

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 14, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the administrative items as presented. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

2. Consider approving catastrophic leave committee ; take action as appropriate

This item tabled until County Treasurer can be in attendance.

3. Consider declaring surplus/salvage for the county; take action as appropriate

Commissioner Houston made a motion declaring Unit # 4096, a 2000 Chevy PU as surplus for trade-in to Mustang Country. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

4. Consider approving transfer from Buildings to Prect 2; take action as appropriate

Commissioner Belt made a motion to transfer Unit # B-54 TMC Forklift Model FHG 30N from buildings to Prect 2, for the amount of \$2,500.00. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

5. Consider approving addition to existing airplane hangar; take action as appropriate

Commissioner Murphree made a motion to approve an addition to South Plains Implements hanger, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

6. Consider approving the VINE grant; take action as appropriate

Commissioner Houston made a motion approving the renewal of the VINE service agreement. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

7. Consider renewing the contract for Code Red services with Emergency Communications Network; take action as appropriate

Commissioner Belt made a motion to approve Code Red services in the amount of \$3,750.00 and the Weather Warning Extension in the amount of \$3,938.00, for a total renewal costs of \$7,688.00. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

8. Consider approving inter-local agreement's with the City of Seagraves; take action as appropriate

Commissioner Rosson made a motion approving an inter-local agreement with Seagraves for use of the Community Center for City Council meetings in exchange providing water to the county owned ball fields. Also an inter-local agreement transferring ownership of a 6 yd. dump truck from the county to City of Seagraves, in exchange of water for Precinct 1. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

9. Consider approving an annual renewal of the agreement between West Texas Centers and Gaines County for the provision of mental health and intellectual and developmental disability services in Gaines County; take action as appropriate

Commissioner Houston made a motion approving renewal of agreement with West Texas Centers, seconded by Commissioner Belt. Motion carried unanimously. (See attached)

10. Consider renewing the inter-local agreement between the Permian Basin Regional Planning Commission and Gaines County for E9-1-1 Automatic Location Information Maintenance Services & Public Safety Answering Point Services for 2017 through 2019; take action as appropriate

Commissioner Rosson made a motion to renew inter-local agreement with Permian Basin Regional Planning Commission for E911 services. Motion seconded by Commissioner Belt. Carried unanimously. (See attached)

11. Consider approving public notice concerning Indigent Health Care Program; take action as appropriate

Commissioner Belt made a motion approving public notice of Indigent Health Care Program. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

12. Consider approving contract(s) for juvenile services; take action as appropriate

- a. Concho Valley Home for Girls, Inc.
- b. Pegasus Schools, Inc.
- c. Hays County Juvenile Center
- d. Lubbock County Juvenile Justice Center
- e. Gulf Coast Trade Center
- f. TruCore Behavioral Solutions (previously G4S Youth Services)
- g. Garza County Regional Juvenile Center
- h. Reed Adolescent Center, Central Plains Center
- i. Nikki Russell, MA, LPC, NCC (Non-residential services contract)

Commissioner Belt made a motion to approve all of the above contracts and authorizing the Judge to sign the contracts. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

13. Open proposals to move the AWOS; take action as appropriate

One proposal was received from B-C Company, Inc. in the amount of \$60,536.00. Commissioner Murphree made a motion to accept the proposal and move funds from capital projects fund. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

14. Consider approving subdivision application(s); take action as appropriate

Commissioner Rosson presented the 2<sup>nd</sup> reading of Heritage Lane Estates # 2 by John Siemens, making a motion to approve the subdivision. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

15. Consider approving road crossing request(s); take action as appropriate

- a. Commissioner Belt made a motion approving the road crossing by Peter Dyck, Sunland Retirement Center on CR 200E. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

- b. Commissioner Houston made a motion to approve a road crossing by J Cleo Thompson on CR 434. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Judge Keyes stated that Senate Bill 1 has passed, with a 6% cap.
- b. Auditor Dollahan reminded the court of budget meetings and hearing scheduled for Wednesday.
- c. Judge Keyes shared the county's ad in the Newcomer's guide.
- d. Judge Keyes stated we received a check in the amount of \$3,097.17 from TAC Health and Employee Benefits Pool for FY 2016 Surplus Distributions.
- e. Commissioner Rosson asked about the status of the stucco work, stating we need to get started on it.

17. Adjourn:

Commissioner Belt made a motion to adjourn, seconded by Commissioner Rosson. Motion carried unanimously.

Meeting adjourned at 10:42 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 14, 2017.



A handwritten signature in black ink that reads "Vicki Phillips". The signature is written in a cursive style and is positioned above a horizontal line.

Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

Begin 9:00 a.m.

Attending: Judge Tom Keyes, Auditor Rick Dollahan, Admin Assistant Benette McDonald, County Clerk Vicki Phillips, Auditors 1<sup>st</sup> Asst Nadine Gonzales, Auditor Assistant Esmeralda Felan, and public citizen Charlotte Hankins.

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Conduct a public hearing on the proposed FY 2018 County Wide Equalization (CWE) budget; take action as appropriate

Judge Keyes called for a public hearing of the CWE budget, stating the proposed budget is expected to generate more than last year's budget. The CWE is to be divided per capita over the three school districts in the county. Judge Keyes allowed ten minutes for public comment.

Charlotte Hankins was in attendance and addressed the court, stating that she was attending today to learn and understand the CWE tax rate.

There were no other public comments. Judge Keyes closed the public hearing.

2. Discuss the proposed tax rate to fund the Tax Year 2017/FY 2018 CWE Tax; take action as appropriate

Judge Keyes stated a tax rate of \$0.3200305 will be necessary to meet the CWE budget of \$10,270,000.00, which lowers the tax rate and revenue. Judge Keyes asked for any public comments. There were none. A record vote of each member of the court was taken to adopt the budget, with Judge Keyes vote of Yea.

3. Take any action necessary to adopt the CWE tax rate for CY 2017/FY 2018, budget year FY 2016

Judge Keyes read an Order Setting the CWE tax rate, stating there is hereby levied and there shall be assessed and collected for Tax Year 2017 and Fiscal year 2018 a County Wide Equalization ad valorem tax of \$0.3200305 per \$100 assessed valuation on all taxable property within the county. This tax rate is hereby adopted.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the CWE Public Hearing authorized proceedings for August 16, 2017.



*Vicki Phillips*  
Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A SPECIAL MEETING ON AUGUST 16, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Conduct a public hearing to consider the proposed elected official salary increase; take action as appropriate

Judge Keyes called a public hearing for any public comments, allowing 10 minutes. There were no comments. The public hearing was closed. Commissioner Belt made a motion approving the proposed elected official salary increase. Commissioner Rosson seconded the motion. Carried unanimously.

2. Consider any changes or adjustments to employment policies, employee manual changes, and set the amount of compensation, office and travel expenses and all other allowances for county and precinct officers and employees; take action as appropriate

Judge Keyes stated the handbook has been moved online on the county web page. Auditor Dollahan stated there are no significant changes to the current handbook. Commissioner Belt made a motion to ratify changes discussed over the course of the budget sessions, with a second by Commissioner Houston. Motion carried unanimously.

3. Conduction a public hearing to consider adopting the FY 2018 proposed budget; take action as appropriate

Auditor Dollahan reviewed the proposed budget. Judge Keyes called for public comments, allowing ten minutes. There were no public comments. Judge Keyes closed the public hearing. Commissioner Rosson made a motion to adopt the proposed FY 2018 budget. Commissioner Houston seconded the motion. Carried unanimously.

4. Conduct a separate vote to ratify the property tax increase reflected in the budget

Judge Keyes stated this budget will raise MORE revenue from property taxes than last year's budget by an amount of \$1,219,239.00 which is a 7.1173% increase from last year's budget. The property tax revenue to be raised from new property is  $(\$19,968,109.00 \times .593967 \text{ cents per hundred} = \$118,603.97)$

The record vote of each member of the court voting to adopt of the budget is as follows:  
Judge Keyes - Yea; Comm. Rosson - Yea; Comm. Belt - Yea;

Comm. Murphree - Yea; Comm. Houston - Yea  
Carried unanimously. (See attached)

5. Consider setting the public hearing dates and times for the official consideration of the CY 2017/FY 2018 Tax Rate; take action as appropriate

Auditor Dollahan stated the 1<sup>st</sup> Public Hearing on the Proposed Tax Rate will be held August 28<sup>th</sup> at 10:00 a.m.; 2<sup>nd</sup> Public Hearing on the Proposed Tax Rate will be held September 6<sup>th</sup> at 10:00 a.m.; Adoption of the Tax Rate will be held on September 11<sup>th</sup> @ 10:00 a.m. Commissioner Belt made a motion setting the dates and times for consideration of the CY 2017/FY 2018 Tax Rate. Commissioner Houston seconded the motion. Carried unanimously.

6. Consider approving a request to extend the CDBG Grant Contract for Loop Water Supply RO Water facility for three months to ensure that all TCEQ requirements for the facility have been obtained; take action as appropriate

Judge Keyes and Kay Howard requested a 3 month extension on the grant contract until January 12<sup>th</sup>. Commissioner Rosson made a motion to request the extension with TCEQ, with a second by Commissioner Belt. Motion carried unanimously.

7. Adjourn;

Commissioner Belt made a motion to adjourn, with a second by Commissioner Murphree. Motion carried unanimously.

Meeting adjourned at 10:37 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES       §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 16, 2017.



  
Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON AUGUST 28, 2017 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Public hearing to discuss proposed tax rate to fund the Tax Year 2017, FY2018 General Fund/FC-LR budget; take action as appropriate.

Auditor Rick Dollahan addressed the court stating the proposed ad valorem tax rate consists of General Fund Maintenance & Operation Tax Rate of .414019; FC/Lateral Road Maintenance & operation Tax Rate of .179948 for a total Tax Year 2017/FY2018 Ad Valorem Tax Rate of \$ .593967.

Judge Keyes called for a public hearing, allowing time for any public comments. There were no comments from the public. Commissioner Belt made a motion to suspend the public hearing until the 2<sup>nd</sup> public meeting scheduled September 6<sup>th</sup>. Commissioner Houston seconded the motion. Carried unanimously, (See attached)

2. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report

Commissioner Houston made a motion to accept and approve the routine administrative items as presented. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

3. Consider tournament requests for GC golf course; take action as appropriate

Golf Pro Kyle Monk requested approval of the current tournament requests, with one addition. Commissioner Murphree made a motion approving, with a second by Commissioner Belt. Motion carried unanimously. (See attached)

4. Consider approving POS software purchase at the golf course; take action as appropriate

Golf Pro Kyle Monk requested approval of purchase of Tee Snap software for the golf course, at an annual rental rate of \$5100.00. Commissioner Murphree made a motion approving the rental purchase, seconded by Commissioner Belt. Carried unanimously. (See attached)

5. Consider approving catastrophic leave committee; take action as appropriate

Treasurer Michael Lord requested approval of the agreed list for members of the Catastrophic Sick Leave Committee to serve beginning August 28, 2017. Commissioner Belt made a motion approving the list as presented. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

6. Consider approving quarterly investment report; take action as appropriate

Treasurer Michael Lord presented the 3<sup>rd</sup> FY Quarterly Report ending June 30, 2017 for approval. Commissioner Rosson made a motion approving the quarterly report as presented. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

7. Consider approving change order for greens shaper; take action as appropriate

Judge Keyes stated that Scott Nichols requested additional work on some of the sand traps at the golf course. A change order in the amount of \$ 6,000.00 was presented for approval. Commissioner Belt made a motion approving the change order, with a second by Commissioner Rosson. Motion carried unanimously. (See attached)

8. Consider renewing interlocal agreement with Lubbock Co. to participate in the Regional Public Defender for Capital Cases; take action as appropriate

Judge Keyes presented the renewal for the interlocal agreement in the proposed amount of \$19,361.00 for 2018. Commissioner Houston made a motion approving the renewal agreement, with a second by Commissioner Murphree. Carried unanimously. (See attached)

9. Consider accepting estimate for repairing wall at Seagraves Museum; take action as appropriate

Judge Keyes presented an estimate for repairing stucco wall from JH Masonry & Plastering in the amount of \$37,200.00. Commissioner Rosson made a motion approving the estimate, with a second by Commissioner Belt. Motion carried unanimously. (See attached)

10. Consider accepting estimate for repairing soffit at Seminole Library/Museum; take action as appropriate

Judge Keyes presented 3 estimates that were received for soffit repair. Commissioner Houston made a motion to accept the estimate from AT Home Improvement in the amount of \$24,950.00. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

11. Open RFQ for airport runway; take action as appropriate

Judge Keyes presented one RFQ received from Enrotec/Hibbs & Todd. Commissioner Murphree made a motion to approve this company for the engineering support to design and supervise the needed taxiways being built at the airport, with a fee to be negotiated. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

12. Consider current subdivision application(s); take action as appropriate.

None

13. Consider current road crossing request(s); take action as appropriate.

Commissioner Murphree made a motion to approve 4 road crossings from Ring Energy, on CR 305, 307 and 2 crossings on 309. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

14. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

a. Commissioner Houston stated he has had issues obtaining a refund from Unifirst for uniforms. After discussion, it was agreed to place this on the agenda September 6<sup>th</sup> for possible action.

b. Commissioner Houston asked about the status of the water supply at the new Community Building. Judge Keyes stated he will contact Dustin Burrows to see if he can inquire with TCEQ for clarification for the delay.

c. Auditor Dollahan asked about progress on completion of the Community Building and estimated time frame to accept the building.

15. Adjourn

Commissioner Belt made a motion to adjourn, with a second by Commissioner Rosson.  
Motion carried unanimously.

Meeting adjourned at 11:03 a.m.

STATE OF TEXAS           §  
COUNTY OF GAINES      §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 28, 2017.



*Vicki Phillips*

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Vicki Phillips, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas