

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 9, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

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| BRIAN ROSSON | COMMISSIONER PRECINCT #1 |
| CRAIG BELT | COMMISSIONER PRECINCT #2 |
| DAVID MURPHREE | COMMISSIONER PRECINCT #3 |
| BIZ HOUSTON | COMMISSIONER PRECINCT #4 |

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| TERRI BERRY | ABSENT | COUNTY CLERK |
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Teleconference:

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at benette.mcdonald@co.gaines.tx.us.

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at www.co.gaines.tx.us.

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge
Judge Keyes called the meeting to order with a prayer and pledges of allegiances.
2. Public Comment
None
3. Discuss routine administrative items: take action as appropriate;
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's report
 - f. Surplus equipment (non-capitol)
 - g. Annual renewals of service and other contracts
Commissioner Rosson made a motion to authorize Esmeralda Felan, Auditor, to transfer funds of 1.5 million from the General Fund to Capitol Projects. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

Commissioner Rosson made a motion to approve a budget amendment for 2021 Cares Act Relief Grant Fund as presented by Esmeralda Felan, Auditor. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON DECEMBER 22, 2020 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

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9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge

Judge Keyes called the meeting to order with a prayer and pledges of allegiance.

2. Public Comment

None

3. Discuss routine administrative items: take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Renewal of routine annual service and similar agreement(s)
- h. Non-capital surplus or salvage

Scott Shorter, IT Director, stated he presented the maintenance agreement with Pivot Technology Services Corp to the auditor for payment of \$1,388.47. Commissioner Rosson made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

4. Receive the FY 2020 audit from Davis, Ray & Co; take action as appropriate

Commissioner Houston made a motion to accept the FY 2020 Audit as presented by Davis, Ray & Co. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

5. Consider declaring as salvage 12 old controllers for the irrigation system, and an assortment of junk sprinkler bodies and related detritus from the Gaines County Golf Course which can no longer be used with the current system; take action as appropriate

Commissioner Belt made a motion to approve declaring 12 old controllers for the irrigation system at the Gaines County Golf Course as salvage. Commissioner Houston seconded the motion. Motion carried unanimously.

6. Consider approving vehicle purchase for Prec. 2; take action as appropriate

Commissioner Belt made a motion to approve the purchase of a 2020 Chevrolet Silverado 2500 IHD Pickup for Precinct 2. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

7. Consider approving going out for bids for dump trucks for Prec. 2; take action as appropriate

Commissioner Belt made a motion to approve going out for bids on a dump truck for Precinct 2 with bids received by January 19, 2020 and opened January 20, 2020. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

8. Consider approving invoice for fencing at the airport; take action as appropriate

Commissioner Houston made a motion to approve the invoice from Texas Depart. Of Transportation (Parkhill Inc.) for fencing at the airport as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

9. Consider approving transfer of equipment from Maintenance to Prec. 3; take action as appropriate

Commissioner Murphree (per Judge Keyes) made a motion to approve the transfer of a 2008 Chevy 1500 pickup from Maintenance to Precinct 3. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

10. Consider approving surplus for Prec. 3; take action as appropriate

Commissioner Rosson made a motion to approve Unit #3076, #3313 & #3918 as surplus to be sold on Gov Deals. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

11. Consider approving annual review of fuel contract; take action as appropriate

Commissioner Houston made a motion to approve the annual review of the fuel contract with Seminole Butane. Commissioner Belt seconded the motion. Motion carried unanimously.

12. Consider approving plans for Covid19 spacing in the Civic Bldg for the stock show; take action as appropriate

Commissioner Belt made a motion to approve the plans for the Covid19 spacing at the Civic Building for the stock show as presented by Terry Millican, Extension Office. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

13. Open bids for airport hangar roof: take action as appropriate

The following bids were received and opened for the airport hangar roof:

- a. IronSite Construction in the amount of \$36,600.00
- b. JW&T Inc in the amount of \$39,750.00
- c. Doerksen Construction in the amount of \$55,625.00

Commissioner Houston made a motion to approve the bid from JW&T Inc as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

14. Discussion and consider taking potential action regarding all issues deemed necessary or desired at this time by the Commissioners Court for the County response to the pending COVID-19 emergency, including:

- a. approving or amending a declaration of a disaster #20, as authorized by law, due to a public health emergency;
- b. approving or amending policies and operating procedures for controlling public access (including the limitation of public access) to the Gaines County Courthouse and all

other buildings, structures, offices, or properties owned, leased, or operated by the County;

- c. approving or amending policies and operating procedures (including public health protocols) for the protection of the public, County employees, and County officials;
- d. approving or amending policies and operating procedures for protecting County infrastructure (including public health measures and procedures designed to clean and make safer properties, buildings, structures, business offices and work spaces);
- e. approving or amending the county action plan, as well as policies and operating procedures for the provision of on-going essential or desired services of the County and other public offices and agencies, including without limitation the continued work and functioning of the (i) Commissioners Court, (ii) the County's local court, financial, tax, and administrative systems, including without limitation the District Court, County Court, Justice of the Peace Courts District Attorney, County Attorney, District Clerk, County Clerk, County Sheriff's Department and County Jail, Texas Department of Public Safety, County Treasurer, County Tax Assessor-Collector, County Auditor, Adult and Juvenile Probation Departments, Veterans Services Officer, County library system, County museums, (iii) the County public road system and airport, and (iv) the County emergency management system, including fire, ambulance, and local law enforcement service and coordination; and
- f. approving or amending employment policies and procedures for the County's employees and officials.

Commissioner Rosson made a motion to approve Disaster Declaration # 20 Order #20-1222-01 as presented with no changes. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

15. Consider approving subdivision application(s), take note of known subdivision exceptions, consider any requests for subdivision variances; take action as appropriate;

None

16. Consider approving road crossing request(s); take action as appropriate

Commissioner Belt made a motion to approve the road crossing in Precinct 3 on CR309 by Atmos Energy. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Belt stated he would like to have any guys from each precinct that are willing to help set up the stock show on January 4th to meet at the Civic Building.

18. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:10a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for December 22, 2020.



A handwritten signature in cursive script that reads "Terri Berry".

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas