

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 7, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS

COUNTY CLERK

Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:
 - a. Last month's minutes
 - b. Payroll
 - c. Budget amendments and fund transfers
 - d. Accounts payable
 - e. Auditor's report
 - f. Officer's report
 - g. Surplus equipment (non-capitol)

Commissioner Houston made a motion approving the administrative items as presented. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

2. Consider approving the quarterly Treasurer's Report; take action as appropriate

County Treasurer Michael Lord presented and reviewed the 1st Quarterly Report for 2018 Fiscal Year. Commissioner Belt made a motion to accept and approve the report, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

3. Discuss new rates for CDL physicals; take action as appropriate

County Treasurer Michael Lord stated local hospital is now charging \$80.00 flat rate for CDL physicals. BCBS does not pay unless blood is done. Commissioner Houston made a motion to pay \$80.00 reimbursement to employee per receipt, but only \$80.00 for every CDL license. If employee chooses to go to another doctor, reimbursement will only be \$80.00. Commissioner Murphree seconded the motion. Carried unanimously.

4. Receive report and discuss an update on the annual wellness testing by Covenant from the County Treasurer; take action as appropriate

County Treasurer Michael Lord updated the court of the scheduled dates for wellness testing are Thursday June 21, Tuesday June 26, Wednesday June 27 and Thursday June 28.

5. Consider a proposal for exterior window cleaning on the Courthouse; take action as appropriate

Judge Keyes presented an estimate for window and screen cleaning, in the amount of \$1,250.00. This is contingent upon bond and insurance requirements. Commissioner Belt made a motion, contingent upon bond and insurance, to accept the estimate. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

6. Consider proposal from JWT; take action as appropriate

Commissioner Belt requested approval of the proposal from JW&T for the Civic Bldg and Precinct 4 roof, in the amount of \$1,084,676.98. Commissioner Belt made a motion to accept the proposal and begin work. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

7. Consider accepting the bid for asbestos abatement for the Civic Bldg/Show Barn/Precinct 4 project; take action as appropriate

Judge Keyes stated two bids were received for asbestos abatement, ARLO Environmental in the amount of \$25,505.00 and Vanco Insulation in the amount of \$18,750.00. Commissioner Belt made a motion to accept the Vanco bid contingent on insurance and bonds. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

8. Consider renewing the SAVNS maintenance grant contract with the Office of the Attorney General; take action as appropriate

Judge Keyes presented the annual SAVNS grant contract in the amount of \$7,347.28. Commissioner Belt made a motion approving renewal of the contract, authorizing the Judge to sign for the court. Commissioner Houston seconded the motion. Carried unanimously. (See attached)

9. Consider approving surplus/salvage for Prect. 2 and Prect. 4; take action as appropriate

Commissioner Belt made a motion declaring Unit 2190 - 2006 Mack Truck as surplus to be used as trade in. Commissioner Murphree seconded the motion. Carried unanimously. (See attached)

Commissioner Houston made a motion declaring Unit 4031 – 1988 Caterpillar Dozer and Unit 4097 – 2001 Caterpillar Motor Grader as surplus to be used as trade in. Commissioner Belt seconded the motion. Carried unanimously. (See attached)

10. Consider approving renewal of contract for RVI software; take action as appropriate

Auditor Rick Dollahan requested approval of the annual software renewal fee in the amount of \$3,000.00. Commissioner Houston made a motion approving the contract renewal, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)

11. Consider appointing election judge; take action as appropriate

Election Administrator Patricia Roberson requested approval of a replacement judge, Cynthia Garcia, for the Loop Vote Center #3. Commissioner Rosson made a motion approving the election judge, seconded by Commissioner Belt. Motion carried unanimously. (See attached)

12. Consider authorizing a buy board truck purchase for Prect 2; take action as appropriate

Commissioner Belt made a motion to purchase a 2018 Mack truck, with trade in, from Bruckner's through the buy board in the amount of \$109,746.00. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

Commissioner Houston made a motion to purchase a 2018 Caterpillar Motor Grader, with trade ins, from Warren Cat through Buy Board in the amount of \$218,000.00. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

13. Consider current subdivision application(s); take action as appropriate.

None

Judge Keyes stated that our attorney is preparing a response to the subdivision lawsuit, and is exploring jurisdictional issues.

14. Consider current road crossing request(s); take action as appropriate.

None

15. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

a. County Treasurer Michael Lord stated the county Investment policy needs to be rewritten.

Lord also plans to check if the procedures for going out for depository bids is correct or rewrite if needed.

Lord stated the pressure seal for time cards machine is needing repairs, requests using paper instead of cardstock when machine dies.

Judge Keyes stated time cards are obsolete, with electronic time cards coming. Recommends this be considered for the future.

b. Judge Keyes stated he has a meeting on the 15th with the Vice President of Rice Construction, the parent company of English Aviation. They would like to work with us in getting a legal contract. With the understanding that it may have to be bid again.

c. Commissioner Murphree stated Keith Bartholomew is in the process of moving the AWOS.

Murphree stated Aerocare is having trouble getting numbers to call when they need fuel. Good contract numbers need to be given to the S.O., Hospital, etc.

Murphree stated the old original windmill is at Derrick Jenkins barn. Discussed options on repairing.

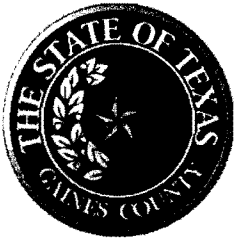
16. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Murphree.

Meeting was adjourned at 9:53 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 7, 2018.



Vicki Phillips
Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON FEBRUARY 21, 2018 AT 9:00 A.M. THE COUNTY JUDGE TOM N. KEYES PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
CRAIG BELT	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

VICKI PHILLIPS	COUNTY CLERK
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Court observed a moment of silence followed by the opening invocation given by Judge Keyes, who then led the pledge to the flags. The meeting was called to order at 9:00 a.m.

1. Discuss routine administrative items: take action needed:
 - a. Payroll
 - b. Budget amendments and fund transfers
 - c. Accounts payable
 - d. Auditor's report
 - e. Officer's report – County Clerk Vicki Phillips shared a report of the last three years of Official Public Recordings and totals collected.
 - f. Surplus equipment (non-capitol)

Commissioner Belt made a motion approving the routine administrative items as presented. Commissioner Houston seconded the motion. Carried unanimously. (See attached)
2. Consider approving tournament request: take action as appropriate

Golf Pro Kyle Monk presented and reviewed the current tournament requests. Commissioner Belt made a motion approving the requests as presented, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)
3. Consider approving purchase of crack seal material: take action as appropriate

Commissioner Rosson stated he had purchased a pallet of crack seal for \$.72 per pound. Stating a truckload is 18 pallets and would be \$.54 per pound. Auditor Dollahan stated this could be purchased out of General Fund, with the precincts reimbursing the general fund for their use. Commissioner Rosson made a motion approving purchase of a truckload, with a second by Commissioner Belt. Motion carried unanimously. (See attached)
4. Consider accepting a donation to the Memorial Cemetery: take action as appropriate

Commissioner Belt presented a requested donation of two cemetery lots at Memorial Cemetery, Garden 2 Block 79 Lots 3 & 4, to be donated back to the county as possible use for paupers. Commissioner Belt made a motion to accept the donation, followed by a second from Commissioner Rosson. Motion carried unanimously. (See attached)
5. Consider approving contract for maintenance agreement for the generators at the jail: take action as appropriate

Judge Keyes presented a proposal for Annual Maintenance Agreement from Clifford Power for approval. Commissioner Belt made a motion approving the contract in the amount of \$2,182.00 for the annual planned maintenance, plus \$1,680.00 for a required load testing service. Commissioner Houston seconded the motion. Carried unanimously. (See attached)
6. Consider approving surplus equipment: take action as appropriate

Commissioner Murphree made a motion to approve the following as surplus to be sold on Gov Deals: 4 small gas engines, John Deere parts, Roll up signs, 40 gal Fuel Tank, Unit# 3065 Ingram Roller, Unit# 3129 2006 Ford Diesel, Unit# 3143 Utility Bed on

Ford, 1069 Conveyor Belt. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

7. Consider approving juvenile contract; take action as appropriate

Judge Keyes presented the following juvenile residential service facilities for approval: Brookhaven Youth Ranch at \$197.69 per day and New Horizons Ranch at \$197.69 per day. Commissioner Houston made a motion approving the contracts, with a second by Commissioner Belt. Motion carried unanimously. (See attached)

8. Consider approving subdivision application(s);take action as appropriate

None

9. Consider approving road crossing request(s);take action as appropriate

Commissioner Belt made a motion approving the following road crossings in Precinct 2: Luke King on CR 212 and 2 crossing requests from OXY USA Inc on CR 208 and 209. Commissioner Rosson seconded the motion. Carried unanimously. (See attached)

10. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

a. Judge Keyes stated he had attended the South Plains Regional Planning Commission, giving the court an update of future TxDOT plans for highways in the county.

b. Commissioner Murphree stated that the Vice President of English Air is requesting a letter stating what was approved in Commissioners Court regarding the FBO at the airport. Judge Keyes stated he is checking with attorneys before responding to that request.

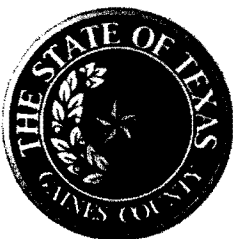
11. Adjourn:

Commissioner Belt made a motion to adjourn, followed by a second from Commissioner Rosson. Motion carried unanimously.

Meeting was adjourned at 9:40 a.m.

STATE OF TEXAS §
COUNTY OF GAINES §

I, Vicki Phillips, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 21, 2018.



Vicki Phillips

Vicki Phillips, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas