

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 2, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

9:00 A.M.

1. Discuss routine administrative items; take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Item d.) Rick Dollahan, Auditor, requested approval to pay for an item in accounts payable in the amount of \$960.00 from Bio Tell for a heart monitor. Commissioner Murphree made a motion approving Rick Dollahan to pay \$960 to Bio Tell and Judge Keyes to sign the agreement. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

Item e.) Rick Dollahan, Auditor, requested approval of the letter he received from Davis, Ray & Co. requesting to perform their annual audit starting in November. Commissioner Belt made a motion to approve the letter from Davis, Ray & Co. to begin auditing in November and approve Judge Keyes to sign the agreement. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

Commissioner Rosson made a motion approving the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

2. Consider approving multiple contracts with Impact Fire Services to provide annual and semi-annual inspections/testing of Wet Sprinkler / Fire Alarms / Kitchen Hoods / Backflow Assemblies at the Law Enforcement Center, Senior Citizens in Seagraves, Library, Civic Building, Community Center at the Park, and the Courthouse; take action as appropriate

Commissioner Belt made a motion approving multiple contracts with Impact Fire Services as presented. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

3. Consider authorizing, and start to organize, the 2019 Employee Christmas Party; take action as appropriate

Commissioner Rosson made a motion to approve December 2ND as the date to have the annual Employee Christmas Party and to begin developing a plan. Commissioner Belt seconded the motion. Motion carried unanimously.

4. Meet with Sabra Hall to consider accepting gifts, declaring books surplus and transferring surplus books to the Friends of the Gaines County Library for the Fall book sale; take action as appropriate

Commissioner Rosson made a motion approving accepted gifts, declaring books as surplus and transferring surplus books to Friends of the Gaines County Library for Fall book sale as presented by Sabra Hall, Intermittent Librarian. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

5. Consider approving medical services contract for the Sherriff's Office; take action as appropriate

Commissioner Rosson made a motion approving Judge Keyes to sign the Medical Service Contract with Dr. Watson once it is completed and the County Attorney and Auditor have reviewed it. Commissioner Murphree seconded the motion. Motion carried unanimously.

6. Discuss parking lots at the Gaines County Park and Golf Course; take action as appropriate

Commissioner Belt made a motion to redo and pave the parking lot north to south at the Gaines County Park and Golf Course. Commissioner Rosson seconded the motion. Motion carried unanimously.

7. Discuss cart paths at the golf course; take action as appropriate

Judge Keyes stated the cost for cart paths is approximately \$50,000.00. Rick Dollahan, Auditor, stated that presently there is \$20,750.00 in funds available from FY 2019 and there would be approximately \$27,600.00 received from the recent billing of 92 carts at \$300 each. Commissioner Belt made a motion to go out for bids for concrete at the next Commissioner Court meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

8. Consider approving surplus/salvage for the county; take action as appropriate

Commissioner Rosson made a motion to approve miscellaneous items for sale by Precinct 1 and Precinct 3 on Gov Deals and salvage items for Precinct 2. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

9. Consider going out for bids for asphalt; take action as appropriate

Commissioner Belt made a motion to go out for Bids for all Precincts for asphalt with sealed bids to be opened October 29th. Commissioner Rosson seconded the motion. Motion carried unanimously (see attached)

10. Consider going out for bids for caliche; take action as appropriate

Commissioner Belt made a motion to go out for Bids for all Precincts for caliche with sealed bids to be opened October 29th. Commissioner Rosson seconded the motion. Motion carried unanimously (see attached)

11. Consider going out for bids for MC30; take action as appropriate

Commissioner Belt made a motion to go out for Bids for all Precincts for MC30 and all related products with sealed bids to be opened October 29th. Commissioner Rosson seconded the motion. Motion carried unanimously (see attached)

