

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 12, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Auditor Rick Dollahan stated a late accounts payable was presented by Joe Grimes, requesting a demand check to pay after clearance by Auditor. Commissioner Belt made a motion approving the administrative items and the above late payable. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

2. Meet with Mr. Rex Murphy, Maintenance Section Supervisor with TXDoT, to discuss possible availability of additional road materials; take action as appropriate

Mr. Murphy stated he has approximately 964 cubic yards of road material to be split between Gaines and Yoakum counties. Murphy also offered base material from the Hwy 180 project to the county.

3. Consider participating in the FY2019 TXDoT County Assistance Program, as defined under the rules of TAC Title 43, Part 1, Chapter 29, Subchapter A, Rule § 29.3 (43TAC. § 29.3); take action as appropriate

Commissioner Belt made a motion authorizing Judge Keyes to write a letter requesting to participate in the County Assistance Program and a letter to participate in the surplus recovery US 180 project. Commissioner Murphree seconded the motion. Carried unanimously.

4. Consider authorizing the County Treasurer, Michael Lord to contract with Covenant to do annual health assessment for County Employees; take action as appropriate

Commissioner Rosson made a motion authorizing Treasurer Michael Lord to contract with Covenant for annual health assessments. Commissioner Belt seconded the motion. Carried unanimously.

5. Meet with Sheriff Pipkin to consider accepting a donation from OXY; take action as appropriate

Sheriff Pipkin requested the court accept a donation from OXY in the amount of \$20,000.00. Commissioner Belt made a motion accepting the donation, followed by a second from Commissioner Rosson. Motion carried unanimously.

6. Meet with Sheriff Pipkin to consider authorizing the Sheriff to use an independent lab for testing/validation of drugs taken in potential drug busts; take action as appropriate

Sheriff Pipkin requested using an independent lab for testing due to a backlog with the lab currently being used. Commissioner Belt made a motion authorizing Sheriff Pipkin

to use the independent lab, followed by a second from Commissioner Houston. Motion carried unanimously.

7. Consider awarding bid(s) for road / paving materials; take action as appropriate

a. Award bid(s) on MC30

Commissioner Murphree made a motion to accept the bid from Asphalt & Fuel, followed by a second from Commissioner Belt. Motion carried unanimously.

b. Award bid(s) for asphalt

Commissioner Houston made a motion to accept both the asphalt bid from Holly and Ergon, followed by a second from Commissioner Rosson. Motion carried unanimously.

c. Award bid(s) for gravel

d. Award bid(s) for hauling gravel

e. Award bid(s) for sand

f. Award bid(s) for hauling sand

Court agreed to rebid gravel and hauling and sand and hauling. To be opened for review January 22nd and announced on January 23rd.

g. Award bid(s) for caliche

Commissioner Houston made a motion to accept both Letkeman and Menix bids, followed by a second from Commissioner Belt. Motion carried unanimously.

h. Award bid(s) for price per yard for reclaimed caliche in county owned pits

Commissioner Houston made a motion to accept the bid from JNL Steele, followed by a second from Commissioner Belt. Motion carried unanimously.

(See attached for all the above)

8. Consider approving surplus/salvage; take action as appropriate

a. Commissioner Murphree made a motion to declare Bar Code # 2741 Compressor as salvage. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

b. Commissioner Houston made a motion to declare Unit # 4068 Welder as surplus, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

c. Commissioner Murphree made a motion declaring Unit 3002 Grid roller, Unit 3219 Belly Dump, Unit 3130 Belly Dump, Unit 3128 International and Misc. Items as surplus to be sold on GovDeals. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

9. Consider approving transfer of equipment from Prect. 3 to Maintenance Dept; take action as appropriate

Commissioner Murphree made a motion to transfer Bar Code # 1306 Compressor from Pct. 3 to Maintenance. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

10. Consider approving transfer of equipment from Prect 1 to Prect 3; take action as appropriate

Commissioner Rosson made a motion to transfer Unit# 1072 Tank from Pct. 1 to Pct. 3. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

11. Consider accepting certain private roads in Prect 3 into the county road system; take action as appropriate

Commissioner Murphree made a motion to accept private road in Camp No 6 subdivision into the county road system as CR 303F, and accept private road in

Windmill Estates Subdivision as CR 303M. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

12. Consider authorizing Prect 3 to trade pushed caliche for used telephone poles with the City of Seminole; take action as appropriate

Commissioner Murphree made a motion to trade pushed caliche for telephone poles from the City of Seminole. Commissioner Rosson seconded the motion. Carried unanimously.

13. Consider making a gift of an existing light pole and light at the City Park, south of the Show Barn, to the City of Seminole; take action as appropriate

Commissioner Belt made a motion to gift a light pole and light to the City, and install a camera on the pole. Commissioner Houston seconded the motion. Carried unanimously.

14. Consider approving purchase of chairs for the Commissioners Courtroom; take action as appropriate

Commissioner Houston made a motion to purchase chairs, followed by a second from Commissioner Belt. Motion carried unanimously. (See attached)

15. Consider approving change order for project at the South Cemetery; take action as appropriate

Commissioner Houston made a motion to approve a change order for entrance sprinkler addition along the fence line in the amount of \$6,852.50 and well tie-ins in the amount of \$8,362.50. Motion carried unanimously. (See attached)

16. Consider approving contract renewal with Sigma; take action as appropriate

Commissioner Belt made a motion approving renewal of contract in the amount of \$1,100.00, with provision that County Attorney reviews and approves contract. Commissioner Rosson seconded the motion. Carried unanimously.

17. Consider the initial recommendations of the Courthouse Security Committee; take action as appropriate

Judge Keyes presented the security committee recommendations:

- a. Sheriff deputy on duty in courthouse
- b. Create single entry in front west door with screening equipment, adding or moving the ADA ramp
- c. Construct Sally Port at NE door for prisoners, possibly with elevator
- d. Update camera system in courthouse, add more and modernize
- e. Outside lighting

No action taken at this time.

18. Consider approving the County Judge's office the ability to accept credit cards; take action as appropriate

Commissioner Rosson made motion to implement acceptance of credit cards. County Treasurer recommends implementing after the first of the year. Commissioner Houston seconded the motion. Carried unanimously.

19. Consider authorizing the County Judge to send letters on behalf of the Commissioners Court to State and Federal legislators concerning a potential increase of authorized truck weights; take action as appropriate

Commissioner Belt made a motion authorizing the Judge to send letters regarding truck weights. Commissioner Houston seconded the motion. Carried unanimously.

20. Consider current subdivision application(s); take action as appropriate.

None

21. Consider current road crossing request(s); take action as appropriate.

None

22. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Commissioner Murphree confirmed the JNL Steel will donate all the metal for restrooms at the golf course.
- b. Commissioner Belt reminded the court of the PBRPC meeting on the 20th
- c. Judge stated he has been invited to discuss issues with Senator Perry this Friday.
- d. Commissioner Murphree suggested starting an email group for prospective bidders, attempting to get all the information to all bidders.

23. Adjourn:


Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Rosson. Motion carried unanimously.

Meeting adjourned at 10:11 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for December 12, 2018.




Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 26, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON (ABSENT)
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

VICKI PHILLIPS (ABSENT)

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

9:00 A.M. Work Session

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/salvage

Commissioner Houston made a motion to approve administrative items as presented. Commissioner Murphree seconded the motion. Motion Carried unanimously. (see attached)

2. Receive the FY 2018 audit from Davis, Ray & Co; take action as appropriate

Ted Ward of Davis, Ray & Company presented to the court the FY 2018 audit and stated that there are 2 financial statements, Governmental Wide and Fund Financial. Ted Ward reported to the Commissioners that we ended with a strong Financial Statement. The only thing that he suggested to the board was discussing the long term plans for the Capital Project Fun, not just from year to year but in 3-5 years. Commissioner Houston made a motion approving the FY 2018. Commissioner Belt seconded the motion. Motion Carried unanimously. (see attached)

3. Consider approving annual review of fuel contract; take action as appropriate

Auditor Rick Dollahan stated to the court that the annual review to approve the contract with Seminole Butane was due. Commissioner Belt made a motion to approve the contract. Commissioner Murphree seconded the motion. Motion Carried unanimously.

4. Consider approving tournament request for the golf course; take action as appropriate

Kyle Monk, Golf Pro, presented the 2019 Tournament schedule to the court. Commissioner Houston made a motion to approve the request. Commissioner Belt seconded the motion. Motion Carried unanimously. (see attached)

5. Consider authorizing the Extension Service to place an Ag Assistant to Terry Millican in a training position in the Gaines County Extension Office; take action as appropriate

Terry Millican requested court approval for an Ag position, which would be fully funded by the state. Terry Millican stated that this was an Ag training position and there are 24 positions and he was chosen as a trainer agent. This position would be for

approximately 10-18 months. There is no liability to the county however he suggested to the court to add this position to vehicle insurance due to the fact this person will at times be driving the company vehicle. Commissioner Belt made a motion to authorize the position. Commissioner Houston seconded the motion. Motion Carried unanimously.

6. Consider mileage reimbursement rates for 2018; take action as appropriate

Auditor Rick Dollahan stated the county currently follows the IRS reimbursement guidelines and as of January 1, 2019 the standard rate will increase to .58 per mile for business use on vehicles. Commissioner Belt made a motion to approve the mileage increase. Commissioner Murphree seconded the motion. Motion Carried unanimously (see attached)

7. Consider approving overtime for floors to be cleaned at the Civic Bldg; take action as appropriate

Commissioner Belt stated that it would take 2 or 3 people 2-3 days on a weekend that the building was not in use to thoroughly clean the floor. A motion was made by Commissioner Belt to approve overtime to clean the floors. Commissioner Murphree seconded the motion. Motion Carried unanimously.

8. Consider appointing a Gaines County Historical Commission in accordance with LGC 318; take action as appropriate

Judge Keys stated to the court that an interest was shown with the Friends of the Museum in starting the Historical Commission again to preserve culture and heritage through the Seminole and Seagraves museums. Commissioner Belt made a motion to table this until further research was done regarding funding. Commissioner Houston seconded the motion. Motion Carried unanimously.

9. Consider approving subdivision application(s);

None

10. Consider approving road crossing request(s);

None

11. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

- a. Judge Keys stated to the court that he and the County Attorney Joe Nagy are in the process of an FBO contract.
- b. Commissioner Belt reported to the court that January 2nd he would be putting the pens in the Stock Barn at the Civic Building and that there could be a stock show held but the kitchen would not be ready. Commissioner Belt reported that the sink and vent a hood were installed and some electrical still needed completed. Commissioner Belt reported to the court that Joe Grimes was in the process of writing a letter to TECQ.
- c. Commissioner Murphree stated that the maintenance department would be starting the cement work on the pad for the bathrooms. The metal for the structure is being donated by JNL Steel and suggested this be put on an agenda for approval. Commissioner Murphree stated that the water and gas lines at the airport are destroyed. Commissioner Murphree stated that this be put on the next agenda regarding work that needs completed and the expenses that will be required.

12. Adjourn;

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Houston. Motion carried unanimously.

Meeting adjourned at 10:02 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for December 26, 2018.



Vicki Phillips
Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

By: Jeri Berry - Dep Clerk