

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON SEPTEMBER 15, 2021 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY COUNTY CLERK

**Teleconference:**

In recognition of the public health emergency presented by the pending coronavirus-19 ("COVID-19") pandemic, and pursuant to an emergency order issued by the Governor of the State of Texas to temporarily suspend certain provisions of TOMA in view of said emergency, a quorum of the Commissioners Court will hold this meeting by telephonic conference call. **Members of the public may call in to this meeting by telephone by calling 1-346-248-7799 and entering the Meeting ID No. 938 956 816**

Members of the public who desire to make public comment during the meeting must register by e-mailing their identity to the following Gaines County ("County") representative one (1) hour before the meeting start time on the day of the posted meeting: Benette McDonald, Administrative Assistant, Commissioners Court at [benette.mcdonald@co.gaines.tx.us](mailto:benette.mcdonald@co.gaines.tx.us).

This meeting will be recorded, and the audio recording will be available on the County's internet website after the meeting. A copy of the agenda packet for the meeting will be available on the County's internet website at the time of the meeting at [www.co.gaines.tx.us](http://www.co.gaines.tx.us).

During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

9:00 A.M. Regular Meeting

1. Call to order, prayer, pledge  
The Judge called the meeting to order with a prayer and pledges of allegiances.
2. Public Comment  
None
3. Discuss routine administrative items: take action needed;
  - a. Last month's minutes
  - b. Payroll
  - c. Budget amendments and fund transfers
  - d. Accounts payable
  - e. Auditor's report
  - f. Officer's report
  - g. Renew annual service and similar contracts
  - h. Non-capital surplus/salvage  
3(g) Commissioner Houston made a motion to approve the renewal contracts on Hobart Service in the amount of \$1,591.00 and Shi Government Solutions in the amount of \$965.44 as presented by Esmeralda Felan, Auditor. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

Commissioner Houston made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

4. Consider approving Order of Constitutional Amendment election; take action as appropriate  
Commissioner Murphree made a motion to approve the Order of Constitutional Amendment election for November 2<sup>nd</sup> with early voting October 18-October 29, 2021 as presented by Patricia Robertson, Election Administrator. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
5. Meet with Chief Juvenile Probation Officer, Deliah Grisham for a report from this summer's JPO Character Camp; take action as appropriate  
PJ Garcia, Probation and Summer Character Camp staff presented a video of the activities for the week of camp and presented Commissioners Court with a framed camp T-Shirt signed by all members and kids.
6. Consider declaring surplus equipment for golf course for trade; take action as appropriate  
Commissioner Murphree made a motion to declare the current sand trap machine at the Gaines County Golf Course as surplus for trade of a new sand trap machine. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
7. Consider rescheduling the Commissioner's Court hearings currently scheduled for October 13<sup>th</sup> and 27<sup>th</sup>, 2021 so members of the Commissioners Court can participate in the 99<sup>th</sup> Annual County Judges and Commissioners Association Conference and/or the South Plains Agrilife Extension County Judges and Commissioners meeting; take action as appropriate  
Commissioner Belt made a motion reschedule the October 27, 2021 Commissioners Court meeting to October 26, 2021 and not reschedule the October 13<sup>th</sup> meeting. Commissioner Murphree seconded the motion. Motion carried unanimously.
8. Consider setting a fees and deposit schedule for the Community Building in Seagraves on a "for profit rental" and consider whether to do the same for the Gaines County Park Community Center; take action as appropriate  
Commissioner Murphree made a motion to change and require a \$1,000 deposit on all buildings and change the fee rental to \$300 on all buildings, except the Civic Building will remain at \$600 rental fee and a \$200 rental fee will remain for each side of the Gaines County Park building for non profit events and be raised to \$300 for each side for a profit event. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
9. Consider updating the fees and deposit schedule for the Rodeo Arena, increasing the deposit to \$500; take action as appropriate  
Commissioner Houston made a motion to increase the deposit fee for the Rodeo Arena to \$1,000 with the rental fee remaining at \$200. Commissioner Belt seconded the notion. Motion carried unanimously.
10. Consider whether to make the Civic Building/Barn available to the Seminole Educational Foundation as an alternate weather-site for the Homecoming Concert that is currently scheduled at the Rodeo Arena; take action as appropriate  
Following much discussion regarding noise control by a residential areas, rental and deposit being required, possibility of future residents wanting to hold dances and the building closing at 10:00 the commissioners did not advise the use of the building for the alternate weather-site for the Homecoming Dance. Judge Keyes stated he would contact the Seminole Educational Foundation regarding these issues. No action taken
11. Consider approving purposed Indigent Defense Contract for 106<sup>th</sup> District for FY2022; take action as appropriate  
Commissioner Houston made a motion to approve the Indigent Defense Contract for the 106<sup>th</sup> District with Arti Aguilar. The fee is \$22,716.00 which is down \$1,161 from last year based off lower number of cases. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
12. Consider nominating up to four new board members for the Gaines County Appraisal District; take action as appropriate

Judge Keyes stated to turn in in to him any names to be submitted for new board members for the Appraisal District. No action taken.

13. Consider reviewing and accepting fuel contract; take action as appropriate  
Commissioner Murphree made a motion to approve the renewal fuel contract with Seminole Butane with no changes. Commissioner Houston seconded the motion. Motion carried unanimously.
14. Consider reviewing and accepting the golf professionals contract; take action as appropriate  
Commissioner Murphree made a motion to approve the golf professionals contract with no changes. Commissioner Belt seconded the motion. Motion carried unanimously.
15. Consider approving tournament requests; take action as appropriate  
Commissioner Belt made a motion to approve the tournament requests as presented by Shaun McDonald, Golf Pro. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
16. Consider approving medical services contract for the Sherriff's Office; take action as appropriate  
Commissioner Houston made a motion to approve the medical services contract for the Sheriff's Office with Dr. Michael Watson. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
17. Consider approving Sheriff's forfeiture fund budget; take action as appropriate  
Ronny Pipkin, Sheriff, reported the balance in the Sheriff's forfeiture fund budget was \$9,955.06.
18. Consider approving US Fleet Contract for the Sheriff's Office; take action as appropriate  
Commissioner Houston made a motion to approve the US Fleet contract for the Sheriff's Office in the amount of \$389.35. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
19. Consider approving contract for grant payments for senior meal for FY 2022; take action as appropriate  
Commissioner Belt made a motion to approve the contract for grant payments for senior meals with the Area Agency of Aging of the Permian Basin as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
20. Open bids for Asphalt and related products; take action as appropriate  
Commissioner Murphree made a motion to accept both bids received for asphalt from Holly Frontier and Ergon Asphalt & Emulsions. Inc. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached )
21. Open bids for Sand; take action as appropriate  
Commissioner Houston made a motion to accept the bid received for sand from R.E. Janes Gravel Co. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
22. Open bids for Gravel hauling; take action as appropriate  
Commissioner Houston made a motion to accept all 3 bids received for gravel hauling from Statewide Transport LLC, Tex-Mex Construction Inc and 4K Materials. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)
23. Open bids for MC-30; take action as appropriate  
None received
24. Open bids for all Aggregate; take action as appropriate  
Commissioner Belt made a motion to accept the 2 bids received for aggregate from Constructors Inc. and R. E. Janes Gravel Co. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
25. Consider approving subdivision application(s) and/or requests for exceptions or variances; take action as appropriate

None

26. Consider approving road crossing request(s); take action as appropriate  
None

27. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Scott Shortes, IT Director, stated the new phone lines would be moved next week and the new provider would be working by weeks end.

Judge Keyes stated the MC-30 bids would be on the next agenda to be opened.

Commissioner Murphree asked Judge Keyes if the 2 appraisals had been received on the 2 buildings. Judge Keyes stated he had not received them and would email again.

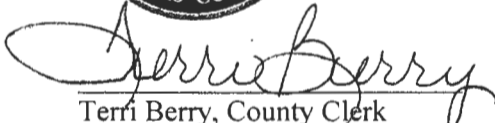
Commissioner Murphree stated he would be filing a new subdivision once the paper work is Completed.

28. Adjourn;  
Commissioner Belt made a motion to adjourn the meeting. Commissioner Murphree seconded the motion. Motion carried unanimously.

Meeting Adjourned at 10:24a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 15, 2021.



  
Terri Berry, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON SEPTEMBER 29, 2021 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

TERRI BERRY COUNTY CLERK

**Teleconference:**

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During this meeting, the Commissioners Court reserves the right to conduct an executive session/closed meeting session for any purpose authorized by Chapter 551 of the Texas Government Code or other authority, including without limitation sections 551.071 and 551.129, Texas Government Code (consultation with attorney).

1. Call to order, prayer, pledge

Judge Keyes called the meeting to order with a prayer and pledges of allegiance.

2. Public Comment – limited to items on the agenda

None

3. Discuss routine administrative items: take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Renewal of routine annual service and similar agreement(s)
- h. Non-capital surplus or salvage

g) Commissioner Houston made a motion to approve the annual renewal contract with CIRA in the amount of \$1,550.00. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

g) Commissioner Rosson made a motion to approve the annual renewal contract with the Area Agency of the Permian Basin on Aging. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

Commissioner Belt made a motion to approve the routine administrative items as presented. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

4. Consider approving the new meal prices for Gaines County Jail as proposed by Trinity Services Group; take action as appropriate

Commissioner Belt made a motion to approve the new increase of 4.2% in the meal prices for the jail with Trinity Services Group Inc. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

5. Meet with Robert Barrett to consider a proposal to update the communications tower east of Seminole; take action as appropriate

Commissioner Belt made a motion to authorize Lumen Serve to inspect the tower regarding lighting, monitoring and issues with compliance as stated by Robert Barrett, Emergency Management and present to court an offer for services. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

6. Consider approving adjustment to PO#7343 for Prect 1 for a John Deere tractor; take action as appropriate

Commissioner Rosson made a motion to approve the \$3,500.00 adjustment to PO#7343 for Precinct 1 for a John Deere tractor. Commissioner Houston seconded the motion. Motion carried unanimously.

7. Consider accepting reimbursement check from TexMex for caliche used on CR 418,428,439 as part of TxDot CTIF Program and cancel reimbursement for water from TxDot; take action as appropriate

Commissioner Houston made a motion to approve the reimbursement check from TexMex due to an over charge on CR 418 and to cancel reimbursement for water from TxDot. Commissioner Rosson seconded the motion. Motion carried unanimously.

8. Consider accepting a used large grass rig from the City of Seminole for the purpose of transferring it to the Northeast Gaines Emergency Services District; take action as appropriate

Commissioner Belt made a motion to accept the used large grass rig from the City of Seminole and to transfer it to the NE Gaines Emergency Services District. Commissioner Rosson seconded the motion. Motion carried unanimously.

9. Consider approving access control for the courthouse doors; take action as appropriate

Scott Shortes, IT Director, stated the system currently used for access to all doors is not accessible for him to control therefore he has contacted CSI Lubbock to install a new system in the amount of \$12,296.14. Commissioner Murphree made a motion to approve the new contract with CSI Lubbock as presented by Scott Shortes, IT Director. Commissioner Belt seconded the motion. Motion carried unanimously.

10. Consider going out for bids for hauling county owned caliche to county roads; take action as appropriate

Commissioner Houston made a motion to go out for bids for hauling caliche per hourly rate with bids turned in October 25<sup>th</sup> and opened October 26, 2021. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

11. Consider going out for bids to lay caliche in on county roads; take action as appropriate

Commissioner Houston made a motion to go out for bids for laying caliche per mile with bids turned in October 25<sup>th</sup> and opened October 26, 2021. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

12. Consider going out for bids for MC-30; take action as appropriate

Commissioner Belt made a motion to go out for bids for MC -30 with bids turned in October 25<sup>th</sup> and opened October 26, 2021. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

13. Discuss state removal of mail boxes on state highways; take action as appropriate

This item was tabled until TxDot and the post master can be present in court to discuss this issue.

14. Consider an order setting the regular term of the Gaines County Commissioners Court for FY 2022, IAW LGC 81.005; take action as appropriate

Judge Keyes read aloud the Resolution and Order of the Gaines County Commissioner's Court Concerning Regular Term of the Court Fiscal Year 2022 that stated the commissioners court shall convene every 2 weeks on the Wednesday prior to each scheduled payday. Commissioner Rosson made a motion to adopt the Resolution as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

15. Consider renewal of service agreement with DBT Transportation for AWOS maintenance and NADIN Data Service (weather reports) for the Gaines County Airport; take action as appropriate

Commissioner Rosson made a motion to approve the renewal service agreement with DBT Transportation for AWOS maintenance and NADIN Data Service and authorize Judge Keyes to sign the agreement once it is received. Commissioner Houston seconded the motion. Motion carried unanimously.

16. Consider naming nominees for the Gaines County Appraisal District Board of Directors; take action as appropriate

No nominees at this time, therefore, this item will be placed on the next Agenda.

17. Consider approving subdivision application(s), exceptions or variance requests; take action as appropriate

None

18. Consider approving road crossing request(s); take action as appropriate

none

19. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Houston stated he would be inspecting the stands at the Rodeo arena in Andrews Tx. and see if he could possibly purchase and repair them for use at the Gaines County Rodeo. Commissioner Belt stated he could have the stands at the little league field and Welchs Wonder field as they are not in use any longer.

Michael Lord, Treasurer, request that each department head remind each employee that the next check would reflect a decrease in pay due to having an extra pay checks this FY. He also stated he would be putting \$1,000,000.00 in each of the local depositories (First United Bank, West Texas National Bank and Peoples Bank) for investment purposes. He stated the renewal contract for our county depository is March 2023.

Esmeralda Felan, Auditor, stated the need to have a plan for the American Rescue Plan funds as a report is due soon. Judge Keyes stated that the county would be using the funds for communication towers within the county. Judge Keyes stated he would like to discuss a building for the Emergency Operation Center for office space, a meeting room and possibly a drive through for Covid testing and shot

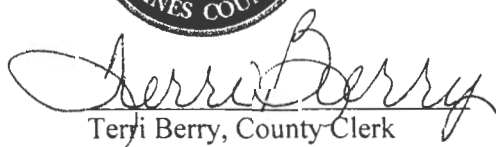
20. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

Meet Adjourned at 10:14 a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 29, 2021.



  
Terri Berry, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON SEPTEMBER 1, 2021 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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**9:00 A.M. Regular Meeting**

1. Call to order, prayer, pledge

Judge Keyes called the meeting to order with a prayer and pledges of allegiance.

2. Public Comment on agenda items only

None

3. Discuss routine administrative items: take action needed;

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Renew annual service and similar contracts
- h. Non-capital surplus/salvage

(g) Commissioner Houston made a motion to approve the second contract renewal from Apriss Inc. as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)



(g) Commissioner Belt made a motion to approve the contract from West Texas Centers as presented. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

(g) Commissioner Houston made a motion to approve the contract from Pontem Software as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

Commissioner Rosson made a motion to approve the routine administrative items as presented. Commissioner Belt seconded the motion. Motion carried unanimously. (see attached)

4. Consider authorizing the Seminole Educational Foundation to sponsor a Homecoming concert at the rodeo arena; take action as appropriate.

Jessica Parkey, Seminole Education Foundation stated the foundation would like to have a concert at the rodeo arena on September 24<sup>th</sup> (Homecoming weekend) and would provide security and would adhere to all guidelines and rules as stated by the county. Commissioner Houston made a motion to approve the use of the rodeo arena for a concert by the Seminole Education Foundation. Commissioner Murphree seconded them motion. Motion carried unanimously.

5. Consider approving tournament request; take action as appropriate

None

6. Consider approving renewal of a contract for juvenile residential services; take action as appropriate

Commissioner Rosson made a motion to approve the renewal contract from County of Taylor Juvenile Justice Center as presented by Judge Keyes. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

7. Consider purchasing an advertisement in the special section of the upcoming 9/11 version of the paper; take action as appropriate

Commissioner Rosson made a motion to approve the purchase of an advertisement in the special upcoming 9/11 version in the newspaper. Commissioner Houston seconded the motion. Motion carried unanimously.

8. Consider approving subdivision application(s); take action as appropriate

None

9. Consider approving road crossing request(s); take action as appropriate

Commissioner Murphree made a motion to approve a road crossing on CR 326 in Precinct 3 for McClure Oil Company Inc. to replace a water line. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda,

Commissioner Murphree stated he had received an estimate on the cost of the fence at the Airport of \$800,000. However, the Care Grant paid \$200,000 and with the 90/10 grant the county would only pay \$20,000.

Judge Keyes stated he had talked with TAC regarding the 80 hour Covid pay and shots required. Michael Lord, Treasurer, stated the 80 hour Covid pay policy would expire December 31, 2021. TAC stated they would not suggest stating shots are required and discontinue the 80 hour Covid pay once it expires stating the county is very generous with sick, vacation and catastrophic pay.

Scott Shortes, IT Director, stated the county email site for employees changed over August 31<sup>st</sup> to a new website. He also stated phone lines would be transferred to our new service the last week in September and would save the county \$60,000.

11. Adjourn;

Commissioner Belt made a motion to adjourn the meeting. Commissioner Rosson seconded the motion. Motion carried unanimously.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 1, 2021.



*Terri Berry*

Terri Berry, County Clerk  
Clerk of Commissioner's Court  
Gaines County, Texas