12. Consider going out for bids for hauling; take action as appropriate

Commissioner Belt made a motion to go out for Bids for all Precincts for hauling with sealed bids to be opened October 29th. Commissioner Rosson seconded the motion. Motion carried unanimously (see attached)

13. Consider approving contract(s) for juvenile services; take action as appropriate

Commissioner Rosson made a motion approving the juvenile contract with Lutheran Services of the South Inc. as presented. Commissioner Belt seconded the motion. Motion carried unanimously (see attached)

14. Consider approving subdivision application(s); take action as appropriate

Commissioner Belt made a motion to approve the first reading of Indian Hills Subdivision, lots 59-69. Commissioner Murphree seconded the motion. Motion carried unanimously.

15. Consider approving road crossing request(s); take action as appropriate

None

16. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

Commissioner Murphree stated he had received an email regarding the big hanger at the airport receiving damage with the recent rains (flooded in the planes and installation falling). Commissioner Belt stated that the county has used Dura Last to do various things on the roofs of county buildings and they were satisfied with the results. Rick Dollahan stated the county is allowed to do emergency repairs such as this. Judge Keyes stated he would move forward with contacting Dura Last.

17. Adjourn:

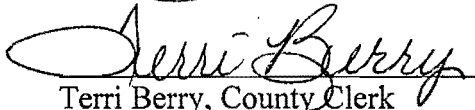
Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meeting adjourned at 9:56 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 2, 2019.




Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 16, 2019 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	ABSENT	COMMISSIONER PRECINCT #1
CRAIG BELT		COMMISSIONER PRECINCT #2
DAVID MURPHREE		COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>ABSENT</u>	<u>COMMISSIONER PRECINCT #4</u>

TERRI BERRY COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

9:00 A.M.

1. Discuss routine administrative items; take action needed:

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Item (d)-Judge Keyes stated there was a request in County Court for a competency hearing and West Texas Center can add this as a service provided to the current contract for \$1,000.00 which would be paid out of account payables. Commissioner Belt made a motion to approve paying this fee and the judge signing the contract. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attach)
Commissioner Belt made a motion to approve the routine administrative items as presented. Commissioner Murphree seconded the motion. Motion carried unanimously.

2. Meet with Adam Walker of Perdue, Brandon, Fielder, Collin, & Mott LLP to receive delinquent tax collection report; take action as appropriate

Adam Walker with Perdue, Brandon, Fielder, Collin & Mott LLP presented the delinquent tax collection report. The 2018 turnover in July was approximately \$570,695. Judge Keyes stated that he would like to have a report presented to court each May and September. (see attached)

3. Consider approving the Gaines County Tax Rolls for 2019; take action appropriate

Commissioner Belt made a motion to approve the Gaines County Tax Rolls for 2019 as presented and authorize Judge Keyes to sign the Resolution. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

4. Meet with Wayne Gondeck to review the initial schematic design drawings for the Library in Seagraves; take action as appropriate

Commissioner Belt made a motion to table this item until Commissioner Rosson and Commissioner Houston could be present. Commissioner Murphree seconded the motion. Motion carried unanimously.

5. Consider the list of proposed capital projects; amend, delete or reprioritize, or take other action as appropriate

Commissioner Belt made a motion to table this item until Commissioner Rosson and Commissioner Houston could be present. Commissioner Murphree seconded the motion. Motion carried unanimously.

6. Discuss IPAWS with Robert Barrett concerning Code Red; take action as appropriate

Robert Barrett, Emergency Management Coordinator, stated IPAWS has a program that would automatically hit towers through cell phones and would not require individuals to sign up their cell phones for CODE RED alerts. We currently have a contract with IPAWS and it would be an additional \$1,250.00 to add this service with FEMA approval. Commissioner Belt made a motion for Robert Barrett to complete and submit the FEMA application and authorize Judge Keyes to sign the contract. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

7. Consider renewing the food service management contract for Gaines County Jail with Trinity Services Group, Inc.; take action as appropriate

