consider taking any action(s) discussed concerning purchase of real property

Executive session ended at 10:15a.m. Commissioner Belt made a motion to contact Wayne Gondeck for estimates to do renovations for office spaces per discussions in Executive Session.. Commissioner Houston seconded the motion. Motion carried unanimously.

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Judge Keyes stated Agri Life Commissioner Court conference was cancelled tomorrow due to inclement weather and will be rescheduled.

Judge Keyes stated it was up to each elected official as to closing their offices tomorrow due to snow and icy weather. All commissioners agreed and stated each employee needed to stay safe.

17. Adjourn;

Commissioner Belt made a motion to adjourn. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:20a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 27, 2020.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas