

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON SEPTEMBER 12, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
BLAIR THARP	COMMISSIONER PRECINCT #3
<u>BIZ HOUSTON</u>	<u>COMMISSIONER PRECINCT #4</u>

<u>VICKI PHILLIPS</u>	<u>COUNTY CLERK</u>
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items; take action needed:

- a. Last month's minutes
- b. Payroll
- c. Budget amendments and fund transfers
- d. Accounts payable
- e. Auditor's report
- f. Officer's report
- g. Surplus/Salvage(non-capital)

Commissioner Belt made a motion to accept and approve the routine administrative items as presented. Commissioner Tharp seconded the motion. Motion carried unanimously. (See attached)

2. Consider approving tournament requests ; take action as appropriate

Golf Pro Kyle Monk presented the current tournament schedule with two additions. Motion to approve schedule as present made by Commissioner Yocom, with second by Commissioner Belt. Motion carried unanimously. (See attached)

3. Meet with Shelby Concotelli and discuss the possibility of having a movie night on the courthouse lawn; take action as appropriate

Chamber of Commerce Director Shelby Concotelli request court approval to hold a movie night on the courthouse grounds in conjunction with the Small Business Side-Walk Sale on October 8<sup>th</sup>. Commissioner Houston made a motion approving the movie night being conducted on courthouse grounds. The motion was seconded by Commissioner Belt. Motion carried unanimously.

4. Consider approving surplus/salvage and gifts for the Library; take action as appropriate

Jane Bering, County Librarian, presented a list of gifts and donations for the library as of September 12, 2016. Commissioner Tharp made a motion to accept the gifts/donations as presented. Motion was seconded by Commissioner Belt. Motion carried unanimously. (See attached)

5. Consider finalizing the transfer of property to Gaines County Veterans Memorial Inc.; take action as appropriate

Judge Keyes presented a Warranty Deed to finalize the transfer of property for the Veterans Memorial. Motion was made by Commissioner Houston approving the deed, with a second by Commissioner Yocom. Motion carried unanimously. (See attached)

6. Consider approving Affordable Care Act reporting tracking service; take action as appropriate

County Treasurer Michael Lord presented the renewal agreement for the Affordable Care Act TAC. Motion was made to approve the renewal contract by Commissioner Belt. Commissioner Tharp seconded the motion. Carried unanimously. (See attached)

7. Consider approving a contract with Guardian RFID; take action as appropriate

Sheriff Pipkin presented a contract with Guardian RFID, a software for inmate management, monitoring and tracking solutions. Pipkin stated the cost is \$13,918.00 with annual updates at \$2,700.00, all to be paid out of the Inmate Commissary Fund. Commissioner Houston made a motion approving the contract, with a second by Commissioner Tharp. Motion carried unanimously. (See attached)

8. Consider approving a contract to provide medical services at the jail; take action as appropriate

Tabled – No Action Taken

9. Consider approving surplus equipment; take action as appropriate

County Clerk Vicki Phillips presented a list of equipment consisting of a scanner, laptop and copier, requesting it be declared surplus and transferred to IT department for evaluating. Commissioner Yocom made a motion authorizing the surplus equipment transfer, seconded by Commissioner Belt. Motion carried unanimously. (See attached)

10. Consider renewing the contracts for residential juvenile services; take action as appropriate

Judge Keyes presented a contract with New Horizons juvenile facilities for renewal. Motion made by Commissioner Yocom to approve renewal of contract. Motion seconded by Commissioner Houston. Carried unanimously. (See attached)

11. Consider accepting RAMP grant; take action as appropriate

Judge Keyes presented the annual RAMP Grant, stating it is a 50/50 grant up to \$50,000.00. Commissioner Tharp made a motion authorizing Judge Keyes to sign the contract. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

12. Discuss custodial position for the Party House; take action as appropriate

Judge Keyes requested moving custodial position for the Party House, from Robert Soto as supervisor, to Nick Castillo as supervisor with budget changes made as necessary. Judge Keyes also requested hiring a part-time 20 hour per week maintenance person to clean the party house, using a sub-employee already on payroll. Motion approving custodial position change and sub-employee by Commissioner Tharp, with a second by Commissioner Belt. Carried unanimously.

13. Consider resolutions addressing the following issue; take action as appropriate

Judge Keyes presented the following resolutions for court consideration.

a. Opposition to appraisal caps and revenue caps

Commissioner Tharp made a motion approving the resolution as presented. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

b. Opposition to unfunded mandates

Commissioner Yocom made a motion approving the resolution, with a second by Commissioner Belt. Motion carried unanimously. (See attached)

c. State funding of Indigent Criminal Defense

A motion was made by Commissioner Belt to approve the resolution as presented. Second by Commissioner Tharp. Carried unanimously. (See attached)

d. Home-Delivered Meal Grant Program

Commissioner Belt made a motion approving the resolution, with a second by Commissioner Houston. Motion carried unanimously. (See attached)

Court Recessed for a short break at 10:45 a.m.

14. Executive Session, as provided for in 551.071 of the Texas Government Code;

Executive Session began at 10:50 a.m.

- a. Meet with the County Attorney to discuss potential litigation
- b. Come out of Executive Session to take any action as appropriate

Court reconvened at 11:42 a.m.

Judge stated potential litigation regarding an accident involving a county vehicle was discussed. Commissioner Belt made a motion not to take any legal action, seconded by Commissioner Tharp. Motion carried unanimously.

15. Consider current subdivision application(s); take action as appropriate.

None presented

16. Consider current road crossing request(s); take action as appropriate.

Commissioner Houston presented a road crossing request from J Cleo Thompson Oil Producers for a 24 inch steel pipe casing, crossing CR 428. Motion by Commissioner Houston to approve the road crossing as presented. Commissioner Tharp seconded the motion. Carried unanimously. (See attached)

17. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

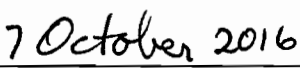
- a. Judge Keyes stated Erin Snodgrass, Extension Agent, had provided estimates of \$225 to \$250 per square for the beautifying landscaping of the courthouse grounds. (see attached)
- b. Judge Keyes stated the county had received a check in the amount of \$12,145.77 from TAC for reimbursement due to lower health claims.
- c. Commissioner Belt stated there is a group wanting to do improvements to Walker Field.
- d. Judge Keyes stated a group had approached him about recognition of Mr. Villalva. He had suggested possibly putting up a plaque in his honor.
- e. Commissioner Belt stated a farmer is wanting to buy lighted signs to put up in his precinct regarding trucks crossing and would like for the county to put them up on county right of way.

18. Adjourn:

Motion to adjourn made by Commissioner Belt, seconded by Commissioner Tharp. Motion carried unanimously. Court was adjourned at 11:50 a.m.

Minutes signed and approved:

  
By: Gaines County Judge Tom N Keyes

  
Date

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON SEPTEMBER 26, 2016 AT 10:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

DANNY YOCOM  
CRAIG BELT  
BLAIR THARP  
BIZ HOUSTON

COMMISSIONER PRECINCT #1  
COMMISSIONER PRECINCT #2  
COMMISSIONER PRECINCT #3  
COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Commissioner Yocom. Judge Keyes then led the pledge to the flags. The meeting was called to order at 10:00 a.m.

1. Discuss routine administrative items: take action needed:

- a. Payroll
- b. Budget amendments and fund transfers
- c. Accounts payable
- d. Auditor's report
- e. Officer's report
- f. Surplus/salvage

Commissioner Belt made a motion to accept the administrative items as presented. Commissioner Houston seconded the motion. Carried unanimously.

2. Consider approving contract for Indigent Defense for District Court: take action as appropriate

Auditor Rick Dollahan presented the contract for Indigent Defense, as recommended by District Judge Carter Schildknecht, between Gaines County and Arthur Aguilar, Jr. Gaines County's portion is 33.94% for a total of \$25,455.00 or \$2,121.25 monthly. Commissioner Yocom made a motion approving the contract, with a second by Commissioner Belt. Motion carried unanimously.

Auditor Dollahan also read a letter addressed to District Judge Schildknecht from The Attorney General, Child Support Division. Stating \$2,127,550.18 was successfully collected in child support payments on cases with Gaines County court orders.

3. Consider approving new contract pricing with Trinity Services Group for prisoner meals; take action as appropriate

Judge Keyes presented an agreement renewal with Trinity Services Group for prisoner meals. Stating the agreement will continue with the current pricing, effective October 2, 2016. Motion was made by Commissioner Tharp, with a second by Commissioner Belt. Carried unanimously.

4. Consider approving Sheriff's forfeiture fund budget; take action as appropriate

Judge Keyes presented the Sheriff's forfeiture fund for approval, stating the fund requires court approval for use as specified in the budget. Commissioner Houston made a motion approving the forfeiture fund, with a second by Commissioner Belt. Motion carried unanimously.

5. Consider approving request for use of records management funds by the District Clerk; take action as appropriate

District Clerk Sharon Taylor requested use of the Records Management Fund to preserve files from the early 1900's, at approximately \$1,700.00. Taylor also requested 4 file cabinets at \$1,080.00, also to be covered by the Records Management Fund.

Commissioner Yocom made a motion approving the project using Records Management Funds. Commissioner Tharp seconded the motion. Motion carried unanimously.

6. Consider a resolution to set the regular term meetings of the Commissioners Court for fiscal year 2017; take action as appropriate

Judge Keyes presented a Resolution setting the regular term meetings for Commissioners Court on the 2<sup>nd</sup> & 4<sup>th</sup> Monday of the month. A motion approving the resolution was made by Commissioner Belt and seconded by Commissioner Houston. Motion carried unanimously.

7. Discuss a proposal by RCI to conduct the bi-annual fixed asset inventory for the county; take action as appropriate

Auditor Rick Dollahan presented a proposal for the Fixed Asset Annual Inventory Update with RCI in the amount of \$13,500.00. Commissioner Houston made a motion to approve the update as presented, with Commissioner Yocom seconding the motion. Carried unanimously.

8. Consider approving subdivision application(s); take action as appropriate

None

9. Consider approving road crossing request(s); take action as appropriate

Commissioner Yocom presented a road crossing request from Atmos Energy for a 4" HDPE main to serve TriCo Peanut Plant on the south side of CR 124 crossing CR 103. Commissioner Yocom made a motion to approve as presented, seconded by Commissioner Tharp. Motion carried unanimously.

Commissioner Yocom presented a road crossing request from Corny Reimer to lay a 1 ½ poly electrical line at CR 125 cross over. Motion approving was made by Commissioner Yocom and seconded by Commissioner Houston. Carried unanimously.

10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

Zack Holbrooks with South Plains Public Health Department notified the court of a fee increase for septic tank permits effective January 1<sup>st</sup>. Fees were \$140 or \$240, and will now be \$360.00 for all permits.

Judge Keyes stated the temporary building for the Party House is scheduled for delivery today, with set up by Thursday. Fehr is contracted to connect all utilities and a handicap access ramp beginning Friday.

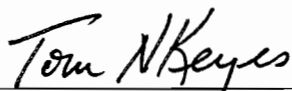
Auditor Rick Dollahan stated Parsons Roofing has conducted an inspection of the county facilities with a Durolast roof, finding no damages. The facilities with metal roofs have substantial damage and will require repairs in the future.

District Clerk Sharon Taylor asked the status of her private office, stating it was approved last year. The Judge stated he will check on this and get back to her.

11. Adjourn;

Commissioner Belt made a motion to adjourn, seconded by Commissioner Tharp. Meeting was adjourned at 10:31 a.m.

Minutes signed and approved:



By: Gaines County Judge Tom N Keyes



Date