Commissioner Belt made a motion to approve the renewal contract for Gaines County Jail with Trinity Services Group, Inc. as presented. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

8. Consider approving transfer of equipment from Park to Maintenance; take action as appropriate

Commissioner Belt made a motion to approve the transferring of equipment from the Park to Maintenance as presented. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

9. Consider approving surplus/salvage for the Park; take action as appropriate

Commissioner Murphree made a motion too approve surplus items from Park to be sold on Gov Deals. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

10. Consider approving a change order for CK Water Specialists for project at the Gaines County Park; take action as appropriate

Esmeralda Felan, Auditors assistant, stated a current PO# has been assigned for this project. Commissioner Belt made a motion to approve adding the change order to the current PO#. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

11. Consider appointing board members for NEGESD; take action as appropriate

Judge Keyes stated this item would be tabled until Commissioner Rosson was at court to discuss.

12. Consider approving purchase of lawn mower for Seagraves Cemetery; take action as appropriate

Commissioner Murphree made a motion to approve the purchase of a Kabota mower for the Seagraves Cemetery. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

13. Consider approving the financial software package for the golf course; take action as appropriate

Commissioner Belt made a motion to approve the renewal financial software package for the golf course. Commissioner Murphree seconded the motion. Motion carried unanimously.

14. Open and analyze bids for gravel, consider appropriate actions; take action as appropriate

Judge Keyes opened one bid from Constructors Inc., for 5/8" and 1/2" gravel at \$15.66 unit price/ton. Commissioner Belt made a motion to approve the Bid for Precinct 2. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

15. Consider approving a resolution for indigent rate at UMC Lubbock; take action as appropriate

Commissioner Belt made a motion to approve the resolution stating inmates can be treated through a Medicaid rate at UMC Lubbock. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

16. Consider approving the FY2020 TIDC formula grant resolution; take action as appropriate

Commissioner Belt made a motion to approve the FY 2020 TDIC formula indigent grant Resolution as presented. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

17. Consider authorizing the County Judge to sign confirmation letters for Davis, Ray & Co. to perform annual audits for the Seagraves Senior Citizen Center and for the Gaines County Juvenile Probation Department; take action as appropriate

Commissioner Murphree made a motion to authorize Judge Keyes to sign the confirmation letter from Davis, Ray & Co to perform annual audits for the Seagraves Senior Citizen Center and Count Juvenile Probation Department. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

18. Discuss potential counseling resource for juvenile's; take action as appropriate

Joe Nagy, County Attorney, and Delia Grisham, Juvenile Probation Officer, presented an agreement from Jimmy Peters regarding Biblical Counseling for juvenile's. Delia stated at this time there was a family in need of this service and they were willing to participate in the counseling. Joe Nagy stated this would not be a liability issue for the county and would be presented as an option for each juvenile and family members. Commissioner Belt made a motion to approve Jimmy Peters Biblical Counseling Agreement as a counseling resource and authorize the Judge to sign the statement letter as presented by Joe Nagy. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

19. Consider approving contract(s) for juvenile services; take action as appropriate

Commissioner Belt made a motion to approve Jimmy Peters Biblical Counseling Agreement as presented. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

20. Consider the scheduled meetings for Commissioners Court in November and December 2019 concerning schedule conflicts with Thanksgiving and Christmas holidays; take action as appropriate to resolve conflicts

Commissioner Belt made a motion to approve changing Commissioners Court dates: from Wednesday, November 27th to Tuesday, November 26th and from Wednesday, December 25th to Monday, December 23th. Commissioner Murphree seconded the motion. Motion carried unanimously.

21. Consider current subdivision application(s); take action as appropriate.

Commissioner Belt made a motion to approve the final reading on Indian Hills Subdivision. Commissioner Murphree seconded the motion. Motion carried unanimously.

22. Consider current road crossing request(s); take action as appropriate.

None

23. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

None

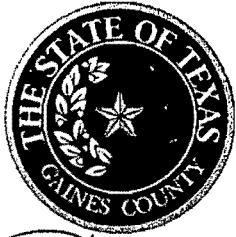
24. Adjourn;

Commissioner Murphree made a motion to adjourn the meeting. Commissioner Belt seconded the motion. Motion carried unanimously.

Meeting Adjourned at 10:21 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 16, 2019.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON OCTOBER 29, 2019 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
CRAIG BELT
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

9:00 A.M.

1. Discuss routine administrative items: take action needed:
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's report
 - f. Surplus/Salvage

Rick Dollahan, Auditor, stated the outside audit by Davis, Ray & Co. will start as early as next week. Commissioner Rosson made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

2. Meet with Sabra Hall and Toni Polyak to discuss the Toker Foundation Grant for the Seagrave Branch Library; take action as appropriate

Sabra Hall, Interim Librarian, presented a form stating the Judges signature was required prior to submitting the application. Commissioner Belt made a motion to approve the judge to sign the form required for the grant application. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

3. Meet with Wayne Gondeck to review the initial schematic design drawings for the Library in Seagraves; take action as appropriate

Wayne Gondeck, DRG Architects, presented a slide of the schematic design drawings for the Gaines County Library in Seagraves. Wayne stated the estimated cost could be \$800-\$1,000,000. Commissioner Houston made a motion approving DRG Architects moving forward to the next phase of the project and the funding would be dedicated money from the Capital Project Fund. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

4. Consider the list of proposed capital projects; amend, delete or reprioritize, or take other action as appropriate

Commissioner Houston made a motion to table this item until each commissioner is able to review the attached list. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

5. Consider adopting a resolution to authorize the County Judge to execute, on behalf of Gaines County, all contracts and agreements with the Texas Department of Transportation for the purpose of pursuing a 90/10 grant to construct a wildlife fence around the airport; take action as appropriate

Judge Keyes read the resolution for improvements at the Gaines County Airport through the Texas Department of Transportation 90/10 grant. The total cost of the project would be \$757,000.00 and Gaines County would be responsible for 10% of the cost with an estimated cost of \$75,700.00. Commissioner Murphee made a motion to authorize Judge Keyes to sign all contracts and agreements with the State of Texas represented by the Texas Department of Transportation. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

6. Consider placing an ad in the Seminole Christmas Magazine; take action as appropriate

Commissioner Belt made a motion approve a \$100 quarter page ad to be placed in the Seminole Sentinel Christmas Magazine and authorizing Judge Keyes and Benette McDonald to write the article. Commissioner Rosson seconded the motion. Motion carried unanimously

7. Open bids for asphalt; take action as appropriate

Judge Keyes opened 3 bids for asphalt from:

1. Ergon Asphalt & Emulsions, Inc.
2. HollyFrontier Refining & Marketing LLC
3. Wright Asphalt Products Co.

Commissioner Houston made a motion to accept the 3 asphalt bids. Commissioner Belt seconded the motion. Motions carried unanimously. (see attached)

8. Open bids for caliche; take action as appropriate

Judge Keyes opened 2 bids for caliche from:

1. Janie Menix in the amount of \$2.00 each cubic yard
2. Franz Rempel in the amount of \$1.75 per yard

Commissioner Murphee made a motion to accept the 2 caliche bids. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

9. Open bids for MC30; take action as appropriate

Judge Keyes opened 1 bid for MC30 from Wright Asphalt Products Co. Commissioner Belt made a motion to approve the bid from Wright Asphalt Products Co. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

10. Open bids for hauling; take action as appropriate

Judge Keyes opened 1 bid for hauling from Statewide Transport LLC. Commissioner Rosson made a motion to approve the bid from Statewide Transport LLC. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

11. Consider going out for bids for gravel; take action as appropriate

Commissioner Rosson made a motion to go out for bids for gravel and sand for all Precincts with sealed bids to be opened November 26th. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

12. Consider approving a purchase of a trailer for the Seagraves/Loop Cemetery; take action as appropriate

Commissioner Rosson made a motion to approve the purchase of a 16 ft. trailer from Southern Trailer with a surplus trade in of Unit #CM1010 Maxey Dump Trailer. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

13. Consider approving a request from the sheriff concerning the repair of a deputy's personal property which was damaged in the line of duty; take action as appropriate

Ronny Pipkin, Sheriff, stated Deputy Shane Scott was injured in a work related incident and had to have his wedding ring cut off in the emergency room. Sheriff Pipkin requested Deputy Scott be reimbursed the cost of repairing the ring in the amount of \$936.37. Commissioner Belt made a motion to approve reimbursing Deputy Shane for damage of property in the line of duty. Commissioner Houston seconded the motion. Motion carried unanimously.

14. Consider a request to open the golf course on Tuesday during the winter; take action as appropriate

Shawn McDonald, Golf Pro, stated the need for the Golf Course to be closed on Tuesdays, April 1st – October 31st and open at noon on Tuesdays November 1st - March 31st of each year. Commissioner Belt made a motion to approve the dates for the Golf Course. Commissioner Houston seconded the motion. Motion carried unanimously.

15. Consider approving the construction of a new hangar at the Gaines County Airport by Pete Klassen; take action as appropriate

Commissioner Murphree made a motion to approve the construction of a 65x80 hanger at the Gaines County Airport by Pete Klassen. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

16. Consider approving Tx Dept of Agriculture Texans Feeding Texans: Home Delivered Meal Grant Program; take action as appropriate

Commissioner Belt made a motion authorizing Judge Keyes to sign the grant from Tx Dept. of Agriculture Texas Feeding Texans for the Home Delivered Meal Grant Program. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

17. Consider nominating a minimum of 2 to a maximum of 4 Board Members for the Gaines County Appraisal District; take action as appropriate

This item was tabled until names could be acquired.

18. Consider appointing board members for North East Gaines Emergency Services District; take action as appropriate

Commissioner Rosson made a motion to approve and appoint Derrick Sellers and Brenda Taylor as board members for the North East Gaines Emergency Services District. Commissioner Belt seconded the motion. Motion carried unanimously.

19. Consider approving a lease agreement with CMC Business Systems Inc. for a copier for the Seagraves Library; take action as appropriate

Rick Dollahan, Auditor, stated that the lease agreement had ended. The new lease to purchase a colored copier would be \$110.75 monthly for 48 months. Commissioner Rosson made a motion to approve the lease agreement with CMC Business Systems Inc. for a colored copier for the Seagraves Library. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

20. Consider authorizing a credit card to be issued to the auditor's office; take action as appropriate

Judge Keyes stated the credit card requested for the Auditors office is for Esmeralda Felan, Auditor Assistant. Commissioner Belt made a motion to approve a credit card for the auditor's office. Commissioner Murphree seconded the motion. Motion carried unanimously.

21. Consider approving subdivision application(s):

None

22. Consider approving road crossing request(s):

None

23. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

Commissioner Murphree stated he had been approached regarding the subdivision policy and requesting the county place a variance on certain land. The issue being new homes built sharing a septic tank, water rights on only 1 acre of land per state regulations and rental property. The court stated this issue would be discussed with the County Attorney and Chuck Kimbrough regarding this matter.

Commissioner Houston stated he had an issue at the Mausoleum with the crypts for holding 2 caskets and safely placing the back casket in position. However, they have resolved the issue.

Terri Berry, County Clerk, handed out the list of vendors to contact regarding door prizes for the Gaines County Christmas party and requested help with calling the vendors.

24. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Murphree seconded the motion. Motion carried unanimously.

Meeting adjourned at 12:02 p.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners' Court's authorized proceedings for October 29, 2019.



A handwritten signature in cursive script that reads "Terri Berry".

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas