

# GAINES COUNTY CLERK'S OFFICE

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## **FEES EFFECTIVE September 1, 2017**

### INSTRUMENTS RECORDED IN OFFICIAL PUBLIC RECORDS

|  |                     |
|--|---------------------|
| FIRST PAGE.....(LGC 118.011).....                          | \$26.00             |
| EACH ADDITIONAL PAGE...(LGC 118.011 (a) (1)).....          | \$ 4.00             |
| EACH NAME TO BE INDEXED AFTER 1 <sup>ST</sup> 5 NAMES..... | \$ .25              |
| FEDERAL TAX LIENS...(Property Code 14.005).....            | \$30.00             |
| STATE TAX LIENS...(LGC 118.011).....                       | \$.14.00 OR \$16.00 |

### PLATS

|                             |          |
|-----------------------------|----------|
| .....(LGC 118.011 (c))..... | \$100.00 |
|-----------------------------|----------|

### FINANCIAL STATEMENTS (UCC)

|                                     |         |
|-------------------------------------|---------|
| First Page.....                     | \$26.00 |
| EACH ADDITIONAL PAGE                | \$ 4.00 |
| EACH ADDITIONAL DEBTOR FOR INDEXING | \$ 5.00 |

### LIEN SEARCHES

|                              |         |
|------------------------------|---------|
| FULL LIEN SEARCH.....        | \$20.00 |
| UCC SEARCH.....              | \$10.00 |
| FEDERAL TAX LIEN SEARCH..... | \$ 5.00 |
| STATE LIEN SEARCH.....       | \$ 5.00 |
| ABSTRACT JUDGMENTS.....      | \$ 5.00 |

### OTHER FEES

|  |         |
|--|---------|
| COPIES PER PAGE...(LGC 118.011).....                 | \$ 1.00 |
| CERTIFICATION (PER DOCUMENT) ...(LGC 118.011).....   | \$ 5.00 |
| TRUSTEE SALE...(Property Code 51.002 (b)(1)).....    | \$ 2.00 |
| BRANDS...(LGC 118.020).....                          | \$26.00 |
| WILLS FOR SAFEKEEPING...(LGC 118.062).....           | \$16.00 |
| WAREHOUSEMAN'S BOND ...(LGC 118.011).....            | \$23.00 |
| ASSUMED NAME...(Ch.71 Business & Commerce Code)..... | \$23.00 |
| SEARCH - PER NAME.....                               | \$ 5.00 |

### VITAL STATISTICS (HEALTH & SAFETY CODE 191.0045 )

|   |         |
|---|---------|
| BIRTH CERTIFICATE.....                            | \$23.00 |
| DEATH CERTIFICATE.....                            | \$21.00 |
| EACH ADDITIONAL CERTIFICATE                       | \$ 4.00 |
| MARRIAGE LICENSE.....                             | \$72.00 |
| INFORMAL MARRIAGE DECLARATION & REGISTRATION..... | \$34.00 |
| CERTIFIED COPY OF MARRIAGE LICENSE.....           | \$21.00 |
| CERTIFIED COPY OF DEATH CERTIFICATE.....          | \$21.00 |

COUNTY CLERK FEES ARE SET BY THE STATE OF TEXAS

|   |                 |
|---|-----------------|
| <b>CIVIL SUIT</b>                                     | <b>\$277.00</b> |
| COUNTY CLERK...(LGC 118.052).....                     | 40.00           |
| LAW LIBRARY.....(LGC 323.023).....                    | 35.00           |
| APPELLANT FUND.....(GC 22..2041).....                 | 5.00            |
| BCLSFI *.....(LGC 133.153).....                       | 10.00           |
| RECORD MANAGEMENT & PRESERVATION...(LGC 118.052(3)(G) | 5.00            |
| COURTHOUSE SECURITY...(LGC 291.008).....              | 5.00            |
| JUDICIAL FUND...(GC 51.702).....                      | 40.00           |
| JUDICIAL SALARY.....(LGC 133.154).....                | 42.00           |
| SHERIFF'S SERVICE FEE.....(LGC 118.131).....          | 50.00           |
| RECORD PRESERVATION FUND.....(GC 101.1212(4).....     | 10.00           |
| EFILING CIVIL .....(HB 2303).....                     | 30.00           |
| JUDICIAL PERSONNEL TRAINING...(GC 51.97).....         | 5.00            |

**CIVIL WITHOUT SHERIFF SERVICE FEE** **\$227.00**

|   |                 |
|---|-----------------|
| <b>OCCUPATIONAL LICENSE</b>                             | <b>\$227.00</b> |
| COUNTY CLERK.....(LGC 118.052).....                     | 40.00           |
| LAW LIBRARY.....(LGC 323.023).....                      | 35.00           |
| APPELLANT FUND...(GC 22.2041).....                      | 5.00            |
| BCLSFI * .....(LGC 133.153).....                        | 10.00           |
| RECORD MANAGEMENT & PRESERVATION...(LGC 118.052(3)(G).. | 5.00            |
| COURTHOUSE SECURITY... (LGC 291.008).....               | 5.00            |
| JUDICIAL FUND.....(GC 51.702).....                      | 40.00           |
| JUDICIAL SALARY...(LGC 133.154).....                    | 42.00           |
| RECORD PRESERVATION FUND...(GC 101.1212(4).....         | 10.00           |
| EFILING CIVIL.....(HB 2303).....                        | 30.00           |
| JUDICIAL PERSONNEL TRAINING...(GC 51.97).....           | 5.00            |

\* BCLSFI = BASIC CIVIL LEGAL SERVICES FOR THE INDIGENT

**NONDISCLOSURE FEE** **\$28.00 + \$272.00 =** **\$305.00**  
 (FILED AS CIVIL FOLLOWING CRIMINAL CASE)

**OTHER FEES**

|  |          |
|--|----------|
| ISSUANCE OF CITATIONS, ETC...(LGC 118.052(3).....    | \$ 4.00  |
| JURY FEE.....(GC 51.604).....(Civil & Criminal)..... | \$ 45.00 |
| (GC 51.97)   |          |

SHERIFF'S SERVICE IN GAINES COUNTY...(LGC 118.131)..... \$ 50.00 each  
 SUBPOENAS (NON-CRIMINAL)  
 CITATIONS  
 SUMMONS

SHERIFF'S SERVICE IN GAINES COUNTY...(LGC 118.131)..... \$150.00 each  
 WRIT OF ATTACHMENT  
 WRIT OF GARNISHMENT  
 WRIT OF SEQUESTRATION  
 WRIT OF EXECUTION  
 WRIT OF POSSESSION  
 ORDER OF SALE

RETURNED CHECK FEE.....(LGC 118.011(b)(1))..... \$ 30.00

RECORD SEARCH FEE..... \$ 5.00

**PROBATE FEES**

**NEW PROBATE FILING \$304.00**

|   |       |
|---|-------|
| COUNTY CLERK...(LGC 118.052) .....                          | 40.00 |
| LAW LIBRARY.....(LGC 323.023).....                          | 35.00 |
| JUDGE .....(LGC 118.101).....                               | 2.00  |
| JUDGE EDUCATION FUND...(LGC 118.064).....                   | 5.00  |
| RECORD MANAGEMENT & PRESERVATION...(LGC 118.052(3)(g))..... | 5.00  |
| BCLSFL.....(LGC 133.153).....                               | 10.00 |
| GUARDIANSHIP FEE.....(PC 683).....                          | 20.00 |
| COURTHOUSE SECURITY.....(LGC 291.008).....                  | 5.00  |
| JUDICIAL FUND.....(GC 51.702).....                          | 40.00 |
| JUDICIAL SALARY.....(LGC 113.154).....                      | 42.00 |
| APPELLANT FUND.....(GC 22.2041).....                        | 5.00  |
| SHERIFF'S SERVICE FEE.....(LGC 118.131).....                | 50.00 |
| RECORD PRESERVATION FUND.....(GC 101.1212(4)).....          | 10.00 |
| eFILING PROBATE.....(HB 2303).....                          | 30.00 |
| JUDICIAL PERSONNEL TRAINING.....(GC 51.97).....             | 5.00  |

**4 LETTERS TESTAMENTARY OR LETTERS OF ADMINISTRATION  
 INCLUDED WITH EACH NEW SUIT FILED**

**EACH EXTRA LETTER TESTAMENTARY ..... \$ 2.00  
 OR LETTER OF ADMINISTRATION**

**SMALL ESTATE**

**\$254.00**

|  |       |
|--|-------|
| COUNTY CLERK...(LGC 118.052).....                          | 40.00 |
| LAW LIBRARY.....(LGC 323.023).....                         | 35.00 |
| JUDGE.....(LGC 1148.101).....                              | 2.00  |
| JUDGE EDUCATION FUND...(LGC 118.064).....                  | 5.00  |
| RECORD MANAGEMENT & PRESERVATION...(LGC 118.052(3)(G)..... | 5.00  |
| BCLSFI.....(LGC 133.153).....                              | 10.00 |
| GUARDIANSHIP FEE.....(PC 683).....                         | 20.00 |
| COURTHOUSE SECURITY.....(LGC 291.008).....                 | 5.00  |
| JUDICIAL FUND.....(GC 51.702).....                         | 40.00 |
| JUDICIAL SALARY.....(LGC 113.154).....                     | 42.00 |
| APPELLANT FUND.....(GC 22.2041).....                       | 5.00  |
| RECORD PRESERVATION FUND.....(GC 101.1212(4) .....         | 10.00 |
| eFILING PROBATE....(HB 2303).....                          | 30.00 |
| JUDICIAL PERSONNEL TRAINING.....(GC 51.97).....            | 5.00  |

**PENDING PROBATE ACTION FEES**

(LGC 118.052(2))

|  |         |
|--|---------|
| INVENTORY AND APPRAISEMENT AFTER THE 90 <sup>TH</sup> DAY OF FILING..... | \$30.00 |
| DOCUMENTS THAT EXCEED A 25 PAGE LIMIT AFTER INVENTORY.....               | \$30.00 |
| ANNUAL OR FINAL ACCOUNT OF ESTATE.....                                   | \$30.00 |
| APPLICATION FOR SALE OF REAL OR PERSONAL PROPERTY.....                   | \$30.00 |
| ADVERSE PROBATE ACTION (\$40.00 + Guardianship Fee \$20.00).....         | \$75.00 |
| ANNUAL OR FINAL REPORT OF GUARDIAN OF A PERSON.....                      | \$30.00 |
| CLAIM AGAINST ESTATE.....  | \$15.00 |