

GAINES COUNTY CLERK'S OFFICE

101 S. MAIN, ROOM 206
SEMINOLE, TEXAS 79360

OFFICE 432 758-4003
FAX 432 758-1442

E-mail: terri.berry@co.gaines.tx.us

FEES EFFECTIVE January 1, 2022

INSTRUMENTS RECORDED IN OFFICIAL PUBLIC RECORDS

FIRST PAGE.....(LGC 118.011).....	\$26.00
EACH ADDITIONAL PAGE...(LGC 118.011 (a) (1)).....	\$ 4.00
EACH NAME TO BE INDEXED AFTER 1 ST 5 NAMES.....	\$.25
FEDERAL TAX LIENS...(Property Code 14.005).....	\$30.00
STATE TAX LIENS...(LGC 118.011)	\$14.00 OR \$16.00

PLATS

.....(LGC 118.011 (c)).....	\$100.00
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FINANCIAL STATEMENTS (UCC)

First Page.....	\$26.00
EACH ADDITIONAL PAGE	\$ 4.00
EACH ADDITIONAL DEBTOR FOR INDEXING	\$ 5.00

LIEN SEARCHES

FULL LIEN SEARCH.....	\$20.00
UCC SEARCH.....	\$10.00
FEDERAL TAX LIEN SEARCH.....	\$ 5.00
STATE LIEN SEARCH.....	\$ 5.00
ABSTRACT JUDGMENTS.....	\$ 5.00

OTHER FEES

COPIES PER PAGE...(LGC 118.011).....	\$ 1.00
CERTIFICATION (PER DOCUMENT) ...(LGC 118.011).....	\$ 5.00
TRUSTEE SALE...(Property Code 51.002 (b)(1)).....	\$ 2.00
BRANDS...(LGC 118.020).....	\$26.00
WILLS FOR SAFEKEEPING...(LGC 118.062).....	\$16.00
WAREHOUSEMAN'S BOND ...(LGC 118.011).....	\$23.00
ASSUMED NAME...(Ch.71 Business & Commerce Code).....	\$23.00
SEARCH - PER NAME.....	\$ 5.00

VITAL STATISTICS (HEALTH & SAFETY CODE 191.0045)

BIRTH CERTIFICATE.....	\$23.00
DEATH CERTIFICATE.....	\$21.00
EACH ADDITIONAL CERTIFICATE	\$ 4.00
MARRIAGE LICENSE.....	\$82.00
INFORMAL MARRIAGE DECLARATION & REGISTRATION.....	\$34.00
CERTIFIED COPY OF MARRIAGE LICENSE.....	\$21.00
CERTIFIED COPY OF DEATH CERTIFICATE.....	\$21.00

COUNTY CLERK FEES ARE SET BY THE STATE OF TEXAS

GAINES COUNTY CLERK
101 S. MAIN, RM 206
SEMINOLE, TX 79360
432-758-4003

Effective January 1, 2022

CIVIL FILING FEES:

CIVIL SUIT

State Consolidated Fees	LGC §133.151(1)	\$137.00
Local Consolidated Fees	LGC §135.101(b)	\$213.00
Issue Citation	GC §51.318(b)(2)	\$ 8.00
In County Service	LGC §118.131(a)	\$ 50.00
Total		\$408.00

CIVIL SUIT

State Consolidated Fees	LGC §133.151(1)	\$137.00
Local Consolidated Fees	LGC §135.101(b)	\$213.00
Issue Citation	GC §51.318(b)(2)	\$ 8.00
Out of County Service	LGC §118.131(a)	\$ 0.00
Total		\$358.00

OCCUPATIONAL DRIVER'S LICENSE

State Consolidated Fees	LGC §133.151(1)	\$137.00
Local Consolidated Fees	LGC §135.101(b)	\$213.00
2 Certified Copies of Order	TCP § 521.421(d)	\$ 20.00
Total		\$ 370.00

NON-DISCLOSURE- (after 30 days)

State Consolidated Fees	LGC §133.151(1)	\$137.00
Local Consolidated Fees	LGC §135.101(b)	\$213.00
Non-Disclosure Fee	GC §411.0745(a)(b)	\$ 28.00
Total		\$378.00

Additional Fees

Issue Subpoena, including one copy	GC §51.318(b)(1)	\$ 8.00
Issue Citation, Writ, Order of Sale	GC §51.318(b)(2)	\$ 8.00
Search Files or Records	GC §51.318(b)(3)	\$ 5.00
Issue Abstract Judgment	GC §51.318(b)(4)	\$ 8.00
Preparation of Clerk's Record on Appeal	GC §51.318(b)(5)	\$ 1.00 page
Approving Bond	GC §51.318(b)(6)	\$ 5.00
Certified Copy Clerk's Certificate	GC §51.318(b)(7)(A)	\$ 5.00
For Each page or part of page	GC §51.318(b)(7)(B)	\$ 1.00
Noncertified Copy Page	GC §51.318(b)(8)(A)	\$ 1.00
For Each page or part of page	GC §51.318(b)(8)(B)	\$ 1.00

Sheriff Fees

	LGC §118.131(a)	
Personal Service Subpoena, Summons, Citations		\$ 50.00
Certified Mail Service		\$ 50.00
Writs		\$150.00
Order of Sale		\$150.00

GAINES COUNTY CLERK
TERRI BERRY
101 N. MAIN, RM 206
SEMINOLE, TX 79360
432-7584003

Effective January 1, 2022

Probate Fees:

Letters Testamentary, Letters Administration, Muniment of Title, Letters of Guardianship

Local Consolidated Fees	LGC §135.102(b)	\$223.00
State Consolidated Fees	LCG §133.151(a)(1)	\$137.00
Issuing Document	LGC §118.052(3)(A)	\$ 8.00
Post Probate Citation	LGC §118.131(a)	\$ 50.00
Administering Oath	LGC §118.052(2)(B)(iii)	\$ 2.00
Judge's Signature	LGC §118.101(1)	\$ 2.00
Total		\$422.00

Small Estate

Local Consolidated Fees	LGC §135.102(b)	\$223.00
State Consolidated Fees	LCG §133.151(a)(1)	\$137.00
Administering Oath	LGC §118.052(2)(B)(iii)	\$ 2.00
Judge's Signature	LGC §118.101(1)	\$ 2.00
Total		\$364.00

Letters Administrator and Determination of Heirship

Local Consolidated Fees	LGC §135.102(b)	\$223.00
State Consolidated Fees	LCG §133.151(a)(1)	\$137.00
Issuing Document (Posting)	LGC §118.052(3)(A)	\$ 8.00
Issuing Document (Publication)	LGC §118.052(3)(A)	\$ 8.00
Post Probate Citation	LGC §118.131(a)	\$ 50.00
Administering Oath	LGC §118.052(2)(B)(iii)	\$ 2.00
Judge's Signature	LGC §118.101(11)	\$ 2.00
Total		\$430.00

Foreign Will

Local Consolidated Fees	LGC §135.102(b)	\$223.00
State Consolidated Fees	LCG §133.151(a)(1)	\$137.00
Total		\$360.00

Actions Within Existing Case

Local Consolidated Fees	\$ 75.00
State Consolidated Fees	<u>\$ 45.00</u>
Total	\$120.00

ADDITIONAL PROBATE FEES

Inventory and appraisalment LGC §118.052(2)(B)(i)	\$ 25.00
Approving and Recording Bond LGC §118.052(2)(B)(ii)	\$ 3.00
Administering Oath LGC §118.052(2)(B)(iii)	\$ 2.00
Annual or Final Account LGC §118.052(2)(B)(iv)	\$ 25.00
Sale of Real or Personal Property LGC §118.052(2)(B)(v)	\$ 25.00
Annual or Final Report of Guardian LGC §118.052(2)(B)(vi)	\$ 10.00
Inventory & Appraisalment after 120 days LGC §118.052(2)(B)(vii)	\$ 25.00
Claim Against Estate LGC §118.052(2)(D)	\$ 10.00
Other Fees	
Judge's Signature LGC §118.101(11)	\$ 2.00
Issuing Document LGC §118.052(3)(A)	\$ 8.00
Certified Papers Clerk Certificate LGC §118.052(3)(B)	\$ 5.00
Plus per page or part of page LGC §118.052(3)(B)	\$ 1.00
Noncertified Papers LGC §118.052(3)(C)	\$ 1.00
Letters LGC §118.052(3)(D)	\$ 2.00
Mail Service of Process LGC §118.052(3)(F)	\$ 50.00
Sheriff Fees LGC §118.131(a)	
Personal Service Subpoena, Summons, Citations	\$ 50.00
Certified Mail Service	\$ 50.00
Writs	\$150.00
Order of Sale	\$150.00
Post Probate Citation	\$ 25.00