

*HONORABLE JEFF JAMES*

*JUSTICE OF THE PEACE*

*Ashley Sims*  
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This letter is furnished as a courtesy to you by the Honorable Judge Jeff James to assist you in processing the charges filed against you.

**1. READ THIS ENTIRE LETTER BEFORE CALLING THE OFFICE.**

**2. PLEASE NOTE:** The Judge cannot discuss the merits of a pending judicial proceeding prior to trial. This means that the Judge cannot discuss your citation with you before the trial, this includes correspondence via mail and phone.

**3.** Failure to respond to the charge(s) by the appearance date on the citation will result in the fine amount being raised and may result in an additional charge of **VIOLATE PROMISE/FAILURE TO APPEAR**, and a warrant may be issued for your arrest. The Failure to Appear will be entered into a Statewide Computer and may prevent a renewal of your driver's license for Texas Drivers. For Out of State Drivers, failure to comply with the terms of the citation will result in the issuance of a Nonresident Violator Compact and your driver's license will be suspended.

**4. A JUVENILE** who fails to appear by the time and date on a citation may have their license suspended as required by law. **Juveniles MUST APPEAR BEFORE THE JUDGE. PLEASE CALL TO SCHEDULE AN APPEARANCE TIME. A Juvenile must also be accompanied by a parent or guardian.** Juveniles who fail to appear or who fail to pay their fine will be reported to the Department of Public Safety and their driver's license will be suspended. If they do not have a driver's license, they will not be able to obtain one until they have disposed their case. Contact the Court to schedule an appearance time.

**5.** If you wish to enter a plea of **GUILTY** or **NOLO CONTENDERE**, please indicate on reverse of this form. A plea of Nolo Contendere means that you do not contest the State's charge(s) against you. The fine for a Nolo Contendere plea is the same as that for a plea of Guilty. Either plea indicates that you agree to waiver appearance before the Court for trial.

**6.** After entering a Plea of Guilty or Nolo Contendere, you may request to take a Driver's Safety Course or a Deferral. For Deferral information, please contact the Court. Payment Plan information can be found on our website.

**7.** If you wish to enter a plea of **NOT GUILTY** and desire a trial, please indicate below in the proper space provided. If you plead not guilty, **you will be required to appear in court.** You will be notified by mail for the next available Docket. This plea must be in writing. You must also submit a current address to the Court.