

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 13, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed

- a. Minutes from the meetings for the month of May
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

2. Consider approving tournament schedule changes for the Gaines County Golf Course; take action as appropriate

Kyle Monk, Golf Pro, presented a requested change and addition to the tournament schedule. Commissioner Yocom made a motion to approve the tournament schedule changes as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

3. Consider accepting a gift from the City of Seminole; take action as appropriate

Robert Barrett stated the City of Seminole has gifted a 2006 Ford Ambulance, Vin #1FDXE45P06DA49967, to Gaines County to replace the current MC-10 unit. Commissioner Tharp made a motion to accept the gift from the City of Seminole. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

4. Discuss an amendment to the GTL contract for the Sheriff's Office; take action as appropriate

Ronny Pipkin, Sheriff, stated due to pending litigation and mandated charges, he recommends amending the Global Tel Link Inmate telephone service contract. Commissioner Belt made a motion to approve the contract amendment as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

5. Consider approving a new lease agreement with CMC Business Systems on copiers; take action as appropriate

Rick Dollahan, Auditor, presented a list of 9 copiers to be replaced on the DIR contract. Commissioner Yocom made a motion to approve the lease agreement as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)

6. Consider approving an amendment to Attachment A-Scope of Services of the Grant for Routine Airport Maintenance between Gaines County and TxDOT, concerning grant for FY 2015; take action as appropriate  
Judge Keyes stated he received a request from TxDOT to sign a form allowing them to close out the 2015 RAMP project. Commissioner Tharp made a motion approving Judge Keyes to sign the Attachment A of the amendment. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
7. Consider a proposal to sell the lot at 110 S.W. Ave B, through a sealed-bid procedure in accordance with Section 263.007 of the Local Government Code, take action as appropriate  
Judge Keyes reviewed options in Section 263.007 to sell real property owned by the County. Commissioner Tharp made a motion to sell the lot at 110 S.W. Ave B using a sealed bid procedure and obtain appraisal, with bids to be opened July 25, 2016. The motion was seconded by Commissioner Houston. The motion carried unanimously.
8. Consider how to proceed on the Gaines County Community Center project; take action as appropriate  
Judge Keyes stated our benefactor wants to move forward on the Community Center project. Commissioner Tharp made a motion to move forward with request for proposals with requirements specified by Judge Keyes and Commissioner Belt. Proposals to be opened July 25, 2016. The motion was seconded by Commissioner Houston. The motion carried unanimously.
9. Consider re-designating certain lots at the Memorial Cemetery, not for use, take action as appropriate  
Commissioner Belt presented a map of Memorial Cemetery requesting certain lots as not for use, due to tree line. Commissioner Belt made a motion to re-designate cemetery lots in first two rows of Garden 4 and Garden 5 as not for use until trees are removed. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
10. Consider, after the hail damage to windows at the Library/WIC/MHMR complex, whether to simply replace the broken glass or replace the antiquated single pane windows with energy efficient windows, take action as appropriate  
Judge Keyes stated replacement of only the broken panes would be approximately \$6,000.00 and total replacement of energy efficient windows would be approximately \$35,000.00. Commissioner Tharp made a motion to authorize replacement with energy efficient windows. The motion was seconded by Commissioner Yocom. The motion carried unanimously.
11. Consider a request by Jevon Chevront to make alterations to his hangar at the Gaines County Airport; take action as appropriate  
Judge Keyes stated Commissioner Tharp, Chevront, Lex Hinds and himself had met discussing options to alterations of Chevront's hangar. They all agreed on a hydraulic door opening straight up not interfering with the roof line. Commissioner Tharp made a motion authorizing Jevon Chevront to make the hangar modifications. The motion was seconded by Commissioner Houston. The motion carried unanimously.
12. Consider declaring certain capital equipment as surplus; take action as appropriate
  - a. Commissioner Tharp made a motion to declare unit CW-6, a 1957 International Pickup #S112-S97343 as surplus to be sold on GovDeals with a minimum of \$1,500.00. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
  - b. Commissioner Tharp made a motion to declare current MC-10 Unit #E-762, a 1999 Ford Vin #1FDWE30F5XHA03694 as surplus to be sold on GovDeals. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
13. Discuss the possibility of certain County facilities being on seasonal utility service; take action as appropriate  
Judge Keyes stated opting for seasonal utility service at some County facilities would save \$130.00 per month per meter and \$135.00 to turn back on. County buildings

considered are: Precinct 2, Precinct 3 and Precinct 4 barns, Seagraves Museum, Library, Tax Office, Old Jail, Seminole Library and Show barn. Commissioner Yocom made a motion to approve seasonal gas utility service. The motion was seconded by Commissioner Belt. The motion carried unanimously.

14. Consider issuing a credit card for new Museum Director; take action as appropriate  
Sally Davis, Museum Director, requested a credit card for Museum purchases. Commissioner Houston made a motion to approve the issuance of a County credit card to Museum Director, Sally Davis. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
15. Consider current subdivision application(s); take action as appropriate  
None
16. Consider current road crossing request(s); take action as appropriate  
Commissioner Tharp, Precinct 3, made a motion to approve three road crossing requests from XTO Energy Inc. to cross County Road 315 for a water injection pipeline. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda  
Judge Keyes stated TxDOT is preparing to strengthen road, preparing for oilfield activity. Highways 385 and 214 are two listed in Gaines County.

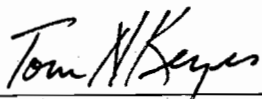
Recess for a ten minutes break at 10:50 a.m.

Reconvene at 11:00 a.m.

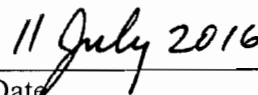
18. Budget Hearing: consider introductory materials in the process of developing the FY 2017 Budget; take action as appropriate  
Rick Dollahan, Auditor, presented a power point presentation outlining estimated valuations, mandatory budget items and discretionary items. Dollahan reviewed recommended cuts to expenditures and other requests. The next budget session will be June 27, 2016. (see attached)
19. Adjourn  
Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

The meeting adjourned at 11:40 a.m.

Minutes signed and approved:



By: Gaines County Judge: Tom N. Keyes



Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JUNE 27, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes led the pledge to flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed
  - a. Payroll
  - b. Budget amendments and fund transfers
  - c. Accounts payable
  - d. Auditor's report
  - e. Officer's report
  - f. Surplus equipment (non-capitol)Commissioner Belt made a motion to accept and approve the routine administrative items as presented. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
2. Consider authorizing a budget amendment to allow the Maintenance Department to purchase a scissor lift; take action as appropriate

Commissioner Tharp made a motion to authorize a budget amendment to purchase a scissor lift, at \$13,500.00 for the Maintenance Department, amending the budget from Reserve to Capital Equipment line. The motion was seconded by Commissioner Yocom. The motion carried unanimously.
3. Consider approving lease agreement with South Plains Public Health Dept.; take action as appropriate

Judge Keyes requested approval of the In Kind Lease for the building space occupied by South Plains Public Health Dept. Commissioner Yocom made a motion to approve the lease agreement as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)

Commissioner Tharp made a motion to recess at 10:10 a.m. to allow Court to attend the funeral of long time, former Gaines County Attorney, Joe McGill. The motion was seconded by Commissioner Belt. The motion carried unanimously.

Court reconvened at 1:00 p.m.
4. Consider approving gifts for the Library; take action as appropriate

Jane Bering, Librarian, requested Court to approve the gift of 5 Nook E-Readers from Walmart. Bering also reviewed proposed Electronic Device Guidelines and Device User Agreement. Commissioner Belt made a motion to accept the Nook gifts and approve the Guidelines and User Agreement. The motion was seconded by Commissioner Houston. The motion carried unanimously. (see attached)
5. Consider approving Inter-local agreement with DPS for purchasing supplies; take action as appropriate

Ronny Pipkin, Sheriff, requested approval of Interlocal agreement with DPS to purchase alcohol blood test kits and other supplies. Commissioner Houston made a motion to

approve the Interlocal agreement with DPS as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)

6. Consider renewing contracts for residential juvenile services; take action as appropriate  
Judge Keyes presented Juvenile Residential Services contracts from Hays County Juvenile Center and Gulf Coast Trades Center for renewal. Commissioner Yocom made a motion to approve the renewals as presented. The motion was seconded by Commissioner Belt. The motion carried unanimously. (see attached)
7. Consider approving maintenance contract with CMC Business Systems; take action as appropriate  
Rick Dollahan, Auditor, requested CMC maintenance contract renewal for specific equipment. Commissioner Houston made a motion to approve the contract as presented and suggesting to add any future evergreen contracts to Item #1 on the Court agenda. The motion was seconded by Commissioner Tharp. The motion carried unanimously.
8. Consider approving equipment purchase for Precinct 1; take action as appropriate  
Commissioner Yocom requested approval of the purchase of a 2015 Etnyre Chip Spreader through the Buy Board. Commissioner Yocom made a motion to approve the equipment purchase for Precinct 1. The motion was seconded by Commissioner Belt. The motion carried unanimously.
9. Consider approving JP #1 use of Technology Funds; take action as appropriate  
Judge Keyes presented a written request from Tammy Clark, Justice of the Peace Precinct 1, for the use of the Technology Fund to update office computers and printer. Commissioner Belt made a motion to approve the use of Technology Funds as requested. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
10. Consider declaring surplus/salvage equipment for County; take action as appropriate  
Commissioner Yocom, Precinct 1; Commissioner Tharp, Precinct 3; Commissioner Houston, Precinct 4; and Vicki Phillips, County Clerk presented lists of surplus/salvage equipment for approval. Commissioner Belt made a motion to approve the surplus/salvage equipment as presented. The motion was seconded by Commissioner Tharp. The motion carried unanimously. (see attached)
11. Consider approving subdivision application(s); take action as appropriate  
None
12. Consider approving road crossing request(s); take action as appropriate  
None
13. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda
  - a. Judge Keyes stated he should have a price for the lot to be sold later this week.
  - b. Judge Keyes has the list of functioning requirements for the Community Center if anyone wants to review them.
  - c. Judge Keyes has received a request for a Veterans discount at the Golf Course. He will research policies of area courses and bring back to Court.
14. Budget Workshop to develop the FY 2017 Budget; specific administrative issues for discussion and action as follows; take action as appropriate
  - a. Calendar Year 2017 Holiday schedule
  - b. Payment discounts
  - c. Commissioners Court Regular Meeting schedule

Began at 1:30 p.m.

- a. Judge Keyes presented a list of Holidays for 2017. Commissioner Belt made a motion to approve the County Holidays for 2017 as presented. The motion was seconded by Commissioner Yocom. The motion carried unanimously. (see attached)
- b. Court agreed to continue with Commissioners Court Meetings being held on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month.

- c. Court discussed Payment Discounts and agreed to eliminate tax discounts, lowering the tax rate and giving everyone a lower tax rate. Judge Keyes will prepare a resolution to stop payment discounts.

15. Adjourn

Commissioner Belt made a motion to adjourn. The motion was seconded by Commissioner Tharp. The motion carried unanimously.

Court adjourned at 2:07 p.m.

Minutes signed and approved:

  
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By: Gaines County Judge: Tom N. Keyes

  
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Date